



# GENERAL PERMIT PUBLIC WATERS WORK PERMIT

Permit Number  
General Permit

2010-0402

Pursuant to Minnesota Statutes, Chapter 103G, and on the basis of statements and information contained in the permit application, letters, maps, and plans submitted by the applicant and other supporting data, all of which are made a part hereof by reference, **PERMISSION IS HEREBY GRANTED** to the Applicant to perform the work as authorized below:

<b>Public Water</b>  ALL WATERS SHOWN ON PUBLIC WATERS INVENTORY	<b>Name of Permittee</b> COUNTY PUBLIC WORKS DEPARTMENT C/O COUNTY HIGHWAY ENGINEER
<b>Counties:</b> Big Stone, Blue Earth, Brown, Chippewa, Cottonwood, Dodge, Faribault, Freeborn, Jackson, Kandiyohi, Lac Qui Parle, Le Sueur, Lincoln, Lyon, Martin, McLeod, Meeker, Mower, Murray, Nicollet, Nobles, Pipestone, Redwood, Renville, Rice, Rock, Sibley, Steele, Swift, Waseca, Watonwan, Yellow Medicine	
<b>Authorized Work:</b> Construct, replace, or repair bridge/culvert crossings according to plans and specifications developed by or for your office and subject to all terms and conditions of this permit. No culvert or bridge crossing that serves as a water level control structure is permitted under this General Permit. Channel excavation to re-establish hydraulic adequacy at the structure is allowed by this permit provided it is limited to the minimum extent necessary. All maintenance excavation shall be limited to no more than the channel dimensions (length, width, depth) of the original "as constructed" crossing.	
<b>Purpose of Permit:</b>  Bridge/culvert construction, replacement and maintenance	<b>Expiration Date of Permit</b>  December 31, 2014
<b>Property Described As:</b>  Crossings on all county highways and county administered roads within the County	


This permit is granted **subject to** the following **CONDITIONS**:

1. The **permittee** is not released from any rules, regulations, requirements, or standards of any applicable federal, state, or local agencies, including, but not limited to, the U.S. Army Corps of Engineers, Board of Water and Soil Resources, MN Pollution Control Agency, watershed districts, water management organizations, county, city, and township zoning. This permit does not release the **permittee** of any permit requirement of the St. Paul district, U.S. Army Corps of Engineers, Army Corps of Engineers Centre, 190 Fifth Street East, St. Paul, MN 55101-1638.
2. This permit is not assignable by the **permittee** except with the written consent of the Commissioner of Natural Resources.
3. The **permittee** shall notify the Area Hydrologist at least five days in advance of the commencement of the work authorized hereunder and notify him/her of its completion within five days. The Notice of Permit issued by the Commissioner shall be kept securely posted in a conspicuous place at the site of operations.
4. The **permittee** shall make no changes, without written permission previously obtained from the Commissioner of Natural Resources, in the dimensions, capacity, or location of any items of work authorized hereunder.
5. The **permittee** shall grant access to the site at all reasonable times during and after construction to authorized representatives of the Commissioner of Natural Resources for inspection of the work authorized hereunder.

6. This permit may be terminated by the Commissioner of Natural Resources at any time deemed necessary for the conservation of water resources of the state, or in the interest of public health and welfare, or for violation of any of the provisions or applicable law of this permit, unless otherwise provided in any of the conditions of this permit.
7. Construction work authorized under this permit shall be completed on or before the date specified above. The **permittee** may request an extension of the time to complete the project, stating the reason thereof, upon written request to the Commissioner of Natural Resources.
8. In all cases where the **permittee** by performing the work authorized by this permit shall involve the taking, using, or damaging of any property rights or interests of any other person or persons, or of any publicly owned lands or improvements thereon or interests therein, the **permittee**, before proceeding, shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all property, rights, and interests needed for the work.
9. This permit is permissive only. No liability shall be imposed by the State of Minnesota or any of its officers, agents or employees, officially or personally, on account of the granting hereof or on account of any damage to any person or property resulting from any act or omission of the **permittee** or any of its agents, employees, or contractors. This permit shall not be construed as estopping or limiting any legal claims or right of action of any person other than the state against the **permittee**, its agents, employees, or contractors, for any damage or injury resulting from any such act or omission, or as estopping or limiting any legal claim or right of action of the state against the **permittee**, its agents, employees, or contractors for violation of or failure to comply with the permit or applicable provisions of law.
10. Any extension of the surface of public waters from work authorized by this permit shall become public waters and left open and unobstructed for use by the public.
11. Where the work authorized by this permit involves the draining or filling of wetlands not subject to DNR regulations, the **permittee** shall not initiate any work under this permit until the **permittee** has obtained official approval from the responsible local government unit as required by the Minnesota Wetland Conservation Act.

**CONTINUED CONDITIONS – SEE ATTACHED SHEETS**

cc: Area Hydrologist  
DNR Area Fisheries Manager  
DNR Area Wildlife Manager  
DNR Conservation Officer  
John Fax, DNR Waters Permits Unit  
County Zoning Administrator  
County SWCD  
Watershed District (if applicable)  
Kevin Mixon, DNR Ecological Resources  
USCOE

Authorized Signature	Title	Date
Skip Wright 	Regional Hydrologist	April 12, 2010

12. **Additional Projects.** Projects that are not identified on the annual work plan, but materialize at a later date and are identified by the county for construction under this permit, must be submitted to the Area Hydrologist in writing at least fifteen (15) days prior to construction. Verbal approval must be received prior to commencing such additional projects.
13. **Annual Reporting/Meeting.** The permittee shall report annually to the Area Hydrologist, concerning work accomplished for the prior year and anticipated projects scheduled for the upcoming year. The report shall be filed prior to January 15 of each year. The permittee is required to meet prior to April 15 of each year to discuss the work accomplished for the prior year, anticipated projects for the upcoming year, and those under consideration over the next five years. The report shall include a hydrologic/hydraulic data report and risk assessment for each anticipated project for the upcoming year.
14. **Applicable Projects.** To qualify under this general permit, all projects affecting public waters must be designed under the supervision of a registered professional engineer. **Any project not meeting all conditions of the permit or any project the Department identifies as having the potential for significant resource impacts is not authorized herein.**
15. **Coffer Dams and Fill Pads.** No construction of temporary channel diversions or placement of fill below the OHW for temporary work pads, bypass roads, access roads, or coffer dams to aid in construction of any authorized structure is allowed **unless specifically approved in writing by the Area Hydrologist.** Plans need to be: 1) submitted at least 15 days prior to construction and 2) be consistent with the Best Management Practices Manual for meeting DNR General Public Waters Work Permit 2004-0001.
16. **Contractor.** Permittee shall ensure that all contractors receive and thoroughly understand the conditions of this permit
17. **Fish Passage.** Bridges, culverts and other crossings shall provide for fish movement unless the structure is intended to impede rough fish movement or the stream has negligible fisheries value as determined by the Area Hydrologist in consultation with the Area Fisheries Manager. The accepted practices for achieving these conditions include:
- A. Where possible a single culvert or bridge shall span the natural bankfull width to allow for debris and sediment transport rates to closely resemble those of upstream and downstream conditions. A single culvert shall be recessed in elevation in order to pass bedload and sediment load. Additional culvert inverts shall be set at a higher elevation. All culverts should match the alignment and slope of the natural stream channel, and extend through the toe of the road side slope. "Where possible" means that other conditions may exist and could take precedence, such as unsuitable substrate, natural slope and background velocities, bedrock, flood control, 100 year flood elevations, wetland/lake level control elevations, local ditch elevations, and other adjacent features.
- B. Rock rapids or other structures may be used to retrofit crossings to mimic natural conditions.
18. **Fish Spawning and Movement.** There shall be no work during the period of ice out to June 15 to allow for fish spawning and migration. For trout streams no work shall be done from September 15<sup>th</sup> thru April 15<sup>th</sup>. Where the permittee demonstrates that a project will minimize impacts to fish habitat or if work during this time is essential, work during this period may occur only upon written approval of the DNR Area Fisheries Manager.
19. **Topeka Shiner.** No work in the bed of any watercourse within the Missouri River Basin is allowed between ice out and August 15<sup>th</sup>. Work areas which drain towards the watercourse shall be protected from erosion through the placement of silt fences and/or hay bales staked six inches into the ground. Erosion control measures shall be maintained throughout the project site until all exposed areas have a fully established grass cover. (Rock, western Nobles, SW Murray, Pipestone & SW Lincoln are in this area.)  
[http://www.fws.gov/midwest/Endangered/fishes/tosh\\_mn.html](http://www.fws.gov/midwest/Endangered/fishes/tosh_mn.html)

20. **Environmental Review.** If the bridge/culvert construction is part of a road project that is subject to mandatory environmental review or legally petitioned environmental assessment worksheet (EAW), this permit is not valid until the environmental review is complete, consistent with Minnesota Rules, part 4410.3100. The outcome of the environmental review may affect work authorized by this permit.
21. **Erosion and Sediment Control.** In all cases, adequate measures of Best Management Practices (BMPs) to control sediment from leaving the worksite shall be installed adjacent to public waters and on in-water work areas. In all cases, Best Management Practices (BMP's) and/or sediment control BMPs, such as mulches, blanket, temporary coverings, silt fence, silt curtains/barriers, vegetation preservation, redundant BMPs, isolation of flow, or other engineering practices, shall be installed concurrently or within 24 hours after the start of the project. These measures shall be maintained, or improved if needed, for the duration of the project in order to prevent sediment from leaving the worksite. Adequate measures include:
- A. For projects that have worksites one acre or greater, MPCA's General Stormwater Permit for Construction Activity (MNR100001) requirements and enforcement actions apply. A copy of the Stormwater Pollution Prevention Plan (SWPPP) and a Site Plan shall be submitted to the DNR Area Hydrologist for review. Failure to prevent sediment from entering public waters may result in both MPCA and DNR enforcement actions.
  - B. For projects with worksites less than one acre (when an MPCA General Stormwater Permit for Construction Activity is not required), Part IV Construction Activity Requirements of the MPCA General Stormwater Permit for Construction Activity can be utilized to meet DNR Erosion and Sediment Control requirements (see <http://www.pca.state.mn.us/publications/wg-strm2-51.doc>). A Site Plan shall be submitted to the DNR Area Hydrologist for review. Failure to prevent sediment from entering public waters may result in DNR enforcement actions.
- When conflicting requirements, specifications, or measures exist, the more restrictive shall apply. DNR requirements may be waived in writing by the DNR Area Hydrologist based on site conditions, expected weather conditions, or project completion timelines.
22. **Excavated Material Handling.** Excavated materials must be deposited or stored in an upland area, in a manner where the materials will not be re-deposited into the protected water by reasonably expected high water or runoff.
23. **Fall Projects.** In the event the site cannot be stabilized with vegetation before October 15<sup>th</sup>, all exposed soil shall be adequately mulched at a rate of not less than 3500 lbs./acre leaving no more than 20 percent visible soil surface and maintained until seeding/sodding can be achieved the following spring.
24. **Flood Stage/Damage Not Increased.** For the replacement of existing structures, stage increases for the regional (100-year) flood may be allowed up to that created by the existing structure, provided there are no structures in the reach affected by the proposed stage increase. For new structures, the maximum allowable increase in the regional flood is 0.5 foot or the more restrictive provisions of a local government via their floodplain management ordinance. Stage increases in excess of these thresholds must be approved in writing by the Department of Natural Resources.
25. **Flowline/Gradient Not Changed.** No change in the existing channel flowline/gradient shall occur unless specifically authorized in writing by the Area Hydrologist.
26. **Maintenance.** The permittee is authorized to maintain the approved work to the dimensions herein described. Prior to commencing any maintenance work, permittee shall advise the Area Hydrologist of the extent and method of maintenance. Maintenance work shall not be commenced until the permittee receives approval from the Area Hydrologist.
27. **Navigation Maintained or Improved.** Permittee is responsible for maintaining or improving existing navigation to meet public needs for use of and access to public waters.

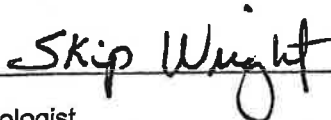
28. **Notify LGU if Work is above OHW.** The **permittee** shall contact the responsible local government unit (LGU) official if any grading, filling or removal of woody vegetation is to be done above (landward) the ordinary high water level.
29. **Photos and As-Built.** Upon completion of the authorized work, the **permittee** shall submit representative photographs and any as-built surveys of the project area to the Area Hydrologist.
30. **Rock Riprap.** Unless otherwise authorized, Mn/DOT Class III natural rock riprap shall be used to armor both the upstream and downstream ends of any culverts. The channel banks and roadway embankment shall be shaped to a 3:1 (horizontal:vertical) finished slope. Riprap shall be placed along the channel and roadway embankment to an elevation one (1) foot above the top of the culvert. Riprap shall be a minimum of 1.5 feet thick and extend at least 25 feet from the ends of all culverts. Non-woven filter fabric shall be placed on all slopes to be rock riprapped. During placement of riprap, rock shall **NOT** be dropped from a height greater than two feet above the ground to ensure the filter fabric is not damaged. The finished slope of the riprap shall be varied in fashion to provide a smooth transition to the adjacent grade/natural shore
31. **Removal.** All material resulting from demolition of the existing structure(s) shall be completely removed from the public water and any associated floodplain for proper disposal in accordance with all local, state, or federal regulations.
32. **Right to Review.** The Division of Waters reserves the right to review this permit as additional hydrologic data become available and to issue any further order as may become necessary to protect public interest.
33. **Swallows.** The **permittee** is responsible to determine if barn swallows or cliff swallows nest under this bridge. If so, it will be necessary to obtain a U.S. Fish and Wildlife Service permit to destroy swallow nests or eggs.
34. **Invasive Species.** All equipment intended for use at a project site must be free of prohibited invasive species and aquatic plants **prior** to being transported into or within the state and placed into state waters. All equipment used in infested waters, shall be inspected by the contractors and adequately decontaminated **prior** to being transported. The DNR is available to train site inspectors and/or assist in these inspections. A list of designated infested waters can be found at <http://files.dnr.state.mn.us/eco/invasives/infestedwaters.pdf>.

Basic measures to prevent the spread of aquatic invasive species are:

- A. Before transporting equipment from a work site, inspect all equipment that had been in contact with the water and remove all visible aquatic remnants (plants, seeds, mud, soil, and animals). Power washing followed by drying (7 days) is an acceptable method to ensure killing and removal of invasive species.
- B. Before transporting equipment from a work site, drain all water from equipment where water may be trapped, such as tanks, pumps, hoses, silt curtains, and water-retaining components of boats/barges.
- C. After spraying and draining, dry equipment that has been in infested waters for a minimum of seven (7) days before reuse.

When the methods above are not practical, contact the DNR Regional Invasive Species Specialist at (507) 359-6000 to determine alternative treatments.

35. **Dewatering.** Temporary dewatering for bridge, culvert, or stormwater outfall work is authorized by this permit when the following additional conditions are met: Stream diversion water must be kept separate from worksite dewatering. All worksite discharge water must be treated for sediment reduction prior to return to the waterbody (see condition #21). Stream diversion water shall be immediately returned to the original channel downstream. Water from designated infested waters may not be diverted to other waters, transported on a public road, or transported or appropriated off property riparian to infested waters without a DNR permit specifically for this use. All equipment in contact with infested waters must be decontaminated as per Condition #34 upon leaving site.

Authorized Signature	Title	Date
Skip Wright 	Regional Hydrologist	April 12, 2010

ec: Area Hydrologist  
DNR Area Fisheries Manager  
DNR Area Wildlife Manager  
DNR Conservation Officer  
John Fax, DNR Waters Permits Unit  
County Zoning Administrators

County SWCD  
Watershed District (if applicable)  
Kevin Mixon, DNR Ecological Resources  
USCOE  
Regional Director



DEPARTMENT OF THE ARMY

St. Paul District Corps of Engineers  
180 Fifth Street East, Suite 700  
St. Paul, Minnesota 55101-1678

RECEIVED

MAR 28 2011

BLUE EARTH CO.  
PUBLIC WORKS

March 25, 2011

Operations  
Regulatory (2011-00273-DAS)

Mr. Alan Forsberg  
Blue Earth County Highway Department  
35 Map Drive  
Mankato, Minnesota 56001

Dear Mr. Forsberg:

We have reviewed information about a permit application of Blue Earth County to discharge fill material along 50 linear feet of the Big Cobb River in conjunction with the replacement of Bridge L5679 with a 65-foot pre-stressed box beam span bridge on Township Road 337 (S.P. 07-599-53). The project site is in the SW ¼ of the SW ¼, Sec. 30, T. 106N, R. 25W, Blue Earth County, Minnesota.

Department of the Army Regional General Permit-03-MN (RGP-03-MN) provides authorization under section 404 of the Clean Water Act for certain categories of activities involving the discharge of dredged or fill material into waters of the U.S. We have determined that the described work is authorized by (RGP-03-MN), provided the attached Standard Conditions are followed.

This determination covers only the project as described above. If the design, location, or purpose of the project is changed, our office should be contacted to make sure the work would not result in a violation of Federal law.

If your project will require off-site fill material that is **not** obtained from a licensed commercial facility, you must notify us at least five working days before start of work. A cultural resources survey may be required if a licensed commercial facility is not used.

This General Permit is valid until August 2, 2011, unless modified, reissued, or revoked. The time limit for completing the work described above ends on that day, OR two years from the date of this letter, whichever occurs later. It is the permittee's responsibility to remain informed of changes to the General Permit program. If this authorized work is not undertaken within the above time period, or the project specifications have changed, our office must be contacted to determine the need for further approval or re-verification.

It is the permittee's responsibility to ensure that the work complies with the terms of this letter and any enclosures, AND THAT ALL REQUIRED STATE AND LOCAL PERMITS AND APPROVALS ARE OBTAINED BEFORE WORK PROCEEDS.



A preliminary jurisdictional determination (JD) has been prepared for the site of your project. The preliminary JD is not appealable. If you wish, you may request an approved JD (which may be appealed), by contacting the Corps representative identified in the final paragraph of this letter. You also may provide new information for further consideration by the Corps to reevaluate the JD. If this JD is acceptable, please sign and date the Preliminary Jurisdictional Determination Form and return one copy to the address below within 15 days from the date of this letter.

Mr. David Studenski  
U.S. Army Corps of Engineers  
St. Paul District  
1114 South Oak Street  
La Crescent, Minnesota 55947

If you have any questions, contact **Mr. David Studenski** in our La Crescent office at (507) 895-2064. In any correspondence or inquiries, please refer to the Regulatory number shown above.

Sincerely,



 Tamara E. Cameron  
Chief, Regulatory Branch

Enclosure



## **RGP-03-MN STANDARD CONDITIONS**

### **All RGP-03-MN authorizations are subject to the following standard conditions, as applicable. These conditions must be satisfied for any RGP authorization to be valid:**

**1. Mitigation/Sequencing.** Discharges of dredged or fill material into waters of the United States must be avoided and minimized to the maximum extent practicable.

**2. Suitable fill material.** No discharge of dredged or fill material may consist of unsuitable material (e.g., trash, debris, car bodies, asphalt, etc.). All fill (including riprap) authorized under this permit, must consist of suitable material free from toxic pollutants in other than trace quantities. In addition, rock or fill material used for activities dependent upon this permit and obtained by excavation must either be obtained from existing quarries or, if a new borrow site is opened up to obtain fill material, St. Paul District must be notified prior to the use of the new site to determine whether a cultural survey of the site is necessary.

**3. Proper maintenance.** Any structure or fill authorized shall be properly maintained, including maintenance, to ensure public safety.

**4. Erosion and siltation controls.** Appropriate erosion and siltation controls must be used and maintained in effective operating condition during construction, and all exposed soil and other fills, as well as any work below the ordinary high water mark, must be permanently stabilized at the earliest practicable date. Work should be done in accordance with state-approved, published practices, such as defined in Minnesota Pollution Control Agency Document, PROTECTING WATER QUALITY IN URBAN AREAS - BEST MANAGEMENT PRACTICES FOR MINNESOTA.

Upon completion of earthwork operations, all exposed slopes, fills, and disturbed areas must be given sufficient protection by appropriate means such as landscaping, or planting and maintaining vegetative cover, to prevent subsequent erosion. Cofferdams shall be constructed and maintained so as to prevent erosion into the water. If earthen material is used for cofferdam construction, sheet piling, riprap or a synthetic cover must be used to prevent dam erosion.

**5. Removal of temporary fills.** Temporary fills are allowed to remain in place for up to three months. Upon request the District Engineer may extend this period allowing temporary fills to remain in place for up to a total of 180 days, where appropriate.

At the end of the specified timeframe, temporary fills must be removed in their entirety and the affected areas returned to their preexisting elevation.

**6. General Information-**Information about Federal Endangered species may be obtained by contacting the U. S. Fish and Wildlife Service at (612) 725-3548. The District's web page ([www.mvp.usace.army.mil/regulatory/](http://www.mvp.usace.army.mil/regulatory/)) will also contain a link to the U.S. Fish and Wildlife Service. Information concerning cultural resources may be obtained by contacting the State Historic Preservation Office at (651) 296-5462. Project proponents are encouraged to contact these agencies early in project planning because doing so can help avoid violations of Federal law and potentially lengthy permitting delays. Persons performing work should be aware that Federal or state regulations concerning endangered species and cultural resources may apply to their projects whether or not the work requires a Corps permit. If referenced web sites are unavailable or the necessary information is not available on the referenced web site, the Corps contact for your county can be found on our web site referenced above, or you may call 651-290-5375.

**7. Other permit requirements.** No Corps RGP-03-MN authorization eliminates the need for other local, state or Federal authorizations, including but not limited to National Pollutant Discharge Elimination System (NPDES) or State Disposal System (SDS) permits from the Minnesota Pollution Control Agency, public waters work permits from the Minnesota Department of Natural Resources, or Wetland Conservation Act authorizations from the applicable local governmental unit.

**8. Historic properties, (cultural resources).** No activity which may affect historic properties listed, or eligible for listing, in the National Register of Historic Places is authorized, until the DE has complied with the provisions of 33 CFR part 325 Appendix C. Information on the location and existence of historic resources can be obtained from the State Historic Preservation Office and the National Register of Historic Places.

**9. Cultural resources.** If cultural, archaeological, or historical resources are unearthed during activities authorized by this permit, work must be stopped immediately and the State Historic Preservation Officer must be contacted for further instruction.

**10.** If you discover any previously unknown historic or archaeological remains while accomplishing the authorized activity you must immediately stop work and notify this office of what you have found. We will initiate the Federal and state coordination required to determine if the remains warrant a recovery

effort or if the site is eligible for listing in the National Register of Historic Places.

**11. Spawning areas.** Discharges in spawning areas during spawning seasons must be avoided to the maximum extent practicable.

**12. Obstruction of high flows.** To the maximum extent practicable, discharges must not permanently restrict or impede the passage of normal or expected high flows or cause the relocation of the water (unless the primary purpose of the fill is to impound waters).

**13. Adverse effects from impoundments.** If the discharge creates an impoundment of water, adverse effects on the aquatic system caused by the accelerated passage of water and/or the restriction of its flow shall be minimized to the maximum extent practicable.

**14. Waterfowl breeding areas.** Discharges into breeding areas for migratory waterfowl must be avoided to the maximum extent practicable.

**15. Navigation.** No activity may cause more than a minimal adverse effect on navigation.

**16. Aquatic life movements.** No activity may substantially disrupt the movement of those species of aquatic life indigenous to the water body, including those species that normally migrate through the area, unless the activity's primary purpose is to impound water.

**17. Equipment.** Heavy equipment working in wetlands must be placed on mats, or other measures must be taken to minimize soil disturbance.

**18. Tribal rights.** No activity or its operation may impinge or abrogate reserved treaty rights, including, but not limited to, reserved water rights and treaty fishing and hunting rights.

**19. Wild and Scenic Rivers.** No activity may occur in a component of the National Wild and Scenic River System; or in a river officially designated by Congress as a "study river" for possible inclusion in the system, while the river is in an official study status; unless the appropriate Federal agency with direct management responsibility for such river has determined that the proposed activity will not adversely affect the Wild and Scenic River designation, or study status. Information on Wild and Scenic Rivers may be obtained from the appropriate Federal land management agency in the area (e.g., National Park Service, U.S. Forest Service, Bureau of Land Management, U.S. Fish and Wildlife Service.)

**20. Water quality standards.** All work or discharges to a watercourse resulting from permitted construction activities, particularly hydraulic dredging, must meet applicable



Federal, State, and local water quality and effluent standards on a continuing basis.

**21. Preventive measures.** Measures must be adopted to prevent potential pollutants from entering the watercourse. Construction materials and debris, including fuels, oil, and other liquid substances, will not be stored in the construction area in a manner that would allow them to enter the watercourse as a result of spillage, natural runoff, or flooding.

**22. Spill contingency plan.** A contingency plan must be formulated that would be effective in the event of a spill. This requirement is particularly applicable in operations involving the handling of petroleum products. If a spill of any potential pollutant should occur, it is the responsibility of the permittee to remove such material, to minimize any contamination resulting from this spill, and to immediately notify the State Duty Officer at 1-800-422-0798 and the U.S. Coast Guard at telephone number (1-800) 424-8802.

**23. Disposal sites.** If dredged or excavated material is placed on an upland disposal sight (above the ordinary high-water mark), the site must be securely diked or contained by some other acceptable method that prevents the return of potentially polluting materials to the watercourse by surface runoff or by leaching. The containment area whether bulkhead or upland disposal sight, must be fully completed prior to the placement of any dredged material.

**24. Water intakes/activities.** No activity, including structures and work in waters of the U.S. or discharges of dredged or fill material, may occur in the proximity of a public water supply intake except where the activity is for repair of the public water supply intake structures or adjacent bank stabilization.

**25. Endangered Species.**

a. No activity is authorized which is likely to adversely affect a threatened or endangered species or a species proposed for such designation, as identified under the Federal Endangered Species Act, or which is likely to destroy or adversely modify the critical habitat of such species. Non-federal permittees shall notify the District if any listed species or critical habitat might be affected or is in the vicinity of the project, and shall not begin work on the activity until notified by the District that the requirements of the Endangered Species Act have been satisfied and that the activity is authorized.

b. Authorization of an activity under RGP-03-MN does not authorize the take of a threatened or endangered species as defined under the Federal Endangered Species Act. In the absence of separate authorization (e.g., an ESA Section 10 Permit, a Biological Opinion with incidental take provisions, etc.) from the U.S. Fish and

Wildlife Service or the National Marine Fisheries Service, both lethal and non-lethal takes of protected species are in violation of the Endangered Species Act. Information on the location of threatened and endangered species and their critical habitat can be obtained directly from the offices of the U.S. Fish and Wildlife Service and National Marine Fisheries Service or their World Wide Web pages on the Internet.

c. If it becomes apparent that a federally listed endangered plant or animal species will be affected by work authorized by this permit, work must be stopped immediately and the St. Paul District of the Corps of Engineers must be contacted for further instruction.

**26. Known Populations of Federally Listed Threatened and Endangered species.** Information on known populations of federally listed species and their designated critical habitat is available on our web site and from the Twin Cities Field Office of the U.S.F.W.S. See standard condition 6 or contact information.

**27.** The time limit for completing work authorized by RGP-03-MN ends upon the expiration date of RGP-03-MN. If you find that you need more time to complete the authorized activity, submit your request for a time extension to this office for consideration at least three months before the expiration date is reached.

**28.** You must maintain the authorized activity in good condition and in conformance with the terms and conditions of this permit. You are not relieved of this requirement if you abandon the permitted activity, although you may make a good faith transfer to a third party. Should you wish to cease to maintain the authorized activity or should you desire to abandon it without a good faith transfer, you must obtain a modification of this permit from this office, which may require restoration of the area.

**29.** You must allow representatives from this office to inspect the authorized activity at any time deemed necessary to ensure that it is being or has been accomplished in accordance with the terms and conditions of RGP-03-MN.

**30. State Section 401 Water quality Certification.** The Minnesota Pollution Control Agency has waived Section 401 certification for RGP-03-MN.

**31. Coastal Zone Management consistency determination.** The State of Minnesota has determined that GP-03-MN is consistent with the Minnesota CZM program.

**Further Information:**

1. Congressional Authorities: You have been authorized to undertake the activity described

above pursuant to Section 404 of the Clean Water Act (33 U.S.C. 1344).

**2. Limits of this authorization.**

a. RGP-03-MN does not obviate the need to obtain other Federal, state, or local authorizations required by law.

b. RGP-03-MN does not grant any property rights or exclusive privileges.

c. RGP-03-MN does not authorize any injury to the property or rights of others.

d. RGP-03-MN does not authorize interference with any existing or proposed Federal project.

**3. Limits of Federal Liability.** In authorizing work, the Federal Government does not assume any liability, including but not limited to the following:

a. Damages to the permitted project or uses thereof as a result of other permitted or unpermitted activities or from natural causes.

b. Damages to the permitted project or uses thereof as a result of current or future activities undertaken by or on behalf of the United States in the public interest.

c. Damages to persons, property, or to other permitted or unpermitted activities or structures caused by the activity authorized by this permit.

d. Design or construction deficiencies associated with the permitted work.

e. Damage claims associated with any future modification, suspension, or revocation of this permit.

**4. Reliance on Applicant's Data:** The determination of this office that a proponent's project is authorized by RGP-03 will be made in reliance on the information provided by the applicant.

**5. Reevaluation of Permit Decision.** This office may reevaluate its decision on this permit at any time the circumstances warrant. Circumstances that could require a reevaluation include, but are not limited to, the following:

a. You fail to comply with the terms and conditions of this permit.

b. The information provided by you in support of your permit application proves to have been false, incomplete, or inaccurate (see 4 above).

c. Significant new information surfaces which this office did not consider in reaching the original public interest decision. Such a reevaluation may result in a determination that it is appropriate to use the suspension, modification, and revocation procedures contained in 33 CFR 325.7 or enforcement procedures such as those contained in 33 CFR



326.4 and 326.5. The referenced enforcement procedures provide for the issuance of an administrative order requiring you to comply with the terms and conditions of your permit and for the initiation of legal action where appropriate. You will be required to pay for any corrective measures ordered by this office, and if you fail to comply with such directive, this office may in certain situations (such as those specified in 33 CFR 209.170) accomplish the corrective measures by contract or otherwise and bill you for the cost.

6. Extensions. Standard condition 27 above, establishes a time limit for the completion of the activity authorized by this general permit. Unless there are circumstances requiring either a prompt completion of the authorized activity or a reevaluation of the public interest decision, the Corps will normally give favorable consideration to a request for an extension of this time limit. This permit becomes effective upon the issuance date specified after the Federal official, designated to act for the Secretary of the Army, has signed below. This general permit remains in effect for five years unless it is otherwise modified, suspended, or revoked.



## **(2360) PLANT MIXED ASPHALT PAVEMENT**

February 4, 2011

### **2360.1 DESCRIPTION**

This work consists of constructing plant mixed asphalt pavement on a prepared subgrade.

Plant mixed asphalt pavement designed according to a gyratory mix design method for use as a pavement surface.

#### **A Mixture Designations**

The Department will designate the mixture for asphalt mixtures in accordance with the following:

- (1) The first two letters indicate the mixture design type:
  - (1.1) SP = Gyratory Mixture Design.
- (2) The third and fourth letters indicate the course:
  - (2.1) WE = Wearing and shoulder wearing course, and
  - (2.2) NW = Non-wearing Course.
- (3) The fifth letter indicates the maximum aggregate size:
  - (3.1) A = ½ in [12.5mm], SP 9.5,
  - (3.2) B = ¾ in [19.0mm], SP 12.5,
  - (3.3) C = 1 in [25.0mm], SP 19.0, and
  - (3.4) D = ¾ in [9.5mm], SP 4.75.
- (4) The sixth digit indicates the Traffic Level (ESAL's  $\times 10^6$ ) in accordance with Table 2360-1, "Traffic Levels."

<b>Table 2360-1 Traffic Levels</b>	
<b>Traffic Level</b>	<b>20 Year Design ESALs</b>
2 *	< 1
3	1 – < 3
4	1 – < 10
5	10 – ≤ 30
NOTE: The requirements for gyratory mixtures in this specification are based on the 20 year design traffic level of the project, expressed in Equivalent Single Axle Loads (ESAL's) $1 \times 10^6$ ESALs	
* AADT < 2,300	
AADT > 2,300 to < 6,000	

- (5) The last two digits indicate the air void requirement:
  - (5.1) 40 = 4.0 percent for wear mixtures, and
  - (5.2) 30 = 3.0 percent for non-wear and shoulder.
- (6) The letter at the end of the mixture designation identifies the asphalt binder grade in accordance with Table 2360-2, "Asphalt Grades."

Table 2360-2 Asphalt Grades	
Letter	Grade
A	PG 52 – 34
B	PG 58 – 28
C	PG 58 – 34
E	PG 64 – 28
F	PG 64 – 34
H	PG 70 – 28
L	PG 64 – 22

Ex: Gyrotory Mixture Designation -- SPWEB540E (Design Type, Lift, Aggr. Size, Traffic Level, Voids, Binder)

## 2360.2 MATERIALS

### A Aggregate

Use aggregate materials in accordance with 3139.2.

### B Asphalt Binder Material.....3151

Table 2360-3 Asphalt Binder Selection Criteria for all Mixtures with RAP		
Asphalt Binder Selection Criteria for all Mixtures with RAP Specified PG Asphalt Binder Grade	≤ 20 % RAP	> 20 % RAP*
PG XX-28 and PG 52-34	Use specified grade	Use specified grade
PG XX-34	Use specified grade	Use blending chart*
* Use the blending chart on file with the Mn/DOT Chemical Laboratory to verify compliance with the specified binder grade when RAP is greater than 20 percent. The Department may take production samples to ensure the the asphalt binder material meets the requirements.		

### C Additives

The Department defines additives as material added to an asphalt mixture or material that do not have a specific pay item.

Do not incorporate additives into the mixture unless approved by the Engineer. Add anti-foaming agents to asphalt cement at the dosage rate recommended by the manufacturer. The Contractor may add mineral filler in quantities no greater than 5 percent of the total aggregate weight. The Contractor may add hydrated lime in quantities no greater than 2 percent of the total aggregate weight. Do not add a combination of mineral filler and hydrated lime that exceeds 5 percent of the total aggregate weight. Use methods for adding additives as approved by the Engineer.

#### C.1 Mineral Filler ..... AASHTO M 17

##### C.1.a Mineral Filler – Hydrated Lime

Provide hydrated lime for asphalt mixtures with no greater than 8 percent unhydrated oxides (as received basis) and meeting the requirements of AASHTO M 216. Use a method to introduce and mix hydrated lime and aggregate as approved by the Engineer before beginning mixture production.

#### C.2 Liquid Anti-Stripping Additive (Contractor Added)

If adding a liquid anti-strip additive to the asphalt binder, complete blending before mixing the asphalt binder with the aggregate. Only use liquid anti-strip additives that ensure the asphalt binder meets the Performance Grade (PG) requirements in 3151. The Contractor may use asphalt binder with liquid anti-strip added at the refinery or the Contractor may add liquid anti-strip at the plant site. If using asphalt binder with liquid anti-strip added at the refinery, ensure the supplier tests the binder and additive blend to confirm compliance with the AASHTO M 320. If an anti-strip agent is added at the plant, the plant mixed asphalt producer is considered a supplier and the binder must conform to the requirements of 3151. Do not pave until the asphalt binder and additive blend testing results meet the criteria in 2360.2.B, "Asphalt Binder Material."

#### **C.2.a Mixture Requirements at Design**

Design the mixture with the same asphalt binder supplied to the plant site using mixture option 1, "Laboratory Mixture Design" or mixture option 2, "Modified Mixture Design."

Provide documentation with either design option and include the amount of anti-strip needed to meet the minimum tensile strength requirements. Verify that the binder with the anti-strip meets the PG binder requirements for the mixture.

#### **C.2.b Contractor Production Testing Requirements**

Sample and test the asphalt binder and anti-strip blend daily. The Contractor may test the blend by viscosity, penetration, or dynamic shear rheometer (DSR) of the blend. If the contract requires the use of a polymer modified asphalt binder in the mixture, use the DSR as the daily QC test.

Send the Engineer and Mn/DOT Chemical Laboratory Director a weekly QC report summarizing the results of the daily testing.

Perform at least one test bi-weekly per project to ensure the binder and anti-strip blend meets the requirements of AASHTO M 320. Send the test results to the Engineer and Mn/DOT Chemical Laboratory Director.

Provide asphalt binder and anti-strip blend field verification samples in accordance with 2360.2.G.7, "Production Test."

#### **C.2.c Liquid Anti-Strip Additive Metering System**

Include a liquid anti-strip flow meter and an anti-strip pump with the metering system. Connect the flow meter to the liquid anti-strip supply to measure and display only the anti-strip being fed to the asphalt binder.

Position the meter readout so that the inspector can easily read it.

Provide means to compare the flow meter readout with the calculated output of the anti-strip pump.

Provide a system that displays the accumulated anti-strip quantity being delivered to the mixer unit in gallons [liters] to the nearest gallon [liter] or in units of tons [metric tons] to the nearest 0.001 ton [0.001 tonne].

Calibrate and adjust the system to maintain an accuracy of  $\pm 1$  percent.

Calibrate each plant set-up before producing the mixture.

"Stick" the anti-strip tank at the end of the day's production to verify anti-strip usage quantities. The Engineer may require "sticking" on a daily basis.

Ensure the system has a spigot for sampling the binder and anti-strip after blending.

Use alternative blending and metering systems only when pre-approved by the Engineer.

**C.3 Coating and Anti Stripping Additive .....3161**

**D Bituminous Tack Coat .....2357**

**E Mixture Design**

**E.1 Submittal Location**

Submit documentation and sample aggregate materials for review to the District Materials Laboratory.

**E.2 Aggregate Quality**

Provide aggregate in accordance with 3139.2.

**E.3 Restrictions**

Do not add aggregates and materials not included in the original mixture submission unless otherwise approved by the Engineer.

**E.4 Responsibility**

Design a gyratory mixture that meets the requirements of this specification in accordance with the following:

- (1) Most current AASHTO T 312, Mn/DOT modified,
- (2) The Asphalt Institute's Superpave Mix Design Manual SP-2 (Use a 2 h short term aging period for volumetric), and
- (3) The Laboratory Manual.

**E.5 Type of Mixture Design Submittal**

**E.5.a Option 1 — Laboratory Mixture Design**

**E.5.a(1) Aggregate**

Submit the aggregate samples for option 1, at least 15 working days before beginning production samples for quality testing. At least 30 calendar days before beginning asphalt production, submit samples of aggregates that require the magnesium sulfate soundness test to the District Materials Laboratory. Test the samples for quality of each source, class, type, and size of virgin and non-asphaltic salvage aggregate source used in the mix design. Retain a companion sample of equal size until the Department issues a Mixture Design Report. Provide 24 h notice of intent to sample aggregates to the Engineer. Provide samples in accordance with the following:

<b>Table 2360-4 Aggregate Sample Size</b>		
<b>Classification</b>	<b>Sieve</b>	<b>Weight</b>
Virgin	Retained on No. 4 [4.75 mm]	80 lb [35 kg]
Virgin	Passing No. 4 [4.75 mm]	35 lb [15 kg]
Recycled asphalt pavement (RAP)	—	80 lb [35 kg]
Recycled asphalt shingles (RAS)	—	10 lb [5 kg] sample of representative RAS material

**E.5.a(2) Mixture Sample**

At least 7 working days before the start of asphalt production, submit the proposed Job Mix Formula (JMF) in writing and signed by a Level II Quality Management mix designer for each combination of aggregates to be used in the mixture. Include test data to demonstrate conformance to mixture properties as specified in Table 2360-7, "Mixture Requirements," and 3139.2, "Bituminous Aggregates." Use forms approved by the Department for the submission.

Submit an uncompacted mixture sample plus briquettes, in conformance with the JMF, compacted at the optimum asphalt content and required compactive effort for laboratory examination and evaluation. Provide a mixture sample size and the number of compacted briquettes and in accordance with the following:

<b>Table 2360-5 Mixture Sample Requirements</b>	
<b>Item</b>	<b>Gyratory Design</b>
Uncompacted mixture sample size	75 lb [30 kg]
Number of compacted briquettes	2

**E.5.a(3) Tensile Strength Ratio Sample**

At least 7 days before actual production, submit sample to the District Materials Laboratory for verification of moisture sensitivity retained tensile strength ratio (TSR). The Engineer may test material submitted for TSR verification for maximum specific gravity  $G_{mm}$  compliance in addition to TSR results. The Engineer will reject the submitted mix design if the tested material fails to meet the  $G_{mm}$  tolerance. If the Engineer rejects a mix design, submit a new mix design in accordance with 2360.2.E, "Mixture Design." The Contractor may use one of the following options to verify that the TSR meets the requirements in Table 2360-7, "Mixture Requirements."

**E.5.a(4) Option A**

Batch material at the design proportions including optimum asphalt. Split the sample before curing and allow samples to cool to room temperature, approximately 77 °F [25 °C]. Submit 80 lb [35 kg] of mixture to the District Materials Laboratory for curing and test verification. Use a cure time of 2 h ±15 minutes at 290 °F [144 °C] cure time for both groups and follow procedures Laboratory Manual Method 1813.

**E.5.a(5) Option B**

Batch and cure in accordance with Option A. Compact, and submit briquettes and uncompacted mixture in accordance with Table 2360-6, "Option B Mixture Requirements."

<b>Table 2360-6 Option B Mixture Requirements</b>	
<b>Item</b>	<b>Gyratory Design</b>
Un-compacted mixture sample size	8,200 g
Number of compacted briquettes*	6
Compacted briquette air void content	6.5 % – 7.5 %
* 6 in [150 mm] specimens.	

For both options, cure for 2 h ±15 min at 290° F [144° C] meeting the requirements in the Mn/DOT Laboratory Manual Method 1813.

**E.5.a(6) Aggregate Specific Gravity**

Determine the specific gravity of aggregate in accordance Laboratory Manual Method 1204 and 1205.

### E.5.b Option 2 — Modified Mixture Design

The Contractor may use the modified mixture design if testing shows that the aggregates meet the requirements of 3139.2 in the current construction season and if the Level II mix designer submitting the mixture design has at least 2 years experience in mixture design. The Department will not require mixture submittal.

#### E.5.b(1) Mixture Aggregate Requirements

Size, grade, and combine the aggregate fractions in proportions that are in accordance with 3139.2.

#### E.5.b(2) JMF Submittal

At least 2 working days before beginning asphalt production, submit a proposed JMF in writing to the District Materials Laboratory signed by a Level II Quality Management mix designer for each combination of aggregates. For each JMF submitted, include documentation in accordance with 2360.2.E.5.a, "Option1 – Laboratory Mixture Design," to demonstrate conformance to mixture properties as specified in Table 2360-7, "Mixture Requirements," and Table 3139-3, "Mixture Aggregate Requirements." Submit the JMF on forms approved by the Department.

#### E.5.b(3) Initial Production Test Verification

The Department will take a mix verification sample within the first four samples at the start of production of each mix type. A Field tensile strength ratio (TSR) sample will be taken and tested within the first 5,000 tons [4500 tonnes] of the start of production if required by the Engineer.

### E.6 Mixture Requirements

The Department will base mixture evaluation on the trial mix tests and in accordance with Table 2360-7, "Mixture Requirements."

<b>Table 2360-7</b>				
<b>Mixture Requirements</b>				
<b>Traffic Level</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
20 year design ESALs	< 1 million	1 – 3 million	3 – 10 million	10 – 30 million
Gyratory mixture requirements:				
Gyrations for $N_{design}$	40	60	90	100
% Air voids at $N_{design}$ , wear	4.0	4.0	4.0	4.0
% Air voids at $N_{design}$ , Non-wear and all shoulder	3.0	3.0	3.0	3.0
Adjusted Asphalt Film Thickness, minimum $\mu$	8.5	8.5	8.5	8.5
Ratio of Added New Asphalt Binder to Total Asphalt Binder, <sup>(1)</sup> min%	70	70	70	70
TSR*, minimum %	75	75	80†	80†
Fines/effective asphalt	0.6 – 1.2	0.6 – 1.2	0.6 – 1.2	0.6 – 1.2
* Use 6 in [150 mm] specimens in accordance with 2360.2.I, "Field Tensile Strength Ratio (TSR)."				
Mn/DOT minimum = 65				
† Mn/DOT minimum = 70				
† The ratio of added new asphalt binder to total asphalt binder needs to be 70% or greater ((added binder/total binder) x 100 $\geq$ 70) in both mixtures that contain RAP and in mixtures that include shingles as part of the allowable RAP percentage.				

#### E.7 Coarse/Fine Mixture Determination

Base the determination of coarse and fine graded mixtures on the percentage of material passing the No. 8 [2.36 mm] sieve in accordance with Table 2360-8, "Coarse/Fine Mixture Determination."

<b>Table 2360-8</b>		
<b>Coarse/Fine Mixture Determination</b>		
<b>Gradation</b>	<b>Fine Mixture, % passing No. 8 [2.36 mm]</b>	<b>Coarse Mixture, % passing No. 8 [2.36 mm]</b>
A	> 47	< 47
B	> 39	≤ 39
C	> 35	≤ 35
D	—	—

#### E.8 Adjusted Asphalt Film Thickness (Adj. AFT)..... Mn/DOT Laboratory Manual Method 1854

Ensure the adjusted asphalt film thickness (Adj. AFT) of the mixture at design and during production meets the requirements of Table 2360-7, "Mixture Requirements." Base the Adj. AFT on the calculated aggregate surface area (SA) and the effective asphalt binder content.

#### E.9 Documentation

Include the following documentation and test results with each JMF submitted for review:

- (1) Names of the individuals responsible for the QC of the mixture during production,
- (2) Low project number of the contract on which the mixture will be used,
- (3) Traffic level and number of gyrations,
- (4) The following temperature ranges as supplied by the asphalt binder supplier:
  - (4.1) Laboratory mixing and compaction,
  - (4.2) Plant discharge, and
  - (4.3) Field compaction.
- (5) The percentage in units of 1 percent (except the No. 200 sieve [0.075 mm] in units of 0.1 percent) of aggregate passing each of the specified sieves (including the No. 16, No. 30, No. 50, and No. 100) for each aggregate to be incorporated into the mixture. Derive the gradation of the aggregate from the RAP after extracting the residual asphalt.
- (6) Source descriptions of the following:
  - (6.1) Location of material,
  - (6.2) Description of materials,
  - (6.3) Aggregate pit or quarry number, and
  - (6.4) Proportion amount of each material in the mixture in percent of total aggregate.
- (7) Composite gradation based on (5) and (6) above. Include virgin composite gradation based on (6) and (7) above for mixtures containing RAP/RAS.
- (8) Bulk and apparent specific gravities and water absorption (by % weight of dry aggregate). Both coarse and fine aggregate, for each product used in the mixture (including RAP/RAS). Use Mn/DOT Laboratory Manual Method 1204 and 1205. The tolerance allowed between the Contractor's and the Department's specific gravities are  $G_{sb}(\text{individual}) = 0.040$  [+4 and -4] and  $G_{sb}(\text{combined}) = 0.020$ .
- (9) FHWA 0.45 power chart represented by the composite gradation plotted on Federal Form PR-1115
- (10) Test results from the composite aggregate blend at the proposed JMF proportions showing compliance with Table 3139-3:
  - (10.1) Coarse Aggregate Angularity,
  - (10.2) Fine Aggregate Angularity, and
  - (10.3) Flat and Elongated

- (11) Extracted asphalt binder content for mixtures containing RAP/RAS with no retention factor included.
- (12) Asphalt binder percentage in units of 0.1 percent based on the total mass of the mixture and the PG grade.
- (13) Each trial mixture design includes the following:
  - (13.1) At least 3 different asphalt binder contents (with at least 0.4 percent between each point), with at least one point at, one point above and one point below the optimum asphalt binder percentage.
  - (13.2) Maximum specific gravity for each asphalt binder content calculated based on the average of the effective specific gravities measured by using at least two maximum specific gravity tests at the asphalt contents above and below the expected optimum asphalt binder content.
  - (13.3) Test results on at least two specimens at each asphalt binder content for the individual and average bulk specific gravities, density, and heights.
  - (13.4) Percent air voids of the mixture at each asphalt binder content.
  - (13.5) Adj. AFT for each asphalt binder content.
  - (13.6) Fines to Effective Asphalt (F/A) ratio calculated to the nearest 0.1 percent.
  - (13.7) TSR at the optimum asphalt binder content.
  - (13.8) Graphs showing air voids, adjusted AFT,  $G_{mb}$ ,  $G_{mm}$  and unit weight vs. percent asphalt binder content for each of the three asphalt binder contents submitted with trial mix.
  - (13.9) Evidence that the completed mixture will conform to design air voids ( $V_a$ ), Adj. AFT, TSR, F/A<sub>e</sub> (Fines to effective asphalt ratio).
  - (13.10) Gyrotory densification tables and curves generated from the gyrotory compactor for all points used in the mixture submittal.
  - (13.11) % new asphalt binder to total asphalt binder.
- (14) The Contractor has the option of augmenting the submitted JMF with additional sand or rock. When using this option, provide samples of the aggregate for quality analysis in accordance with 2360.2.E.5, "Type of Mixture Design Submittal." Also provide mix design data for two additional design points per add-material. Provide one point to show a proportional adjustment to the submitted JMF that includes 5 percent, by weight, add-material at the JMF optimum asphalt percent. Provide a second point to show a proportional adjustment to the submitted JMF that includes 10 percent, by weight, add material at the JMF optimum asphalt percent. Report the following information for each of these two points:
  - (14.1) The maximum specific gravity determined by averaging two tests,
  - (14.2) Test results showing the individual and average bulk specific gravity, density, and height of at least two specimens at the optimum asphalt binder content,
  - (14.3) Percent air voids for the mixture for each point,
  - (14.4) Fines to Effective Asphalt ratio calculated to the nearest 0.1 of a percent,
  - (14.5) Crushing of the coarse and fine aggregate,
  - (14.6) Adj. AFT, and,
  - (14.7) Up to two add materials will be allowed.

## **F Mixture Design Report**

The Department will provide a Mixture Design Report consisting of the JMF. Include the following in the JMF:

- (1) Composite gradation,
- (2) Aggregate component proportions,
- (3) Asphalt binder content of the mixture,
- (4) Design air voids,
- (5) Adj. asphalt film thickness, and
- (6) Aggregate bulk specific gravity values.

Show the JMF limits for gradation control sieves in accordance with aggregate gradation broadbands shown in Table 3139-2, percent asphalt binder content, air voids, and Adj. AFT. If the Department issues a Mixture Design Report, this report only confirms that the Department reviewed the mixture and that it meets volumetric properties. The Department makes no expressed or implied guaranty or warranty regarding placement and compaction of the mixture.

Provide materials meeting the requirements of the aggregate and mixture design before issuing a Mixture Design Report. The Department will review two trial mix designs per mix type designated in the plan per contract at no cost to the Contractor. The Department will verify additional mix designs at a cost of \$2,000 per design.

Provide a Department - reviewed Mixture Design Report for all paving except for small quantities of material as described in 2360.3.G, "Small Quantity Paving."

For city, county, and other agency projects, provide the District Materials Laboratory a complete project proposal, including addenda, supplemental agreements, change orders, and plans sheets, including typical sections, affecting the mix design before the Department begins the verification process.

## **G Mixture Quality Management**

### **G.1 Quality Control (QC)**

Provide and maintain a QC program for plant mix asphalt production, including mix design, process control inspection, sampling and testing, and adjustments in the process related to the production of an asphalt pavement.

#### **G.1.a Certification**

Provide the following to obtain certification:

- (1) Completed and submitted request form application for plant inspection.
- (2) Site map showing stockpile locations.
- (3) Signed asphalt plant inspection report showing the plant and testing facility passed as documented by Asphalt Plant Inspection Report (TP 02142-02, TP 02143-02). The inspection report must also include documentation showing plant and laboratory equipment has been calibrated and is being maintained to the tolerance shown in the Bituminous Manual and sections 1200, 1800, and 2000 of the Mn/DOT Laboratory Manual.
- (4) A Department-signed Mixture Design Report (MDR) before mixture production.

#### **G.1.b Maintaining Certification**

Maintain plant certification by documenting the production and testing of the certified plant asphalt mixtures. Sample and test asphalt mixtures in accordance with this section and meeting the requirements of the Schedule of Materials Control.

##### **G.1.b(1) Annual Certification**

Perform annual certification after winter suspension.

##### **G.1.b(2) Sampling Rate**

Sample at the rate in accordance with 2360.2.G.6 and the requirements of the Schedule of Materials Control.

##### **G.1.b(3) Plant Moved**

Recertify the plant if the plant moves to a new or previously occupied location.

**G.1.c. Plant Certification Revocation**

The Engineer may revoke certification for any of the following reasons:

- (1) If the mix does not meet the requirements of 2360.2.E.6 and 3139.2,
- (2) If there is a failure to meet the testing rates, or
- (3) If it is determined records were falsified.

If the Engineer revokes plant certification, the Department may revoke the Technical Certification of the individual or individuals involved. The Department will maintain a list of companies with revoked certifications.

**G.2 Quality Assurance (QA)**

The Engineer will perform Quality Assurance (QA) on a sample that is a companion to the Contractor's QC sample to accept the work. The Engineer will perform the following:

- (1) Conduct QA and verification sampling and testing,
- (2) Observe the QC sampling and tests,
- (3) Monitor the required QC summary sheets and control charts,
- (4) Verify calibration of QC laboratory testing equipment,
- (5) Communicate Department test results to the Contractor's personnel on a daily basis, and
- (6) Ensure Independent Assurance (IA) sampling and testing requirements are met.

The Engineer will periodically witness the sampling and testing being performed by the Contractor. If the Engineer observes that the Contractor is not performing sampling and quality control tests in accordance with the applicable test procedures, the Engineer may stop production until the Contractor takes corrective action. The Engineer will notify the Contractor of observed deficiencies promptly, both verbally and in writing.

The Engineer may obtain additional samples, at any time and location during production, to determine quality levels in accordance with 2360.2.G.3, "Verification Sample."

The Department will post a chart with the names and telephone numbers for the personnel responsible for QA.

The Engineer will calibrate and correlate laboratory testing equipment in accordance with the Bituminous Manual and Laboratory Manual.

<b>Table 2360-9</b>	
<b>Allowable Differences between Contractor and Department Test Results*</b>	
<b>Item</b>	<b>Allowable Difference</b>
Mixture bulk specific gravity ( $G_{mb}$ )	0.030
Mixture maximum specific gravity ( $G_{mm}$ )	0.019
Adjusted AFT (calculated)	1.2
Fine Aggregate Angularity, uncompacted voids (U) %	1
Coarse Aggregate Angularity, % fractured faces (%P)	15
Aggregate Individual Bulk Specific Gravity (+ No. 4 [+4.75 mm])	0.040
Aggregate Individual Bulk Specific Gravity (- No. 4 [-4.75mm])	0.040
Aggregate combined blend Specific Gravity ( $G_{ab}$ )	0.020
Tensile strength ratio (TSR), %	Table 2360-7
<b>Asphalt binder content:</b>	
Meter method, %	0.2
Spot check method, %	0.2
Chemical extraction methods, %	0.4
Incinerator oven, %	0.3
Chemical vs. meter, spot check, or incinerator methods	0.4
Incinerator oven vs. spot check	0.4
<b>Gradation sieve, % passing:</b>	
1 in [25.0 mm], ¾ in [19.0 mm], ½ in [12.5 mm], ⅜ in [9.5 mm]	6
No. 4 [4.75 mm]	5
No. 8 [2.36 mm], No. 16 [1.18 mm], No. 30 [0.60 mm]	4
No. 50 [0.30 mm]	3
No. 100 [0.15 mm]	2
No. 200 [0.075 mm]	1.2
* Test tolerances listed are for single test comparisons.	

### G.3 Verification Sample

The Department will test a verification sample to assure compliance of the Contractor's QC program. The Department will provide the Contractor a verification companion, which is defined as a companion sample to the verification sample Mn/DOT uses. Test and use this verification companion sample as part of the QC program. Use the verification companion sample to replace the next scheduled QC sample. The Department recommends sampling enough material to accommodate retesting in case the samples fail.

The Department will perform verification testing on at least one set of production tests in accordance with 2360.2.G.6.b, "Production," and 2360.2.G.7, "Production Test," on a daily basis per mix type. Use the verification companion sample to verify the requirements of Table 3139-2, Table 3139-3, and Table 2360-7. Compare the verification companion sample to the verification sample for compliance with allowable tolerances in Table 2360-9, "Allowable Differences between Contractor and Department Test Results." These include the mixture properties of  $G_{mm}$  (mixture maximum gravity),  $G_{mb}$  (mixture bulk gravity), asphalt binder content, Adjusted AFT (calculated), Coarse and Fine Aggregate crushing, and gradation. Perform one test per week on a verification companion for coarse and fine aggregate crushing meeting the requirements of 2360.2.G.7.g "Coarse Aggregate Angularity" and 2360.2.G.7.h, "Fine Aggregate Angularity." These do not include the aggregate bulk specific gravity  $G_{sb}$ , fines to effective asphalt, or the tensile strength ratio (TSR). Determine the asphalt binder content and gradation in accordance with the extraction method specified in 2360.2.G.7.a, "Asphalt Binder Content," or 2360.2.G.7.b, "Gyratory Bulk Specific Gravity."

The Contractor may access the Department's verification test results for  $G_{mm}$  (mixture maximum gravity),  $G_{mb}$  (mixture bulk gravity), air voids (calculated), asphalt binder content, Adj. AFT (calculated) within 2 working days from the time the sample is delivered to the District Laboratory. The Department will provide the

gradation and crushing results to the Contractor within three working days. The Department will include the verification test results on the test summary sheet. The Department will compare the results with the Contractor's verification companion for the allowable tolerances in Table 2360-9, "Allowable Differences between Contractor and Department Test Results." The Department will consider the verification process complete if the Contractor's verification companion meets the tolerances in Table 2360-9.

If the tolerances between the Contractor's verification companion and the Department's verification sample do not meet the requirements of Table 2360-9, the Department will retest the material. If the retests fail to meet tolerances, the Department will substitute the Department's verification test results for the Contractor's results in the QC program and use those results for acceptance. The Department will only substitute the out-of-tolerance parameters and will recalculate volumetric properties if applicable.

If the Adj. AFT calculation does not meet the tolerance, equalize the Department Adj. AFT result by increasing the original Department value by 0.5 microns. Use the increased Department Adj. AFT for the Individual Adjusted AFT result and to calculate the Moving Average Adj. AFT results. The increased Department Adj. AFT will form the basis for acceptance.

If the verification sample retests do not meet tolerances, the Department will investigate the cause of the difference that will include a review of testing equipment, procedures, worksheets, gyratory specimen height sheets, and personnel to determine the source of the problem. The Engineer may require both the Department and Contractor to perform at least one hot-cold comparison of mixture properties.

To perform a hot-cold comparison, split the sample into three representative portions. The Engineer will observe the Contractor testing. Immediately compact one part while still hot. Apply additional heating to raise the temperature of the sample to compaction temperature if necessary. Allow the second and third part to cool to air temperature. Retain the second part and transport the third part to the District Materials Laboratory. On the same day and at the same time as the District Materials Laboratory, heat samples to compaction temperature and compact. Develop a calibration factor to compare the specific gravity of the hot compacted samples to reheated compacted samples. Use at least two gyratory specimens for each test. The Engineer or the Contractor may request that this test be repeated. Reheat mix samples to 160° F [70° C] to allow splitting of the sample into representative fractions for the various tests. Do not overheat the mixture portions used for testing maximum specific gravity test.

The Department will test the previously collected QA samples until they meet the tolerances or until the Department has tested all of the remaining samples. After testing the samples, the Department will test QA samples subsequent to the verification sample until tolerances are met. The Department will base acceptance on QC data. The Department will base acceptance on QC data with substitution of Department test results for those parameters out of tolerance. Cease mixture production and placement if reestablished test results do not meet tolerances within 48 h. Resume production and placement only after meeting the tolerances. The process for dispute resolution is available on the Bituminous Office website.

If the Engineer analyzes the data using methods for determination of bias on file in the Bituminous Office and finds a bias in the test results, the Engineer will specify which results to use. If through analysis of data, it is determined that there is a bias in the test results, the Engineer will determine which results are appropriate and will govern.

#### **G.4 Contractor Quality Control**

##### **G.4.a Personnel**

Submit an organizational chart listing the names and phone numbers of individuals and alternates responsible for the following:

- (1) Mix design,
- (2) Process control administration, and
- (3) Inspection.

Provide QC technicians certified as a Level I Bituminous Quality Management (QM) Tester meeting the requirements of the Mn/DOT Technical Certification Program for QC testing and Level II Bituminous QM Mix Designer to make process adjustments. Provide at least one person per paving operation certified as a Level II Bituminous Street Inspector.

Provide a laboratory with equipment and supplies for Contractor quality control testing and maintain with the following:

- (1) Up-to-date equipment calibrations and a copy of the calibration records with each piece of equipment,
- (2) Telephone,
- (3) Fax and copy machine; however, the Engineer may waive the requirement to have a fax machine if internet and email are available,
- (4) Internet and Email,
- (5) Computer,
- (6) Printer, and
- (7) Microsoft Excel, version 2007 or newer

Laboratory equipment need to meet the requirements listed in Section 400 of the Bituminous Manual, Laboratory Manual, and these specifications, including having extraction capabilities. Before beginning production, the laboratory equipment needs to be calibrated and operational.

Calibrate and correlate all testing equipment in accordance with the Bituminous Manual and Laboratory Manual. Keep records of calibration for each piece of testing equipment in the same facility as the equipment.

#### **G.4.b Sampling and Testing**

Take QC samples at random locations, quartered from a larger sample of mixture, from behind the paver and in accordance with the Schedule of Materials Control. The Engineer may approve alternate sampling locations. When the Engineer approves of an alternate sampling location and used by the Contractor, the daily verification sample must still be taken from behind the paver. The procedure for truck box sampling, an alternate sampling location, is on file in the Bituminous Office. Store compacted mixture specimens and loose mixture companion samples for 10 calendar days. Label these split companion samples with companion numbers. Determine random numbers and locations using the Bituminous Manual, Section 5-693.7 Table A or ASTM D 3665, Section 5.

#### **G.5 Production Test Requirements**

Determine the planned tonnage [metric tons] for each mixture planned for production during the production day. Divide the planned production by 1,000 and round to the next highest whole number. The result is the number of production tests required for the mixture. Table 2360-11, "Production Testing Rates" shows the required production tests.

Split the planned production into even increments and select sample locations as described above. If actual tonnage is greater than the planned tonnage, repeat the calculation above and provide additional tests if the calculation results in a higher number of production tests. During production, the Department will not require mixture volumetric property tests if mix production is no greater than 300 ton [270 tonne]. Provide production tests if the accumulative weight on successive days is greater than 300 ton [270 tonne].

If there is a choice of more than one Mn/DOT approved test procedure, select one method at the beginning of the project with the approval of the Engineer and use that method for the entire project. The Contractor and Engineer may agree to change test procedures during the construction of the project.

#### **G.5a Establishing an Ignition Oven Correction Factor .....Mn/DOT Lab. Manual 1852 Appendix**

On the first day of production, for each mixture type, both the Contractor and the Agency will establish an ignition oven correction factor from the produced mixture. Re-establish correction factors when:

There are aggregate or RAP substitutions

There are 3 or more tolerance failures on the extracted asphalt content between the Agency and the Contractor as defined by Table 2360-9, “Allowable Differences between Contractor and Department Test Results”.

## **G.6 Production Testing Rates**

### **G.6.a Start –Up**

At the start of production, for the first 2,000 ton [1,800 tonne] of each mix type, perform testing at the following frequencies:

<b>Table 2360-10 Production Start-Up Testing Rates</b>			
<b>Production Test</b>	<b>Testing Rates</b>	<b>Laboratory Manual Method</b>	<b>Section</b>
Bulk Specific Gravity	1 test per 500 ton [450 tonne]	1806	2360.2.G.7.b
Maximum Specific Gravity	1 test per 500 ton [450 tonne]	1807	2360.2.G.7.c
Air Voids (calculated)	1 test per 500 ton [450 tonne]	1808	2360.2.G.7.d
Asphalt Content	1 test per 500 ton [450 tonne]	1853	2360.2.G.7.a
Add AC/Total AC Ratio (calculated)	1 test per 1000 ton [900 tonne]	1853	2360.2.G.7.a
Adj. AFT (Calculated)	1 test per 500 ton [450 tonne]	1854	2360.2.E.6.b
Gradation	1 test per 500 ton [450 tonne]	1203	2360.2.G.7.f
Coarse Aggregate Angularity	1 test per 1,000 tons [900 tonne]	1214	2360.2.G.7.g
Fine Aggregate Angularity (FAA)	1 test per 1,000 ton [900 tonne]	1213	2360.2.G.7.h
Fines to Effective Asphalt Ratio (calculated)	1 test per 500 ton [450 tonne]	1203 & 1853	2360.2.G.7.f & 2360.2.G.7.a

### **G.6.b Production**

After producing the first 2,000 ton [1,800 tonne] of each mix type test at the following frequencies;

<b>Table 2360-11 Production Testing Rates</b>			
<b>Production Test</b>	<b>Sampling and Testing Rates</b>	<b>Test Reference</b>	<b>Section</b>
Bulk Specific Gravity	Divide the planned production by 1,000. Round the number to the next higher whole number	Laboratory Manual 1806	2360.2.G.7.b
Maximum Specific Gravity	Divide the planned production by 1,000. Round the number to the next higher whole number.	Laboratory Manual 1807	2360.2.G.7.c
Air Voids (calculated)	Divide the planned production by 1,000. Round the number to the next higher whole number	Laboratory Manual 1808	2360.2.G.7.d
Asphalt Content	Divide the planned production by 1,000. Round the number to the next higher whole number	Laboratory Manual 1853	2360.2.G.7.a
Add AC/Total AC Ratio (calculated)	Divide the planned production by 2000. Round the number to the next higher whole number	Laboratory Manual 1853	2360.2.G.7.a
Adj. AFT (Calculated)	Divide the planned production by 1,000. Round the number to the next higher whole number	Laboratory Manual 1854	2360.2.E.7.e
Gradation	1 gradation per 1,000 tons [900 tonne], or portion thereof (at least one per day)	Laboratory Manual 1203	2360.2.G.7.f
Coarse Aggregate Angularity	2 tests per day for at least 2 days, then 1 per day if CAA is met. If CAA >8% of requirement, 1 sample per day but test 1 per week.	Laboratory Manual 1214	2360.2.G.7.g
Fine Aggregate Angularity (FAA)	2 tests per day for at least 2 days, then 1 per day if FAA is met. If FAA >5% of requirement, 1 sample per day but test 1 per week.	Laboratory Manual 1213	2360.2.G.7.h
Fines to Effective Asphalt Ratio (calculated)	Divide the planned production by 1,000. Round the number to the next higher whole number	Laboratory Manual 1203 & 1853	2360.2.G.7.f & 2360.2.G.7.a
TSR	As directed by the Engineer	Laboratory Manual 1213	2360.G.7.i
Aggregate Specific Gravity	As directed by the Engineer	Laboratory Manual 1204, 1205, and 1815	2360.G.7.j
Mixture Moisture Content	Daily unless otherwise required by the Engineer	Laboratory Manual 1805	2360.G.7.k
Asphalt Binder	Sample first load (each grade), then 1 per 250,000 gal sample size 1 qt [1,000,000 L]	Mn/DOT Bituminous Manual 5-693.920	2360.G.7.l

**G.7 Production Tests**

**G.7.a Asphalt Binder Content**

Use spot check for determination of asphalt binder content in virgin mixtures only. See the requirements of the Bituminous Manual.

Spotchecks are required only when the Engineer has waived the requirements of 2360.2G8 relating to furnishing a computerized printout of the plant blending control system. A minimum of 1 spotcheck per day per mixture blend is required to determine the new added asphalt binder.

Use an incinerator oven meeting the requirements of the Laboratory Manual Method 1853. Do not use the incinerator oven if the percentage of Class B material is greater than 50 percent within the composite blend, unless the Contractor determines a correction factor approved by the Engineer.

Perform chemical extraction meeting the requirements of Laboratory Manual Method 1851 or 1852.

Use the meter method for determination of asphalt binder content in virgin mixtures only. See the requirements of the Bituminous Manual.

**G.7.b                    Gyratory Bulk Specific Gravity, Gmb**

Use two specimens to determine gyratory bulk specific gravity meeting the requirements of Laboratory Manual Method 1806. Set Gyratory to an internal angle of  $1.16^\circ \pm 0.02^\circ$  according to AASHTO TP 71.

**G.7.c                    Maximum Specific Gravity, Gmm**

Determine maximum specific gravity meeting the requirements of Laboratory Manual Method 1807.

**G.7.d                    Air Voids – Individual and Isolated (Calculation)**

Calculate the individual and isolated air voids meeting the requirements of Laboratory Manual Method 1808. Use the maximum mixture specific gravity and corresponding bulk specific gravity from a single test to calculate the isolated air voids. Use the maximum specific gravity moving average and the bulk specific gravity from a single test to calculate the individual air voids.

Compact gyratory design to  $N_{\text{design}}$  in accordance with Table 2360-7, “Mixture Requirements” for the specified traffic level.

**G.7.e                    Adjusted Asphalt Film Thickness (AFT) (Calculation)**

Calculate the Adj. AFT meeting the requirements of the Laboratory Manual Method 1854.

**G.7.f                    Gradation – Blended Aggregate**

Determine the gradation of blended aggregate sample, from an extracted bituminous mixture, meeting the requirements of Laboratory Manual Method 1203.

**G.7.g                    Coarse Aggregate Angularity**

Test the Coarse Aggregate Angularity (CAA) meeting the requirements of Laboratory Manual Method 1214 to determine the CAA on composite blend from aggregates used in production of hot mix asphalt. Ensure CAA test results meet the requirements in accordance with Table 3139-3.

The Contractor may test mixtures containing virgin aggregates from composite belt samples. Test mixtures containing RAP from extracted aggregates taken from standard production samples. Test the percentage of fractured faces of the composite aggregate blend less than 100 percent twice a day for each mixture blend for at least

two days, then one test per day if the test samples meet the CAA requirements. If the CAA crushing test results are greater than 8 percent of the requirements, take one sample per day and perform one test per week.

Report CAA results on the test summary sheet. The Department may reduce payment in accordance with Table 2360-15, "Reduced Payment Schedule for Individual Test Results," for mixture placed and represented by results below the minimum requirement in accordance with Table 3139-3. The Department will calculate tonnage subjected to reduced payment as the tons placed from the sample point of the failing test to the sampling point where the test result meets the specifications.

#### **G.7.h Fine Aggregate Angularity**

Use Laboratory Manual Method 1813 to test the composite blend from aggregates used in production of asphalt mixtures for Fine Aggregate Angularity (FAA) meeting the requirements of Table 3139-3. The Contractor may test mixtures that contain virgin aggregates from composite belt samples. Test mixtures that contain RAP from extracted aggregates taken from standard production samples. Perform two tests per day for each mixture blend for at least two days to test the percentage of uncompacted voids from the composite aggregate blend, then one test per day if the samples meet FAA requirements. If FAA test results are greater than 5 percent of the requirement, take one sample per day and one test per week.

Report FAA results on the test summary sheet. The Department may reduce payment in accordance with Table 2360-16, "Reduced Payment Schedule for Individual Test Results," for mixture placed and represented by results below the minimums in accordance with Table 3139-3. The Department will calculate tonnage subjected to reduced payment as the tons placed from the sample point of the failing test to the sampling point where the test result meets the specifications.

#### **G.7.i Field Tensile Strength Ratio (TSR) .....Laboratory Manual Method 1813**

If the Engineer requires sampling and testing of the mixture to verify tensile strength ratio (TSR), both the Contractor and the Department will be required to test these samples within 72 h after sampling. The Contractor shall obtain a sample weighing at least 110 lb [50 kg] and split the sample in half to provide a sample for the Department and the Contractor. Label the Department companion of this split with the following information:

- (1) Date,
- (2) Time,
- (3) Project number, and
- (4) Cumulative tonnage to date.

After the sample is split and labeled, give the Department's companion sample to the Department Street Inspector or Plant Monitor or to the Materials Engineer within 24 h of sampling as directed by the Engineer. Take mixture samples from behind the paver unless the Engineer approves an alternate sampling location. Provide a 6 in [150 mm] specimen for gyratory design. The Contractor may test the sample at a permanent lab site or a field lab site.

When using Option 2, obtain the sample within the first 5,000 ton [4,500 tonne] of plant mixed asphalt produced or by the second day of production, whichever comes first, to verify tensile strength ratio (TSR).

Refer to Table 2360-12, "Mixture Type, Minimum TSR," for the minimum acceptable TSR values for production. Stop production immediately if the material does not meet minimum TSR requirements. Do not resume production until after adding anti-strip to the asphalt binder. Determine the responsible party for the cost of the anti-strip in accordance with the Department and Contractor TSR values in Table 2360-13. If the Department is responsible for the cost of the anti-strip, the Department will only pay for the cost of the anti-strip for mixtures placed on that project. The Department will not pay for delay costs associated with making changes related to this testing.

Table 2360-12 Mixture Type, Minimum TSR			
Traffic Level 2 – 3, %		Traffic Level 4 – 5, %	
Contractor	Mn/DOT	Contractor	Mn/DOT
75	65	80	70

Table 2360-13 Anti-Strip Cost Responsibility			
Gyratory Level	Contractor TSR	Mn/DOT TSR	Responsibility
2 – 3	≥ 75	≥ 65	No anti-strip required
		< 65	Contractor
	< 75	≥ 65	Department
		< 65	Contractor
4 – 5	≥ 80	≥ 70	No anti-strip required
		< 70	Contractor
	< 80	≥ 70	Department
		< 70	Contractor

Take another sample and test within the first 500 ton [450 tonne] after production resumes. Stop production if the re-test fails to meet the minimum specified value. Discuss a proposal to resolve the problem with the Engineer before resuming production. Do not operate below the specified minimum TSR if at least 2 successive tests fail the TSR requirements.

A new sample and retest is automatically required if a proportion changes by greater than 10 percent from the currently produced mixture for a single stockpile aggregate or the Engineer directs the Contractor to sample and retest.

#### **G.7.j Aggregate Specific Gravity(Gsb) ..... Laboratory Manual Methods 1204, 1205, 1815**

Sample and test aggregate stockpiles to verify aggregate specific gravity if directed by the Engineer in conjunction with the District Materials Engineer. Provide 90 lb [40 kg] representative stockpile samples for each aggregate component. Split samples in half to provide material for both the Department and the Contractor. Label the Department companion with the following information:

- (1) Date,
- (2) Time,
- (3) Project number, and
- (4) Approximate cumulative tonnage to date.

Give the Department companion to the Department Street Inspector or Plant Monitor immediately after splitting or to the Materials Engineer within 24 h of sampling as directed by the Engineer. The Materials Engineer will compare the aggregate specific gravity results to the Contractor's values on the current Mix Design Report. If the results deviate beyond the tolerance in accordance with Table 2360-16, "Allowable Differences between Contractor and Department Test Results," the Materials Engineer will notify the Contractor and issue a new Mix Design Report with the current specific gravity results. Base new mixture placed after receiving notification of new specific gravity values on the Department results. The Engineer will notify the Contractor regarding new specific gravity values. The dispute resolution procedure for aggregate specific gravity is on the Bituminous Office website.

#### **G.7.k Moisture Content .....Laboratory Manual Method 1855**

Provide a mixture with moisture content no greater than 0.3 percent. Measure moisture content in the mixture behind the paver or, if approved by the Engineer, in the truck box. Sample and test on a daily basis

unless otherwise directed by the Engineer. Store the sample in an airtight container. Do not perform microwave testing.

Do not provide plant mixed asphalt with a moisture content greater than 0.3 percent.

#### **G.7.1 Asphalt Binder Samples**

Sample the first shipment of each type of asphalt binder, then sample at a rate of one per 250,000 gal [1,000,000 L]. Provide a 1 qt [1.0 L] sized sample. Take samples meeting the requirements of the Bituminous Manual, 5-693.920. The Inspector will monitor the sampling the Contractor performs. Record sample information on an Asphalt Sample Identification Card. Submit the sample to the Central Materials Laboratory. Contact the Department Chemical Laboratory Director for disposition of failing asphalt binder samples.

#### **G.8 Documentation**

Maintain documentation, including test summary sheets and control charts, on an ongoing basis. Maintain a file of gyratory specimen heights for gyratory compacted samples and test worksheets. File reports, records, and diaries developed during the work as directed by the Engineer. These documents become the property of the Department.

Number test results in accordance with the MDR and record on forms approved and provided by the Department.

Send production test results on test summary sheets to the District Materials Laboratory and to other sites as directed by the Engineer by 11 AM of the day following production by facsimile, or e-mail when approved by the Engineer.

Include the following production test results and mixture information on the Department approved test summary sheet:

- (1) Percent passing on all sieves in accordance with Table 3139-2 (including No. 16, No. 30, No. 50, No. 100),
- (2) Coarse and fine aggregate crushing,
- (3) Maximum specific gravity ( $G_{mm}$ ),
- (4) Bulk specific gravity ( $G_{mb}$ ),
- (5) Percent total asphalt binder content ( $P_b$ ),
- (6) New added asphalt binder content,
- (7) Ratio of % new added asphalt binder to total asphalt binder,
- (8) Calculated production air voids ( $V_a$ ),
- (9) Calculated adjusted AFT (Adj. AFT),
- (10) Composite aggregate specific gravity ( $G_{sb}$ ) reflecting current proportions,
- (11) Aggregate proportions in use at the time of sampling,
- (12) Tons where sampled,
- (13) Tons represented by a test and cumulative tons produced,
- (14) Fines to effective asphalt ratio ( $F/A_e$ ),
- (15) Signature Line for Mn/DOT and Contractor Representative,
- (16) Mixture Moisture Content, and
- (17) Mn/DOT verification sample test result.

Submit copies of failing test results to the Engineer on a daily basis.

Provide the Engineer with asphalt manifests or bill of lading's (BOL) on a daily basis.

Provide a daily plant diary, including a description of QC actions taken. Include changes or adjustments on the test summary sheets.

Provide weekly truck scale spot checks.

Provide a Department approved accounting system for mixes and provide a daily and final project summary of material quantities and types.

Provide a final hard and electronic copy of QC test summary sheets and control charts, and density worksheets at completion of bituminous operations on the project to the Engineer.

Provide an automated weigh scale and computer generated weigh ticket. Ensure the ticket indicates the following information:

- (1) Project number,
- (2) Mix designation, including binder grade,
- (3) Mixture Design Report number,
- (4) Truck identification and tare,
- (5) Net mass, and
- (6) Date and time of loading.

Do not include deviations from the minimum information on the computer generated weigh ticket unless otherwise approved by the Engineer in writing.

Continue test summary sheets, charts, and records for a mixture produced at one plant site from contract to contract. Begin new summary sheets and charts annually for winter carry-over projects. Begin new summary sheets and charts when an asphalt plant is re-setup in the same location after it has moved out.

Furnish an electronic printout (long form recordation) from an automated plant blending control system at 20 minute intervals when the plant is producing mixture. The Engineer may waive this requirement if the plant does not have the capability to produce the automated blending control information; however, the Contractor must then perform daily spotchecks to determine percent new asphalt added.

Include the following information on the plant control printout:

- (1) Both the virgin and recycle belt feed rates (tons/hr),
- (2) Feeder bin proportions (%),
- (3) Total % asphalt cement in the mixture,
- (4) Virgin asphalt cement added (%)
- (5) Mixture Temperature °F [°C],
- (6) Mixture code,
- (7) Date and time stamp, and
- (8) Current tons of mixture produced and daily cumulative tons of mixture produced at time of printout.

Provide a daily electronic printout of the plant calibration (SPAN) numbers for each bin and meter.

## **G.9 Control Charts**

Provide control charts and summary sheets computer generated from software approved by the Engineer. The Contractor may use software available at the Bituminous Office. Record the following data on standardized control charts:

- (1) Blended aggregate gradation, include sieves in accordance with Table 3139-2 for specified mixture;
- (2) Percent asphalt binder content ( $P_b$ );
- (3) Maximum specific gravity ( $G_{mm}$ );
- (4) Production air voids ( $V_a$ ); and

(5) Adj. AFT.

Unless otherwise directed by the Engineer, plot individual test results for each test point and connect individual points with a solid line. Plot the moving average for each test variable starting with the fourth test and connect with a dashed line. Plot the Department's QA and verification test results with triangles. Plot the specification JMF limits on the control charts using a dotted line.

**G.10 JMF Limits**

Base the production air voids and Adj. AFT on the minimum specified requirements in accordance with Table 2360-7, "Mixture Requirements." Base gradations and asphalt binder content limits on the current Department reviewed Mixture Design Report. Provide gradation control sieves in accordance with Table 3139-2. Refer to the Mixture Design Report for the mixture production targets. JMF limits are the target plus or minus the limits in accordance with Table 2360-14, "JMF Limits (N=4)." Use JMF limits as the criteria for acceptance of materials based on the moving average.

<b>Table 2360-14 JMF Limits (N=4)</b>	
<b>Item</b>	<b>JMF Limits</b>
Adj. AFT	- 0.5
Production air voids, %	± 1.0
Asphalt binder content, %	- 0.4
<b>Sieve, % passing:</b>	
1 in [25.0 mm], ¾ in [19.0 mm], ½ in [12.5 mm], ⅜ in [9.5 mm], No. 4 [4.75 mm]	Broad band limits
No. 8 [2.36 mm]	Broad band limits
No. 200 [0.075 mm]	Broad band limits

**G.11 Moving Average Calculation**

Calculate a moving average as the average of the last four test results. Continue the calculation without interruption, except begin new summary sheets and charts annually for winter carry-over projects and if an asphalt plant is re-setup in the same site after it has been moved out.

**G.12 JMF Bands**

JMF Bands are the area between the target, as identified on the Mixture Design Report, and the JMF limits.

**G.13 JMF Adjustment**

Begin mixture production with materials within 5 percent of the design proportions and other mixture parameters within the JMF limits in accordance with Table 2360-14, "JMF Limits (N=4)" for gradation, asphalt content, and aggregate proportions meeting the requirements of the reviewed Mixture Design Report. Use all aggregate proportions meeting the requirements of the Mixture Design Report unless the aggregate proportion is 0 percent. The Engineer may waive this requirement if the Contractor provides the District Materials Laboratory with prior documented production data showing how production affects the mixture properties or if the Contractor provides the District Materials Laboratory with a written justification or explanation of material changes since the original mixture submittal.

**G.13.a JMF Request for Adjustment**

The Contractor may make a request to the Bituminous Engineer or District Materials Engineer for a JMF adjustment to the mix design if the QC test results indicate a necessary change to achieve the specified properties. Do not use aggregates or materials not part of the original mix design to make adjustments unless

otherwise approved by the Engineer, in conjunction with the District Materials Engineer or the Department Bituminous Engineer.

A Certified Level II Bituminous QM Mix Designer will review the requested change for the Department. If the request meets the design requirements in Table 3139-2, "Aggregate Gradation Broad Bands", Table 3139-3, "Mixture Aggregate Requirements", and Table 2360-7, "Mixture Requirements," the Department will issue a revised Mixture Design Report. Each trial mixture design submittal in accordance with 2360.2.E, "Mixture Design" may have three JMF adjustments per mixture per project without charge. The Department will charge the Contractor \$500 for each additional JMF adjustment requests.

Perform an interactive process with the Engineer before making JMF adjustments. Make JMF adjustments only within the mixture specification gradation design broadbands in accordance with Table 3139-2. Submit a new JMF if redesigning the mixture. Only reduce the JMF asphalt content if the moving average Adj. AFT is 8.5 $\mu$  or more and Individual Adjusted AFT is at least 7.5  $\mu$ .

The department will not allow consecutive requests for a JMF adjustment without production data. Continue calculation of the moving average after the approval of the JMF.

#### **G.13.b JMF Request for Adjustment for Proportion Change > 10%**

If requesting a JMF adjustment for a proportion change greater than 10 percent from the currently produced mixture for a single stockpile aggregate, provide supporting production test data from at least four tests run at an accelerated testing rate of one test per 500 ton [450 tonne] with the adjustment request. The Department will base acceptable verification and approval of the requested JMF on individual and moving average test results in addition to the requirements listed above. Individual test results must be within twice the requested JMF limits for percent asphalt binder, production air voids, and Adj. AFT. Individual gradations must be within the Broad Bands. The moving average values must be within the control limits in accordance with Table 2360-14. Continue to calculate the moving average after the change in proportions.

If the mixture meets the specified quality indicators, the District Materials Laboratory will sign the request for JMF adjustment effective from the point of the proportion change. If the mixture fails to meet the quality indicators, the Department will either reduce the payment or direct the Contractor to remove and replace. Do not make consecutive requests for JMF adjustments without production data.

#### **G.14 Failing Materials**

The Department will base material acceptance on individual and moving average test results. The Department will use isolated test results for acceptance of air voids at the start of mixture production. The Department will consider individual test results greater than two times the JMF bands as failing. The Department will fail moving average test results greater than the JMF limits. Begin new summary sheets annually for winter carry-over projects.

Stop production and make adjustments if the moving average values exceed the JMF limits. Restart production after performing the adjustments and notifying the Engineer. Resume testing at the accelerated rates and for the tests listed in Table 2360-10, "Production Start-Up Testing Rates," for the next 2,000 ton [1,800 tonne] of mixture produced. Continue calculating the moving average after the stop in production.

The Department will consider mixture produced where the moving average of four exceeds the JMF limits as unsatisfactory in accordance with 2360.2.G.14.d, "Moving Average Failure at Mixture Start-Up – Production Air Voids," 2360.2.G.14.e, "Moving Average Failure at Mixture Start-Up – Adjusted AFT," 2360.2.G.14.f, "Moving Average Failure - Production Air Voids," and 2360.2.G.14.g, "Moving Average Failure – Percent Asphalt Binder Content, Gradation, and Adj. AFT."

If the total production of a mixture type for the entire project requires no greater than four tests the Department will accept the material in accordance with 2360.2.G.14.b, "Isolated Failures at Mixture Start-Up –

Production Air Voids,” and 2360.2.G.14.c, “Individual Failure — Gradation, Percent Asphalt Binder, Production Air Voids, and Adj. AFT.”

If the Contractor's testing data fails to meet the tolerances in accordance with Table 2360-9, “Allowable Differences between Contractor and Department Test Results,” the Department will substitute QA and verification data to determine the payment factor.

#### **G.14.a Ratio of New Added Asphalt Binder to Total Asphalt Binder – Acceptance Criteria**

The minimum design ratio of new added asphalt binder to total asphalt binder is 70%. During production the ratio must meet individual and moving average requirements as listed in Table 2360-15, “Ratio of New Added Asphalt Binder to Total Asphalt Binder Acceptance Criteria”. If the individual or moving average ratio drops below the minimum requirement, the Contractor must stop production and make adjustments to correct the process. Restart production only after notifying the Engineer of the adjustments made and the Contractor will conduct 2 spot checks within the next 1,000 tons [907 tonnes] of mixture produced to verify the ratio. The calculation of the moving average will continue after the stop in production.

<b>Table 2360-15</b>	
<b>Ratio of New Added Asphalt Binder to Total Asphalt Binder Acceptance Criteria</b>	
<u>Individual Ratio</u>	<u>Moving Average Ratio</u>
66% Minimum	70% Minimum

#### **G.14.b Isolated Failures at Mixture Start-Up – Production Air Voids**

At the start-up of mixture production, use the first three isolated test results for production air voids before establishing a moving average of four. Calculate isolated production air voids using the maximum mixture specific gravity and the corresponding bulk specific gravity from that single test. After testing four samples and establishing a moving average of four, the Department will base acceptance on individual and moving average production air voids.

The Department will not accept the material if any of the first three isolated test results for production air voids exceeds twice the JMF bands from the target listed on the Mixture Design Report at the start of production. The Department will reduce payment for unacceptable material in accordance with Table 2360-16, “Reduced Payment Schedule for Individual Test Results.” The Department will calculate the quantity of unacceptable material on the tonnage placed from the sample point of the failing test to the sample point when the isolated test result is back within twice the JMF bands. If the failure occurs at the first test after the start of production, the Department will calculate the tonnage subject to reduced payment as described above, including the tonnage from the start of production.

If isolated air voids are no greater than 1.0 percent or greater than 7.0 percent, the Engineer will either reduce the payment or order the material removed and replaced at no additional cost to the Department. The Engineer may require the Contractor to test in-place mixture to better define the removal and replacement limits. The Engineer may require the Contractor to test in-place mixture placed before the failing test result. If the Engineer reduces the payment, the Department will pay for the material at 50 percent of the contract unit price.

#### **G.14.c Individual Failure – Gradation, Percent Asphalt Binder, Production Air Voids, and Adj. AFT**

<b>Table 2360-16</b>	
<b>Reduced Payment Schedule for Individual Test Results</b>	
<u>Item</u>	<u>Pay Factor, % *</u>
Gradation	95
Coarse and fine aggregate crushing	90
Asphalt binder content	90
Production air voids, individual and isolated†	80

Table 2360-16 Reduced Payment Schedule for Individual Test Results	
Item	Pay Factor, % *
* Apply the lowest pay factor when using multiple reductions on a single test.	
Calculate individual air voids using the moving average maximum specific gravity and the bulk specific gravity from that single test.	
† Calculate the isolated air voids from the maximum specific gravity and the bulk specific gravity from that single test. The Engineer will only use isolated void test results for acceptance for the first three tests after mixture production start-up.	

The Department will not accept material with individual gradation tests greater than the JMF Broad Bands listed on the Mixture Design Report. The Department will reduce payment for unacceptable material in accordance with Table 2360-16, "Reduced Payment Schedule for Individual Test Results." The Department will reduce payment to all tonnage represented by the individual test.

If the individual test result for adjusted AFT is less than 7.5 $\mu$ , the Department may either reduce payment in accordance with Table 2360-17, "Reduced Payment Schedule for Individual Test Results, Adjusted AFT," or order the material removed and replaced represented by the individual test. This tonnage includes all material placed from the sample point of the failing test to the sample point when the test result meets specification requirements. If the failure occurs at the first test after the start of daily production, the Department will include the tonnage from the start of production that day with the tonnage subject to reduced payment or removal and replacement.

Table 2360-17 Reduced Payment Schedule for Individual Test Results, Adjusted AFT	
Individual Adjusted AFT, $\mu$	Pay Factor, %
$\geq 7.5$	100
7.4 – 7.0	90
6.9 – 6.1	75
$\leq 6.0$	R&R <sup>(*)</sup>
* Remove and replace at no expense to the Department.	

The Department will not accept material if the individual tests for percent asphalt binder content or production air voids exceeds twice the JMF bands from the target listed on the Mix Design Report. The Department will reduce payment in accordance with Table 2360-16, "Reduced Payment Schedule for Individual Test Results." The Department will calculate the material subject to reduced payment as the material placed from the sample point of the failing test until the sample point when the test result is back within twice the JMF limits. If the failure occurs at the first test after the start of daily production, the Department will include tonnage from the start of production that day with the tonnage subjected to reduced payment.

The Department will not accept material if individual air voids are no greater than 1.0 percent or greater than 7.0 percent. Remove and replace unacceptable material at no additional cost to the Department as directed by the Engineer. Test in-place mixture to better define the area to be removed and replaced as directed by the Engineer. Test mixture placed before the failing test result as directed by the Engineer. The Department may reduce payment for unacceptable material at 50 percent of the relevant contract unit price.

#### G.14.d Moving Average Failure at Mixture Start-Up — Production Air Voids

If a moving average failure occurs within any of the first three moving average results after mixture start-up (tests 4, 5, 6), the Department will accept the mixture if the individual air void, corresponding to the moving average failure meets the JMF limits. The Department will not accept material if the individual air void fails to meet the JMF limit. The Department will reduce payment for unacceptable material unless the Engineer determines that the isolated air void corresponding to the individual air void meets the JMF limit. The Department will pay for unacceptable material at 70 percent of the relevant contract unit price. The Department will calculate the quantity of material subject to reduce payment as the tons placed from the sample point of the failing moving average result and corresponding individual air void beyond the JMF limit to the sampling point when the individual

test result is back within the JMF limit. If the failure occurs at the first test after the start of daily production, the Department will include tonnage from the start of production that day with the tonnage subjected to reduced payment.

#### **G.14.e Moving Average Failure at Mixture Start-Up — Adj. AFT**

The Engineer will calculate the Moving Average (n=4) Adj. AFT during the sixth test after the beginning of mixture production of that specific mixture. The Engineer will include the individual results of calculations for tests No. 3, No. 4, No. 5, and No. 6 with this calculation.

#### **G.14.f Moving Average Failure — Production Air Voids**

A moving average production air void failure occurs when the individual production air void moving average of four exceeds the JMF limit. The Department will consider the mixture unacceptable and subject to reduced payment. The Department will pay for unacceptable mixture at 70 percent of the contract unit price. The Department will calculate the quantity of mixture subject to reduced payment as the tons placed from the sample point of all individual test results beyond the JMF limits, which contributed to the moving average value that exceeded the JMF limit, to the sampling point where the individual test result meets the JMF limits. If the failure occurs at the first test after the start of daily production, the Department will include the tonnage from the start of production that day with the tonnage subject to reduced payment.

<b>Table 2360-18</b>	
<b>Reduced Payment Schedule for Moving Average Test Results</b>	
<b>Item</b>	<b>Pay Factor, % *</b>
Gradation	90
Coarse and fine aggregate crushing	NA (individual failures only)
Adjusted AFT	80
Asphalt binder content	80
Production air voids	70
* Lowest Pay Factor applies when there are multiple reductions on a single test.	

#### **G.14.g Moving Average Failure - Percent Asphalt Binder Content, Gradation, and Adj. AFT**

The Engineer will consider the mixture unacceptable and subject to reduced payment for mixture properties, including asphalt binder content and gradation, where the moving average of four exceeds the JMF limits. The Department may reduce payment for unacceptable mixture properties in accordance with Table 2360-18, "Reduced Payment Schedule for Moving Average Test Results." The Department will calculate the quantity of material subject to replacement or reduced payment as the tons placed from the sample point of all individual test results beyond the JMF limits, which contributed to the moving average value that exceeded the JMF limit, to the sampling point when the individual test result is back within the JMF limits. If the failure occurs at the first test after the start of daily production, the Department will include the tonnage from the start of production that day with the tonnage subjected to reduced payment.

The Engineer will calculate the Moving Average (n=4) Adjusted AFT during the sixth test after the beginning of mixture production of that specific mixture. The Engineer will include the individual results of calculations for tests No. 3, No. 4, No. 5, and No. 6 with this calculation. The Department will consider material with the Moving Average (n=4) of the Adjusted AFT is less than 8.0  $\mu$  as unsatisfactory and will pay for the material at 80 percent of the relevant contract unit price. The Department will calculate the quantity of material subject to replacement or reduced payment as the tons placed from the sample point of all Individual Adjusted AFT results less than 8.0 $\mu$ , which contributed to the Moving Average value that was less than 8.0 $\mu$ , to the sample point where the Individual Adjusted AFT is at least 8.0 $\mu$ . If the failure occurs at the first test after the start of daily production, the Department will include the tonnage from the start of production that day with the tonnage subject to reduced payment.

#### **G.14.h Coarse and Fine Aggregate Crushing Failure**

If any CAA or FAA test results does not meet the requirements specified in Table 3139-3, the Department may reduce payment for the placed material in accordance with Table 2360-16, "Reduced Payment Schedule for Individual Test Results." The Department will calculate the quantity of material subject to reduced payment as the tons placed from the sample point of the failing test until the sampling point where the test result meets the specifications. If the failure occurs at the first test after the start of daily production, the Department will include the tonnage from the start of production that day with the tonnage subjected to reduced payment.

### **2360.3 CONSTRUCTION REQUIREMENTS**

#### **A Restrictions**

##### **A.1 Asphalt Release Agents**

Do not use petroleum distillates to prevent adhesion of asphalt mixtures to surfaces of tools and equipment. An asphalt release agent must meet the criteria for "Effect on Asphalt" as described in the most recent Asphalt Release Agent on file in Mn/DOT's Office of Environmental Services.

##### **A.2 Edge Drop Off**

When construction is under traffic, the requirements of 2221.3.D will apply.

##### **A.3 Surge and Storage Bins**

Store the asphalt mixture for no more than 18 h at storage facilities that prevent segregation of the mix and drainage of asphalt from the mix. Maintain the mixture at within 9 °F [5 °C] of the temperature when discharged from the silo or mixer and prevent excessive cooling or overheating.

##### **A.4 Weather Limitations and Paving Date**

Do not perform work within the roadway in the spring until removal of seasonal load restrictions on roads in the vicinity unless otherwise approved by the Engineer. Do not place asphalt mixtures when weather or roadbed conditions are judged unfavorable by the Engineer.

Do not place asphalt pavement final wearing course lift after October 15 north of an east-west line between Browns Valley and Holyoke, or after November 1 south of an east-west line between Browns Valley and Holyoke. The Engineer may waive these restrictions when:

- (1) The Contractor is not placing asphalt mixture on the traveled portion of the roadway,
- (2) The roadway involved is closed to traffic during the following winter, or
- (3) The Engineer provides written direction to place the mixture.

#### **B Equipment**

##### **B.1 Plant**

###### **B.1.a Segregation**

Provide plant mixed asphalt from a plant capable of producing a uniform mix free of segregation.

###### **B.1.b Scales**

Test and calibrate scales in accordance with 1901.

###### **B.1.c Mineral Filler**

Add mineral filler to the mixture using a storage silo equipped with a device to ensure a constant and uniform feed.

**B.1.d Storage Tanks**

Provide storage tanks equipped to heat and maintain the material at the temperatures recommended by the certified asphalt supplier. Place the discharge end of the circulating line below the surface of the asphalt material. Provide agitation for modified asphalt as recommended by the supplier.

Provide an outage table or chart and measuring stick for each storage or working tank. Equip tanks with provisions to take asphalt binder material samples. After delivery of asphalt binder material to the project, do not heat the material at temperatures greater than 350° F [175° C]. Do not store modified asphalt at temperatures greater than the manufacturer's recommendation.

**B.1.e Asphalt Binder Control**

If proportioning asphalt binder material by volume, equip the plant with either a working tank or a metering system to determine asphalt binder content of the mixture.

Provide a working tank with a capacity from 1,000 gal to 2,000 gal [3,800 L to 7,600 L]. Calibrate and supply the working tank with a calibrated measuring stick. The Contractor may connect the tank to a mixing unit and use it only during spot check operations as long as it is available at all times. Return feedback to the working tank during spot check operations.

Provide a metering system with at least one approved asphalt binder flow meter and a asphalt binder pump. Connect the flow meter to the asphalt binder supply to measure and display only the asphalt binder being fed to the mixer unit. Position the meter readout for convenient observation. Provide a means to compare the flow meter readout with the calculated output of the asphalt binder pump. Provide a system to display that shows the accumulated asphalt binder quantity being delivered to the mixer in gallons [liters] or to the nearest 0.001 ton [0.001 tonne]. Calibrate and adjust the system to maintain an accuracy of  $\pm 1$  percent error for each plant set-up before producing the mixture.

Provide an outage table or chart and measuring stick for each storage or working tank. Equip tanks with provisions to take asphalt binder material samples. After delivery of asphalt binder material to the project, do not heat the material at temperatures greater than 350° F [175° C]. Do not store modified asphalt at temperatures greater than the manufacturer's recommendation.

**B.1.f Dryer**

The Department will not allow unburned fuel in the mix.

**B.1.g Temperature Control**

Equip the plant with enough temperature sensors to ensure temperature control of the aggregate and asphalt binder.

**B.1.h Pollution ..... 1717**

**B.2 Street Equipment**

**B.2.a Paver**

Provide a paver capable of spreading and finishing to widths as shown on the plans and with an operational vibratory screed and automatic screed control to place mix without segregation.

Use an asphalt paver to place the mixture. When necessary, the Contractor may use a motor grader, when approved by the Engineer, to spread mixtures in areas that are inaccessible to a paver or when the quantity of mixture makes it impractical to place with a paver.

Use a shouldering machine to spread the mixture on shoulder surfacing and uniform width widening, when the placement width is too narrow for a paver.

Using a screed or strike-off assembly, produce a finished surface of the required evenness and texture without tearing, shoving, or gouging. For mainline paving, if the paving width is greater than the basic screed, auger and mainframe extensions, which meet manufacturer's recommendations for the paving width, are required unless otherwise directed by the Engineer. The Department will not allow strike-off only extension assemblies for mainline wearing course paving, unless the Engineer directs otherwise.

Equip all pavers with an approved automatic screed control. Sensor-operated devices need to include automatic controls that follow reference lines, or surfaces on one or both sides of the paver as required. Adjust the speed of the paver to produce the best results. A string line is only required if stated in the contract.

Spread all mixtures without segregation to the cross sections shown on the plans. The objective on the leveling layer is to secure a smooth base of uniform grade and cross section so that subsequent courses will be uniform in thickness. The Contractor may spread the leveling layer with a properly equipped paver or, when approved by the Engineer, a motor grader equipped with a leveling device or with other means for controlling the surface elevation of the leveling layer.

Place each course over the full width of the section under construction on each day's run, unless the Engineer directs otherwise.

#### **B.2.b Trucks**

Provide trucks with tight, clean, and smooth truck haul beds. Do not allow mixture to adhere to the truck beds. When directed by the Engineer, provide a cover that extends at least 1 ft [300 mm] over the truck bed sides and attach to tie-downs, if the truck is not equipped with a mechanical or automated covering system.

#### **B.2.c Motor Graders**

Use a motor grader with the following characteristics:

- (1) Self-propelled,
- (2) Equipped with pneumatic tires with a tread depth of  $\frac{1}{2}$  in [13 mm] or less,
- (3) Equipped with a moldboard blade that is at least 10 feet [3 m], and
- (4) With a wheelbase of at least 15 feet [4.5 m].

#### **B.2.d Distributor**

Provide a distributor capable of uniformly applying material up to 15 ft [4.6 m] wide and equipped with the following:

- (1) An accurate volume measuring device with tachometer,
- (2) Pressure gauges,
- (3) Thermometer for measuring temperatures of tank contents,
- (4) Power-operated pump, and
- (5) Full circulation spray bars with lateral and vertical adjustments.

#### **B.2.e Rollers**

Compact each lift of asphalt to the density require in 2360.3.D, "Compaction."

**B.2.e(1) Steel-Wheeled Rollers**

Self-propelled steel wheeled compacting equipment must weigh at least 8 ton [7.3 tonne]. If using vibratory rollers, provide rollers that produce 3,085 lbf per ft [45 kN per m] of width and a vibratory frequency of at least 2,400 vpm using the low amplitude setting. Provide a roller capable of reversing without backlash and equipped with spray attachments for moistening rollers on both sets of wheels.

**B.2.e(2) Pneumatic Tired Rollers**

Self-propelled pneumatic tired compacting equipment must have a compaction width of at least 5 ft [1.5 m] and a gross wheel load force of at least 3,000 lb [13 kN] per wheel for traffic level 2 and level 3 mixtures, 5,000 lb [22 kN] per wheel for traffic level 4 and level 5 mixtures, and, if using vibratory, at least 8 ton [7.3 tonne] total mass. Provide a roller with a tire arrangement that obtains full compaction over the full width with each pass of the roller.

**B.2.e(3) Trench Rollers**

Self-propelled trench rollers must weigh at least 2,960 lb per foot [4,400 kg per meter] of width.

**B.3 Tack Coat**

Apply an asphalt tack coat to the existing asphalt or concrete surfaces, and to the surface of each course or lift constructed, except for the final course or lift, in accordance with 2357. Allow emulsified asphalt tack coats to break, as indicated by a color change from brown to black, before placing subsequent lifts.

Apply the tack coat to contact surfaces of all fixed structures and the edge of the in-place mixture in all course at transverse joints and longitudinal joints.

**C Joints**

**C.1 Construction Joints**

Compact joints to produce a neat, tightly bonded joint that meets surface tolerances as described in 2360.3.E. Transverse and longitudinal joints are subject to the density requirement in accordance with 2360.3.D, "Compaction."

**C.2 Transverse Joints**

Construct a transverse joint, the full width of the paver, at right angles to the centerline when mixture placement operations are suspended. When work resumes, cut the end vertically for the full depth of the layer unless constructing a formed edge as approved by the Engineer.

**C.3 Longitudinal Joint**

Construct the longitudinal joint between strips and parallel to the pavement centerline. In multiple lift construction, construct the longitudinal joints between strips in each lift at least 6 in [150 mm] measured transversely from the longitudinal joints in the previously placed lift. If constructing a wearing course in an even number of strips, place one longitudinal joint on the centerline of the road. When constructing a wearing course in an odd number of strips, locate the centerline of one strip on the centerline of the road, provided that no joint is located in the wheel path area of a traffic lane. The Contractor will align longitudinal joints in multiple lift construction over portland cement concrete pavements directly over the concrete pavement longitudinal joints as approved by the Engineer.

At longitudinal joints formed by placing multiple strips, ensure the adjoining surface is higher but does not exceed  $\frac{1}{8}$  in [3 mm], after final compaction of the previously placed strip. When constructing a strip

adjoining a previously placed strip or a concrete pavement, remove to the longitudinal joint line, any fresh mixture that overlaps a previously placed strip or pavement before rolling.

## D Compaction

After spreading each course, compact in accordance with the maximum density method as described in 2360.3.D.1, unless the ordinary compaction method is called for in the special provisions or as described in 2360.3.D.2, "Ordinary Compaction." Do not allow rollers to stand on the uncompacted mixture or newly rolled pavement with a surface temperature greater than 140 °F [60 °C]. Do not roll with steel-wheeled rollers if rolling produces aggregate that is crushed, cracked, or pulverized or causes displacement of the mixture.

To maintain a true surface, correct the following by removing and replacing the material in the defective areas as directed by the Engineer at no additional cost to the Department:

- (1) Variations such as depressions or high areas, which may develop during rolling operations; and
- (2) Lean, fat, or segregated areas.

When spreading mixtures with a motor grader, compact the mixture with pneumatic tired rollers simultaneously with the spreading operation.

### D.1 Maximum Density

Compact the pavement to at least the minimum required maximum density values in accordance with Table 2360-19, "Required Minimum Lot Density (Mat)," and Table 2360-20, "Longitudinal Joint Density Requirement." Density evaluation will include compacted mat density and compacted longitudinal joint density. Density evaluation will not include longitudinal joint density on lifts with a 1 percent reduced density requirement.

Table 2360-19 Required Minimum Lot Density (Mat)				
	SP Wear Mixtures*	SP Non-Wear Mixtures*	SP Shoulders*	
			Designed at 3% Voids	Designed at 4% voids
% Gmm	92	93	93	92
* Reduce the minimum by 1 percent on the first lift constructed over PCC pavements.    Reduce the minimum by 1 percent for the first lift constructed on aggregate base (mainline and shoulder), reclaimed or cold in place recycled base courses and first lift of an overlay on roadway with a spring load restriction no greater than 7 ton [6.35 tonne], including shoulders.				

Table 2360-20 Longitudinal Joint Density Requirement		
Location	Confined Edge of Mat*	Unconfined Edge of Mat
Long joint wear and shoulder (4% air voids)	89.5	88.1
Long joint non-wear and shoulder (3% air voids)	90.5	89.1
* The Department defines "confined" as the edges of the placed mat abutting another mat, pavement surface, or curb and gutter.    The Department defines "unconfined" or "unsupported" as no abutment on the side of the mat being placed with another mat or pavement surface.		

#### D.1.a Shoulders Greater Than 6 ft [1.8 m]

Unless otherwise shown on the plans or required by the special provisions, compact shoulders wider than 6 ft [1.8 m] paved using the maximum density method. When shoulders are compacted by the maximum

density method and are paved separately from the driving lane, or have a different required minimum density than the driving lane, delineate the lot tonnage placed on the shoulder in separate lots from the driving lanes for the day paving was conducted.

#### **D.1.b Shoulders Equal to or Less Than 6 ft [1.8 m]**

Unless otherwise shown on the plans or required by the special provisions, use the ordinary compaction method in accordance with 2360.3.D.2 to compact a narrow shoulder no wider than 6 ft [1.8 m] paved in the same pass as a driving lane or paved separately. The Department will exclude mixture compacted under ordinary compaction from lot density requirements and from incentive or disincentive payment.

When compacting a narrow shoulder using the maximum density method, compact to densities in accordance with Table 2360-19. If the minimum required density of the shoulder is different than the driving lane, delineate the tonnage placed on the shoulder in separate lots from the driving lane.

#### **D.1.c Echelon Paving**

The Department considers echelon paving, two pavers running next to each other in adjacent lanes, as separate operations.

#### **D.1.d Determination**

Calculate each individual lot's maximum density by averaging the results of the cores within the lot expressed as the percentage of the maximum specific gravity. Test fine graded mix in accordance with Laboratory Manual Method 1810. Test coarse graded mix in accordance with Laboratory Manual Method 1816 when directed by the Engineer. Determination of coarse or fine graded mixtures is based on the percentage of material passing the No. 8 [2.36 mm] sieve as defined in Table 2360-8.

Obtain the maximum specific gravity value for calculating the percentage density for the lot from the maximum gravity values taken from production tests during that day's paving. If the production tests during that day's paving result in only one or two maximum specific gravity values, use the moving average value at that test point. If production tests during that day's paving result in three or more maximum specific gravity values, use the average of those tests alone as indicated above.

#### **D.1.e Timeline**

Complete compaction within 8 h of mixture placement and before obtaining core samples. Only use pneumatic tired or static steel rollers for compaction performed between 6 h and 8 h after mixture placement. Do not reroll compacted mixtures with deficient densities.

#### **D.1.f Stop Production**

If all the lots in a day's production or greater than 50 percent of the lots on multiple days fail to meet the minimum density requirement, stop production, determine the source of the problem, and take corrective action to bring the work into compliance with specified minimum required density.

#### **D.1.g Lot Determination**

<b>Table 2360-21 Lot Determination</b>	
<b>Daily Production, ton [tonne]</b>	<b>Lots</b>
300* – 600 [270* – 545]	1
601 – 1,000 [546 – 910]	2
1,001 – 1,600 [911 – 1,455]	3
1,601 – 2,600 [1,456 – 2,360]	4

<b>Table 2360-21</b> <b>Lot Determination</b>	
<b>Daily Production, ton [tonne]</b>	<b>Lots</b>
2,601 – 4,600 [2,361 – 4,175]	5
> 4,600 [4,175]	
* If producing no greater than 300 ton [270 tonne] of mix, establish the first lot when the total weight is greater than 300 ton [270 tonne].    Add one lot for each additional 900 tons [820 tonne] or part thereof.	

#### **D.1.h Mat Density Cores**

Obtain four cores in each lot. Take two cores from random locations as directed by the Engineer. Take the third and fourth cores, the companion cores, within 1 ft [0.3 m] longitudinally from the first two cores. Submit the companion cores to the Engineer immediately after coring and sawing. If the random core location falls on a longitudinal joint, cut the core with the outer edge of the core barrel 1 ft [0.3 m] away laterally from the edge of the top of the mat. Do not take cores for compacted mat density within 1 ft [300 mm] of any longitudinal joint. The Contractor is responsible for maintaining traffic, coring, patching the core holes, and sawing the cores to the paved lift thickness before density testing.

The Engineer may require additional density lots to isolate areas affected by equipment malfunction, heavy rain, or other factors affecting normal compaction operations.

#### **D.1.i Contractor Core Testing**

Take and test cores at least 4 in [100 mm] in diameter at locations determined and marked by the Engineer.

Mark samples with the lot number and core number or letter. Transport the cores to the laboratory daily to prevent damage. Schedule the approximate time of testing during normal project work hours to allow the Engineer to observe the test and to record the saturated surface dry and immersed weight of the cores.

Determine the density by the end of the next working day after compaction. Measure each core three times for thickness before saw cutting. Report the average lift thickness on the core sheet. If placing multiple layers in a single day, saw and separate cores for each layer, test, and report by the end of the next working day. Place and compact mix into the coring hole to restore the surface within 24 h after coring or the Department will fine the Contractor \$100 per working day per lot until restored.

#### **D.1.j Companion Core Testing**

The Department will select at least one of the two companion cores per lot to test for verification. For lots designated as longitudinal joint density lots, the Department will test at least one of the mat density companion cores and at least one of the longitudinal joint density companion cores.

#### **D.1.k Tolerance Comparison**

##### **D.1.k(1) Tolerance Comparison – Individual**

Compare the individual core bulk specific gravities obtained by the Contractor and by the Department. If the bulk specific gravities differ by greater than 0.030, use the Department's bulk specific gravity.

##### **D.1.k(2) Tolerance Comparison – Day's Shrinking Tolerance**

For a second comparison of the cores that pass the individual tolerance criteria, compare the average of the Contractor's bulk specific gravities with the average of the Department's bulk specific gravities.

Determine the tolerance by dividing 0.030 by the square root of the number of samples compared. Use all the Department's results for the day's paving if the cores do not fall within the determined tolerance.

#### **D.1.l                    Recoring**

The Engineer may allow the Contractor to re-core a sample if the sample was damaged in the coring process or damaged in transit to the laboratory through no fault of the Contractor.

#### **D.1.m                    One Percent Reduced Density**

The Department will exclude incentive payments for reduced minimum density in accordance with Table 2360-19, "Required Minimum Lot Density (Mat)." The Contractor may request the Engineer to waive the reduced density requirement and reevaluate the density in accordance with Table 2360-19, "Required Minimum Lot Density (Mat)," including incentives, for all cases except the first lift constructed over concrete pavement. Make the request and obtain approval from the Engineer after the first day's paving and by the end of the third day of paving. If the Engineer approves the request, the normal maximum density will remain in effect for the duration of mixture placement on that lift. The Contractor shall comply with any construction requirements on subsequent lifts.

#### **D.1.n                    Longitudinal Joint Density**

Evaluate longitudinal joint density in one lot per day unless the total daily weight is greater than 5,000 ton [5,000 tonne]. If the total daily weight is greater than 5,000 ton [5,000 tonne], evaluate two lots per day. Randomly select the location to take cores for longitudinal joint density from the mat density core locations. Take six cores at this location. Take cores for longitudinal joint density with the outer edge of the core barrel within 6 in [150 mm] from the edge of the top of the mat for both sides of the mat. Take a companion core 1 ft [0.3 m] longitudinally from each core. Take two cores for mat density at either 2 ft [0.61 m] right or 2 ft [0.61 m] left of the center of the mat the Contractor is paving, regardless of random number generation.

#### **D.1.o                    Imaginary Joint**

An actual longitudinal joint will not exist if pulling the shoulder and driving lane in the same paving pass. Do not cut a core on the imaginary line where a joint would have existed had the shoulder and the drive lane been paved separately.

#### **D.1.p                    Shoulders**

##### **D.1.p(1)                  Shoulder – Ordinary Compaction**

If compacting the shoulder under the ordinary density specification, do not take longitudinal joint cores in shoulders. Core at the centerline longitudinal edge cores (6 in [150 mm] from the joint) and at the mat density cores (2 ft [0.61 m] right or left of the center of the paving pass).

##### **D.1.p(2)                  Shoulder-Maximum Density Specification**

Core at the following locations:

- (1) Centerline longitudinal edge cores (6 in [150 mm] from the joint),
- (2) Mat density cores (2 ft [0.61 m] right or left of the center of the paving pass), and
- (3) Edge of the shoulder (6 in [150 mm] from the outside edge).

Do not cut cores on the imaginary line at the edge of the shoulder adjacent to the driving lane. Move coring locations on imaginary lines to 6 in [150 mm] inside the edge of the shoulder.

#### **D.1.q                    Payment Schedule**

**Table 2360-22**  
**Payment Schedule for Maximum Mat Density**

SP Wear and SP Shoulders (4% Void) Density, %*	SP Non-Wear and SP Shoulders (3% Void), Density, %*	Mat Density Pay Factor A	
		Traffic Level 2 & 3	Traffic Level 4 & 5
≥ 93.6	≥ 94.6	1.03	1.05
93.1 – 93.5	94.1 – 94.5	1.02	1.04
92.0 – 93.0	93.0 – 94.0	1.00	1.00
91.0 – 91.9	92.0 – 92.9	0.98	0.98
90.5 – 90.9	91.5 – 91.9	0.95	0.95
90.0 – 90.4	91.0 – 91.4	0.91	0.91
89.5 – 89.9	90.5 – 90.9	0.85	0.85
89.0 – 89.4	90.0 – 90.4	0.70	0.70
< 89.0	< 90.0	†	†

\* Calculate the percent of maximum specific gravity to the nearest tenth.

|| Payment will only apply if the day's weighted average individual production air voids fall within - ½ percent of the target air void value. Base the weighted average air voids on all the mixture production tests in accordance with 2360.2.G.7, "Production Tests" for the corresponding day and weight by the tons the corresponding test represents.

† The Department will pay for the HMA material represented by the lot at 70 percent of the relevant contract unit price, unless a single core density is less than 87.0 percent of the maximum specific gravity ( $G_{mm}$ ). If a single core density is less than 87.0 percent of  $G_{mm}$ , the Engineer will decide if the mixture is subject to removal and replacement or reduced payment at 50 percent of the relevant contract unit price. If the Engineer decides the material needs to be removed and replace, the Contractor will remove and replace the material at no additional cost to the Department. Use additional core samples to determine the limits of the removal and replacement area. Take additional core samples at the same offset from centerline as the original core. If the original low density core was taken within 1½ ft [0.45 m] of an edge of the paver pass, take additional cores at 1½ ft [0.45 m] from the edge of the paver pass. Determine the densities at 50 ft [15 m] intervals both ahead and behind the point of unacceptable core density until finding a point of acceptable core density. If the incremental core density testing extends into a previously accepted lot, remove the unacceptable material. Do not use the test results to recalculate the previously accepted lot density. Perform additional coring and testing for unacceptable core density at no additional cost to the Department. The Department will calculate the area of unacceptable pavement as the product of the longitudinal limits as determined by the 50 ft [15 m] cores and the full width of the paver pass, laying in the traffic lane or lanes. The Department will exempt shoulders from this calculation unless density failure occurred in the shoulder area. After removing and replacing the unacceptable material, determine the density of the replacement material by averaging the two cores. The Department will pay for the replacement material in accordance with Table 2360-22 or Table 2360-23. The Department will not pay for material removed. The Department will pay for the remainder of the original lot at 70 percent of the relevant contract unit price.

Table 2360-23*		
1 Percent Reduced Table		
SP Wear and SP Shield (4% Void) Maximum Specific Gravity, %	SP Non-Wear, and SP Shield (3% Void), Maximum Specific Gravity, %	Payment, %
≥ 91.0	≥ 92.0	100
90.0 – 90.9	91.0 – 91.9	98
89.7 – 89.9	90.5 – 90.9	95
89.4 – 89.6	90.0 – 90.4	91
89.2 – 89.3	89.5 – 89.9	85
89.0 – 89.1	89.0 – 89.4	70
< 89.0†	< 89.0	†

\* Reduce the minimum by 1 percent for the first lift constructed on aggregate base (mainline and shoulder), reclaimed or cold in-place recycled base courses and first lift of an overlay on a roadway with a spring load restriction (including shoulders) no greater than 7 ton [6.35 tonne]. Reduce the minimum reduced by 1 percent on the first lift constructed on PCC pavements. The Engineer will not waive the reduced density requirement.

|| Calculate the percent of maximum specific gravity to the nearest tenth.

† The Department will pay for the HMA material represented by the lot at 70 percent of the relevant contract unit price, unless a single core density is less than 87.0 percent of the maximum specific gravity ( $G_{mm}$ ). If a single core density is less than 87.0 percent of  $G_{mm}$ , the Engineer will decide if the mixture is subject to removal and replacement or reduced payment at 50 percent of the relevant contract unit price. If the Engineer decides the material needs to be removed and replace, the Contractor will remove and replace the material at no additional cost to the Department. Use additional core samples to determine the limits of the removal and replacement area. Take additional core samples at the same offset from centerline as the original core. If the original low density core was taken within 1½ ft [0.45 m] of an edge of the paver pass, take additional cores at 1½ ft [0.45 m] from the edge of the paver pass. Determine the densities at 50 ft [15 m] intervals both ahead and behind the point of unacceptable core density until finding a point of acceptable core density. If the incremental core density testing extends into a previously accepted lot, remove the unacceptable material. Do not use the test results to recalculate the previously accepted lot density. Perform additional coring and testing for unacceptable core density at no additional cost to the Department. The Department will calculate the area of unacceptable pavement as the product of the longitudinal limits as determined by the 50 ft [15 m] cores and the full width of the paver pass, laying in the traffic lane or lanes. The Department will exempt shoulders from this calculation unless density failure occurred in the shoulder area.

After removing and replacing the unacceptable material, determine the density of the replacement material by averaging the two cores. The Department will pay for the replacement material in accordance with Table 2360-22 or Table 2360-23. The Department will not pay for material removed. The Department will pay for the remainder of the original lot at 70 percent of the relevant contract unit price.

<b>Table 2360-24*</b> <b>Payment Schedule for Longitudinal Joint Density</b> <b>(SP Non-wear and SP Shoulders, 4% Void)</b>					
<b>Longitudinal Joint</b> <b>(Confined Edge)</b> <b>Density, %</b>	<b>Pay Factor B</b> <b>Longitudinal (Confined Edge)</b>		<b>Longitudinal Joint</b> <b>(Unsupported Edge)</b> <b>Density, %</b>	<b>Pay Factor C</b> <b>(Unsupported Edge)</b>	
	Traffic Level 2 & 3	Traffic Level 4 & 5		Traffic Level 2 & 3	Traffic Level 4 & 5
≥ 92.1	1.02†	1.03†	≥ 91.0	1.02†	1.03†
91.6 – 92.0	1.01†	1.02†	90.1 – 90.9	1.01†	1.02†
89.5 – 91.5	1.00	1.00	88.1 – 90.0	1.00	1.00
88.5 – 89.4	0.98	0.98	87.0 – 88.0	0.98	0.98
87.7 – 88.4	0.95	0.95	86.0 – 86.9	0.95	0.95
87.0 – 87.6	0.91	0.91	85.0 – 85.9	0.91	0.91
< 87.0	0.85	0.85	< 85.0	0.85	0.85
* The Department will limit incentive payment for longitudinal joint density to lots with evaluated longitudinal joint densities.    Calculate the percent of maximum specific gravity to the nearest tenth. † Payment will only apply if the day's weighted average individual production air voids fall within - ½ percent of the target air void value. Base the weighted average air voids on all the mixture production tests in accordance with 2360.2.G.7, "Production Tests" for the corresponding day and weight by the tons the corresponding test represents.					

<b>Table 2360-25*</b> <b>Payment Schedule for Longitudinal Joint Density</b> <b>(SP Non-wear and SP Shoulders, 3% Void)</b>					
<b>Longitudinal Joint</b> <b>(Confined Edge)</b> <b>Density, %</b>	<b>Pay Factor B</b> <b>Longitudinal (Confined Edge)</b>		<b>Longitudinal Joint</b> <b>(Unsupported Edge)</b> <b>Density, %</b>	<b>Pay Factor C</b> <b>(Unsupported Edge)</b>	
	Traffic Level 2 & 3	Traffic Level 4 & 5		Traffic Level 2 & 3	Traffic Level 4 & 5
≥ 93.1	1.02†	1.03†	≥ 92.0	1.02†	1.03†
92.6 – 93.0	1.01†	1.02†	91.1 – 91.9	1.01†	1.02†
90.5 – 92.5	1.00	1.00	89.1 – 91.0	1.00	1.00
89.5 – 90.4	0.98	0.98	88.0 – 89.0	0.98	0.98
88.7 – 89.4	0.95	0.95	87.0 – 87.9	0.95	0.95
88.0 – 88.6	0.91	0.91	86.0 – 86.9	0.91	0.91
< 88.5	0.85	0.85	< 86.0	0.70	0.85
* The Department will limit incentive payment for longitudinal joint density to lots with evaluated longitudinal joint densities.    Calculate the percent of maximum specific gravity to the nearest tenth. † Payment will only apply if the day's weighted average individual production air voids fall within ½ percent of the target air void value. Base the weighted average air voids on all the mixture production tests in accordance with 2360.2.G.7, "Production Test" for the corresponding day and weight by the tons the corresponding test represents.					

#### D.1.r

#### Pay Factor Determination

Determine the pay factor in accordance with the following:

- (1) Case 1: Total Pay Factor = (Pay Factor A) × (Pay Factor B) × (Pay Factor C)
- (2) Case 2: Total Pay Factor = (Pay Factor A) × (Pay Factor B) × (Pay Factor B)
- (3) Case 3: Total Pay Factor = (Pay Factor A) × (Pay Factor C) × (Pay Factor C)

Where:

Pay Factor A = Mat density,  
 Pay Factor B = Confined edge density,  
 Pay Factor C = Unsupported edge density.

Use a pay factor of 1.00 for Pay Factor B, Pay Factor C, or both in lots where no cores are taken at the longitudinal joint.

## **D.2 Ordinary Compaction**

Perform ordinary compaction for the following:

- (1) Layers identified in the typical sections with a minimum planned thickness less than 1½ in [40 mm],
- (2) Thin lift leveling,
- (3) Wedging layers,
- (4) Patching layers,
- (5) Driveways, and
- (6) Areas the Contractor cannot compact with standard highway construction equipment.

If using the ordinary compaction method to evaluate density, use a control strip to establish a rolling pattern. Use the rolling pattern to compact the asphalt mixture for the layer on which the control strip is constructed or until constructing a new control strip. The Engineer may waive the control strip requirement in small localized areas or other areas not conducive to its establishment.

### **D.2.a Control Strip**

Construct a control strip at least 395 sq. yd [330 sq. m] and of the same thickness as the lift the control strip represents at the beginning of the work on each lift of each course. Begin compacting immediately after spreading the mixture. Continue compacting until additional roller coverage does not produce appreciable increase in density. Determine densities by means of a portable nuclear testing device or approved alternate and create a growth curve to determine the optimum rolling pattern. Provide documentation of the growth curve to the Engineer. Roll the remainder of that course in accordance with the pattern developed in the test strip for that roller. Provide a new control strip in accordance with the following:

- (1) If using a new JMF with a proportion change greater than 10 percent when compared to the currently produced mixture for a single stockpile aggregate,
- (2) If changing the source of either aggregate or binder, or
- (3) After 10 days of production.

### **D.2.b Equipment**

Use rollers that meet the requirements in 2360.3.B.2.e. Use the same equipment type and weight on the remainder of the pavement course that was used to construct the control strip. Provide at least two rollers. Provide a tandem steel wheeled roller for final rolling. The Contractor may use trench rollers or mechanical tampers to compact areas inaccessible to the conventional type rolling equipment.

### **D.2.c Mixture Temperature**

Refer to Table 2360-26, "Minimum Temperature Control" for the minimum laydown temperatures in all courses of the asphalt mixture as measured behind the paver or spreading machine. Do not pave when the air temperature is less than 32° F [0° C] unless otherwise directed by the Engineer in writing.

<b>Table 2360-26*</b> <b>Minimum Temperature Control</b>				
<b>Air Temperature,</b> <b>°F [°C]</b>	<b>Compacted Mat Thickness, †</b>			
	<b>1 in [25 mm]</b>	<b>1½ in [40 mm]</b>	<b>2 in [50 mm]</b>	<b>≥3 in [75 mm]</b>
32 – 40 [0-5]	—	265 [129]	255 [124]	250 [121]
41 – 50 [6-10]	270 [130]	260 [127]	250 [121]	245 [118]
51 – 60 [11-15]	260 [127]	255 [124]	245 [118]	240 [115]
61 – 70 [16-21]	250 [121]	245 [118]	240 [115]	235 [113]
71 – 80 [22-27]	245 [118]	240 [115]	235 [113]	235 [113]
81 – 90 [28-32]	235 [113]	230 [110]	230 [110]	230 [110]
≥ 91 [33]	230 [110]	230 [110]	230 [110]	225 [107]
* Not applicable if using a Warm Mix Asphalt (WMA) additive or process    Use at least one pneumatic-tire roller for intermediate rolling unless otherwise directed by the Engineer. The Engineer may specify or modify the minimum laydown temperature in writing. † Based on the lift thicknesses shown on the plans.				

## E Surface Requirements

After compaction, the finished surface of each lift shall be reasonably free of segregated, open and torn sections, and shall be smooth and true to the grade and cross section shown on the plans with the following tolerances:

<b>Table 2360-26</b> <b>Surface Requirements</b>		
<b>Course/Location</b>	<b>Description</b>	<b>Tolerance</b>
Leveling/1 <sup>st</sup> lift using automatics	Tolerance also applies to 1 <sup>st</sup> lift placed other than leveling when automatics are used.	½ in [15 mm]
Wear	Tolerance of final 2 lifts from the edge of a 10 foot [3 m] straightedge laid parallel to or at right angles to the centerline.	¼ in [6 mm]
Shoulder Wear, Temporary Wear & bypasses	Tolerance from the edge of a 10 foot [3 m] straightedge laid parallel to or at right angles to the centerline.	¼ in [6 mm]
Transverse joints/construction joints	Tolerance from the edge of a 10 foot [3 m] straightedge centered longitudinally across the transverse joint. Correction by diamond grinding required when directed by the Engineer.	¼ in [6 mm]
Transverse Slope	Tolerance for surface of each lift exclusive of final shoulder wear.	Not to vary by more than 0.4 % from plans.
Distance from edge of each lift and established centerline.	No less than the plan distance or more than 3 inches [75 mm] greater than the plan distance. The edge alignment of the wearing lift on tangent sections and on curve sections of 3 degrees or less can't deviate from the established alignment by more than 1 inch [25 mm] in any 25 foot [7.5 m] section.	See Description
Final wear adjacent to concrete pavements.	After compaction the final lift wear adjacent to concrete pavements must be slightly higher but not to exceed 1/4" [6mm] than the concrete surface.	See Description
Final wear adjacent to fixed structures.	After compaction the final lift wear adjacent to gutters, manholes, pavement headers, or other fixed structures must be slightly higher but not to exceed 1/4" [6mm] than the surface of the structure.	See Description
Finished surface of each lift.	Must be free of segregated and open and torn sections and deleterious material.	See Description

Cut or saw and then remove and replace material placed outside the described limitations at no additional cost to the Department. If the Engineer determines the material can remain in place outside the limits, the Department will pay for the material at a reduced cost of \$10 per sq. yd [\$12 per sq. m]. The Department will consider any single occurrence of material outside the limitations to have a minimum dimension of at least 1 sq. yd [1 sq. m] in any dimension.

In addition to the list the above the pavement surface must meet requirements of 2399 (Pavement Surface Smoothness) requirements.

#### **E.1 Lift Thickness**

After compaction, the thickness of each lift shall be within a tolerance of  $\frac{1}{4}$  in [6 mm] of the thickness shown on the plans, except that, if automatic grade controls are used, this thickness requirement will not apply to the first lift placed. This thickness requirement will not apply to a leveling lift whether or not automatic grade controls are required. The Engineer may require removal and replacement of any part of any lift that is constructed to less than the minimum required thickness, at no additional cost to the Department.

Measure cores taken for density determination for thickness also. Measure each core three times for thickness before sawing. Report the average of these three measurements. Document each lot's average core thickness and submit to the Engineer. If the average of the two Contractor cores exceed the specified tolerance, an additional two cores may be taken in the lot in question. The Engineer will use the average of all core thickness measurements per day per lift to determine daily compliance with thickness specifications.

On that portion of any lift constructed to more than the maximum permissible thickness, the materials used in the excess mixture above that required to construct that portion of the lift to the plan thickness plus  $\frac{1}{4}$  in [6 mm] may be excluded from the pay quantities or at the discretion of the Engineer and at the Contractor's expense may be required to be removed and replaced.

#### **F Asphalt Mixture Production (FOB Department Trucks)**

Produce asphalt mixture for the Department. Load the mixture being produced onto Department furnished trucks at the mixing plant at a time agreed on by the Engineer and Contractor. The Engineer will notify the Contractor of the total quantity of mixture required not less than 2 weeks prior to completion of the final wearing course. The Engineer will not accept the asphalt mixture if it is unsuitable for the intended use.

#### **G Small Quantity Paving**

A MDR is not required for planned project quantities less than 9,000 sq. yd inches (4,500 sq. yd per 2-inch thickness, etc) [191,200 m<sup>2</sup> mm] or 500 ton [450 tonne]. Verify in writing that the asphalt mixture delivered to the project meets the requirements of Table 3139-3 and Table 2360-7, "Mixture Requirements." The Department will obtain samples, as determined by the Engineer, to verify mixture requirements and to perform material acceptance in accordance with 2360.2.G.14.b, "Isolated Failures at Mixture Start-Up — Production Air Voids," 2360.2 G.14.c, "Individual Failure — Gradation, Percent Asphalt Binder, Production Air Voids, and Adj. AFT," and 2360.2.G.14.h, "Coarse and Fine Aggregate Crushing Failure."

#### **2360.4 METHOD OF MEASUREMENT**

When paying for material by weight, the Engineer will measure separately asphalt mixture of each type by weight based on the total quantity of material hauled from the mixing plant. The Engineer will not make deductions for the asphalt materials.

When paying for material by area, the Engineer will separately measure asphalt mixture of each type and for each specific lift by area and by thickness on the basis of actual final dimensions placed.

#### **2360.5 BASIS OF PAYMENT**

The contract unit price for asphalt mixture used in each course includes the cost of constructing the asphalt surfacing and providing and incorporating asphalt binder, mineral filler, hydrated lime. Anti-stripping additives may be permitted or required as indicated in 2360.2.C.

The Department will pay for additives required by the contract at the relevant contract unit price for the mixture. The Department will pay for additives incorporated as directed by the Engineer as extra work in accordance with 1403, "Extra Work."

The Department will apply reduced payment if the mixture includes steel slag as one of the aggregate proportions and the production lab density at the design gyrations at the recommended or established asphalt content is greater than 160 lb per cu. ft [2,565 kg per cu. m]. The Department will pay for the mixture at the contract unit price, calculated as follows:

$$\%Payment = \frac{100 - (100 \times (\text{production density at design gyrations} - 160))}{160}$$

$$\left[ \%Payment = \frac{100 - (100 \times (\text{production density at design gyrations} - 2,565))}{2,565} \right]$$

If the plans do not show a contract pay item for shoulder surfacing and other special construction, the Department will include payment for the quantities of material used for these purposes in the payment for the wearing course materials.

Complete yield checks and monitor thickness determinations to construct the work as shown on the plans. Use the tolerances for lift thickness in accordance with 2360.3.E, "Surface Requirements" and surface smoothness requirements in accordance with 2399 for occasional variations and not for continuous over-running or under-running, unless otherwise required by the Engineer.

The contract unit price for asphalt mixture production includes the cost of the material and loading onto Department-provided trucks at the mixing plant.

The Department will pay for plant mixed asphalt pavement on the basis of the following schedule:

Item No.:	Item:	Unit:
2360.501	Type SP* Wearing Course Mixture †‡	ton [metric ton]
2360.502	Type SP* Non-Wearing Course Mixture †‡	ton [metric ton]
2360.503	Type SP*    Course Mixture †‡# in [mm] thick,	square yard [square meter]
2360.504	Type SP*    Course Mixture †‡	square yard [square meter]
2360.505	Type SP * Bituminous Mixture for Specified Purpose	ton [metric ton]
2360.506	Type SP * Bituminous Mixture Production	ton [metric ton]

- \* Aggregate size Designation, 9.5, 12.5 or 19 as appropriate, see 2360.1.A.3.
- || "Wearing" or "Non Wearing" as appropriate.
- † Traffic level in accordance with Table 2360-1, "Traffic Levels."
- ‡ AC binder grade designation (Table 2360-2).
- # Lift thickness shown on the plans.

**Minnesota Department of Transportation Schedule of Materials Control – Introduction Page****(Federal Aid, State Funds, County/Municipal Federal Aid Projects and State Aid Projects)**

This schedule outlines the minimum sampling and testing required for most materials used in highway construction. Some items that are rarely used or materials of recent development are often covered by special provisions and may not be shown on the schedule. For more information regarding contract requirements for testing, please reference the "Standard Specifications for Construction", Specification 1603 Materials: Specifications, Samples, Tests, and Acceptance. When sample sizes required for testing exceed 35 pounds, please submit multiple containers of the material with no individual container weighing more than 35 pounds.

Small quantities of materials may be accepted without sampling and testing. A small quantity is defined as any total quantity, for the whole project, of one material, which is smaller than the minimum quantity required for testing unless modified by the individual material items. These materials shall be from known, reliable sources, perform satisfactorily and meet the requirements for purpose intended. The inspection report (Form 02415) should include a statement to this effect and show the source. Form 2403 may be used to report small quantities of diverse materials from different sources. Form 02415 and Form 2403 (or approved revisions) are referenced in the Schedule of Materials Control for project record documentation and are required to be maintained in the project file.

Where items of small quantity are used in a critical location or significantly influence the safety, performance, strength or durability of major construction items, prior approval for their use without testing must be obtained.

Previously approved materials transferred from another project should be reported on Form 02415. The report should include: type of material, quantities involved, source, and supplier of materials. Whenever possible, include the project number for which the material was originally approved.

If Forms 02415 and 2403 are referenced by form number within the Materials Control Schedule for materials or products received from pre-approved sources, where the field responsibility for acceptance is visual inspection and all information required to complete these forms is contained in other documents in the project file, the use of these forms becomes optional. If these forms are completed and sent to the Project Engineer by off-site inspection personnel from the district or the Office of Materials, they must be retained in the project file.

A telephone Index is included with the Schedule giving the numbers of contact persons if further information is required regarding the various materials. A form index is also included.

A website ([www.dot.state.mn.us/materials.html](http://www.dot.state.mn.us/materials.html)) has been established for the Office of Materials. The contributing units to the Materials Control Schedule from the Pavement Engineering Section are the Bituminous Engineering Unit, the Concrete Engineering Unit, and the Grading & Base Unit. The Department maintains the Approved/Qualified Products List and the Certified Products and Services List, as well as, the Materials Control Schedule.

Products manufactured offsite may be pre-approved; however, final acceptance will be made at the point of incorporation, based upon review of documentation and inspection for shipping or other damage.

Contact the Mn/DOT District Independent Assurance Inspector when project starts to provide the proper servicing of your project.

**Index**

<b>Section</b>	<b>Page(s)</b>
Schedule of Materials Control Introduction Page	1
Index	2
Certifications List	2 thru 4
Telephone Directory	5
Forms Index	6
I. Grading and Base Construction Items	7 thru 11
II. Bituminous Construction Items for Specification 2360	12 thru 17
III. Sealcoat Construction Items for Specification 2356	18 thru 20
IV. Concrete Construction Items	21 thru 34
V. Landscaping and Erosion Control	35 thru 37
VI. Chemical Items	38 and 41
VII. Metallic Materials and Metal Products	41 thru 46
VIII. Miscellaneous Materials	47
IX. Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete	47 thru 52
X. Brick, Stone, and Masonry Units	53
XI. Electrical and Signal Construction Items	54 and 56

**Certifications List**

<b>Material</b>	<b>Section</b>	<b>Sub Section</b>	<b>Page</b>	<b>Certification Needed</b>
Bituminous mixture	II. Bituminous	Many	12-17	All Bituminous from certified Supplier <a href="http://www.dot.state.mn.us/materialsbituminous.html">www.dot.state.mn.us/materialsbituminous.html</a>
Shingles	II. Bituminous	2	13	Contractor shall provide documentation that of all RAS /TOSS (Tear Off Shingle) material is from a MPCA certified supplier.
Bituminous Material	II. Bituminous	9	16	Only Bituminous Materials from Certified Sources are allowed for use. The most current list of Certified Sources can at <a href="http://www.dot.state.mn.us/products">http://www.dot.state.mn.us/products</a>
Emulsions	III. Seal Coat		19	Use Emulsion for seal coat from a certified source.
Emulsions	III. Seal Coat		19	Use Emulsion for Fog Seal from a certified source.
Emulsions	III. Micro surfacing		20	Use Asphalt Emulsion from a certified source.
Emulsions	III. Micro surfacing		20	Use Micro surfacing Emulsion from a certified source.
Emulsions	III. Micro surfacing		20	Use Fog Seal Emulsion from a certified source.
Concrete Ready Mix	IV. Concrete	Many	21-34	Contact Report from Ready-Mix Plant. All concrete from certified plant including a computerized certificate of compliance with each load.
Ground Granulated Blast Furnace Slag Fly Ash Admixtures Cement	IV. Concrete		22	Concrete Plant Batching Materials: All materials must come from certified or approved sources. All certified sources must state so on the Bill of Lading Delivery invoice including Mn/DOT standardized certification statement for cement, flyash, and slag. The most current list of certified/approved sources can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a> .
Air Content	IV. Concrete ready-mix for concrete paving		26	Certificate of Compliance.
Plastic for Curing	IV. Concrete		29	A Certificate of Compliance shall be submitted to the Project Engineer from the Manufacturer certifying that the plastic complies with AASHTO M171.

**Certifications List (cont.)**

<b>Material</b>	<b>Section</b>	<b>Sub Section</b>	<b>Page</b>	<b>Certification Needed</b>
Aggregate for Low Slump Overlays	IV. Concrete		32	Aggregate pit numbers and 1 passing gradation result per fraction each time aggregate is delivered to the site
Profiler	IV. Concrete		32	Contractor provides Mn/DOT certified Inertial Profiler Results for bumps/dips and/or Areas of Localized Roughness for the entire project.
Aggregate for Concrete Pavement Repair	IV. Concrete		33	Aggregate pit numbers and 1 passing gradation result per fraction each time aggregate is delivered to the site
Aggregate for Dowel Bar Retrofits	IV. Concrete		34	Aggregate pit numbers and 1 passing gradation result per fraction each time aggregate is delivered to the site
Plant Stock & Landscape Materials	V: Landscaping etc.	2	35	Several certifications
Silt Fence	V: Landscaping etc.	5	36	Certificate of Compliance with MARV values
Flotation Silt Curtain	V: Landscaping etc.	6	36	Manufacturers' certification
Mulch Type 3	V: Landscaping etc.	14A	36	Certified Vendor by Minnesota Crop Improvement Association must be tagged grain straw only on label.
Mulch Type 6 Wood Chips	V: Landscaping etc.	14B	37	Emerald Ash Borer Compliance Agreement with the MDA
Seeds	V: Landscaping etc.	15A	37	Official guaranteed seed analysis labeled on containers in addition to seed tag.
Seeds - Native	V: Landscaping etc.	15B	37	Certified Vendor by Minnesota Crop Improvement Association must be tagged.
Sod	V: Landscaping etc.	16	37	A certificate of Compliance for type of sod listing grass varieties.
Compost	V: Landscaping etc.	17A	37	A/QPL with certified test reports.
Waterproofing material membrane waterproof system	VI: Chemical Items		38	Certificate and test results
Waterborne latex traffic marking paint	VI: Chemical Items		39	Certificate of Compliance
Epoxy traffic paint	VI: Chemical Items		39	Certificate of Compliance
Traffic marking paint	VI: Chemical Items		39	Certificate of Compliance
Non-traffic marking paint	VI: Chemical Items		39	Certificate of Compliance
Bridge structural steel paint	VI: Chemical Items		40	Certificate of Compliance
Exterior masonry paint	VI: Chemical Items		40	Certificate of Compliance
Noise wall stain	VI: Chemical Items		40	Certificate of Compliance
Drop-on glass beads	VI: Chemical Items		40	Certificate of Compliance
Pavement marking tape	VI: Chemical Items		40	Certificate of Compliance
Steel sign posts	VII: Metallic	2	42	Certification of domestic source if applicable under 1601.
Posts for traffic or fence	VII: Metallic	3A	42	Certification of domestic source if applicable under 1601. For fence: fence certification form.
Fence components	VII: Metallic	3B	42	Fence certification form.
Fence gates	VII: Metallic	3C	42	Fence certification form.
Fence barbed wire fabric	VII: Metallic	3D	42	Fence certification form.
Fence woven wire fabric	VII: Metallic	3E	42	Fence certification form.
Fence chain link wire fabric	VII: Metallic	3F	43	Fence certification form.
Reinforcing steel uncoated bars	VII: Metallic	5A	43	Certificate of Compliance & certified mill analysis
Reinforcing steel epoxy bars	VII: Metallic	5B	44	Inspected tag or Certificate of Compliance & certified mill analysis

**Certifications List (cont.)**

<b>Material</b>	<b>Section</b>	<b>Sub Section</b>	<b>Page</b>	<b>Certification Needed</b>
Steel Fabric	VII: Metallic	5E	44	Certificate of Compliance
Dowel Bars	VII: Metallic	5F	44	Certificate of Compliance
Pre or post tensioning strand	VII: Metallic	5G	45	Mill analysis
Anchor rods & bolts	VII: Metallic	7	45	Yearly Mn/DOT passing test report
Timber & lumber	VIII: Miscellaneous	1	47	Certified on invoice
Elastomeric bearing pad	VIII: Miscellaneous	4	47	Certificate of Compliance
Corrugated metal pipe	IX: Geosynthetics & Pipe	1A	47	Certified on invoice
Corrugated metal structural plate	IX: Geosynthetics & Pipe	1B	47	Certified on invoice
Corrugated metal aluminum plate	IX: Geosynthetics & Pipe	1C	48	Fabricator's Certificate and guarantee
Concrete pipe & manholes reinforced	IX: Geosynthetics & Pipe	3A	48	Certified stamp and certification document
Concrete pipe non reinforced	IX: Geosynthetics & Pipe	3B	48	Certified stamp and certification document
Prestressed box culverts	IX: Geosynthetics & Pipe	4A	49	Stamped & field inspection report
Precast beams & posts, etc	IX: Geosynthetics & Pipe	4B	49	Stamped & field inspection report
Manholes & catch basins	IX: Geosynthetics & Pipe	5	50	Certification document or stamped
Thermal plastic pipe ABS & PVC	IX: Geosynthetics & Pipe	7	50	Certificate of Compliance
Corrugated PE Pipe: Single wall – edge drains	IX: Geosynthetics & Pipe	8	50	Certificate of Compliance
Corrugated PE Pipe: dual wall – 12”-48”	IX: Geosynthetics & Pipe	13	51	Certificate of Compliance
Geotextile fabric	IX: Geosynthetics & Pipe	14	52	Manufacturers' Certification of compliance
Brick sewer concrete	X: Brick, Stone, Masonry	1B	53	Air content statement
Concrete masonry units	X: Brick, Stone, Masonry	2A	53	Air content statement
Light standards	XI: Electrical & Signal	1	54	Certificate of Compliance
Cable & Conductors	XI: Electrical & Signal	7B	55	Usually inspected at the distributor. Documentation showing project number, reel number(s), & Mn/DOT test number(s) will be included with each project shipment. If not received from Contractor, submit sample for testing along with manufacturers' material certification.
Electrical systems	XI: Electrical & Signal	10	56	Electrical Systems are to be reported as a "System" using the Lighting, Signal, and Traffic Recorder Inspection Report.
Traffic signal systems	XI: Electrical & Signal	11	56	Traffic Signal Systems are to be reported as a "System" using the Lighting, Signal, and Traffic Recorder Inspection Report.

**Telephone Index for Schedule of Materials Control**

Section	Page	Section Name	Contact	Phone
Part I	Page 7	Grading & Base	Tim Andersen Cary Efta Rebecca Embacher	(651) 366-5455 (651) 366-5421 (651) 366-5525
Website: <a href="http://www.dot.state.mn.us/materials/gradingandbase.html">www.dot.state.mn.us/materials/gradingandbase.html</a>				
Part II	Page 12	Bituminous - Spec. 2360	John Garrity	(651) 366-5577
Part II B 4	Page 14	Asphalt Binder	Jim McGraw Jason Szondy	(651) 366-5548 (651) 366-5549
Website: <a href="http://www.dot.state.mn.us/materials/bituminous.html">www.dot.state.mn.us/materials/bituminous.html</a>				
Part III	Page 18	Seal Coating – Spec 2356	Erland Lukanen Tom Wood	(651) 366-5460 (651) 366-5573
Part IV	Page 21	Concrete – Aggregates and Mix Design Concrete – Certified Ready Mix Concrete Paving Concrete – Bridges	Wendy Garr Wendy Garr Maria Masten Ron Mulvaney	(651) 366-5423 (651) 366-5423 (651) 366-5572 (651) 366-5575
Website: <a href="http://www.dot.state.mn.us/materials/concrete.html">www.dot.state.mn.us/materials/concrete.html</a>				
Part V	Page 35	Landscaping and Erosion Control Items Erosion Control Landscaping Wood Chips	Lori Belz Scott Bradley Paul Walvatne	(651) 366-3607 (651) 366-4612 (651) 366-3632
Part VI	Page 38	Chemical Items	Jim McGraw Dave Iverson	(651) 366-5548 (651) 366-5550
Part VII	Page 41	Metallic Materials and Metal Products Sampling Test Results Bridge Structural Metals	Terry Beaudry Laboratory Todd Niemann Barry Glassman	(651) 366-5456 (651) 366-5560 (651) 366-4567 (651) 366-4568
Part VIII	Page 47	Miscellaneous Materials Sections 1 thru 3 Section 4  Test Results	Terry Beaudry Todd Nieman Barry Glassman Laboratory	(651) 366-5456 (651) 366-4567 (651) 366-4568 (651) 366-5560
Part IX	Page 47	Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete Sections 1 thru 5 and 8 thru 11, & 13 Sections 6, 7 Section 12 Section 14 Test Results	Steve Grover Terry Beaudry Rich Lamb Randy Tilseth Laboratory	(651) 366-5540 (651) 366-5456 (651) 366-5595 (651) 366-5451 (651) 366-5560
Part X	Page 53	Brick, Stone and Masonry Units/Modular Retaining Wall Blocks Sections 1, 2A & 4 Section 2B Section 3 Test Results	Terry Beaudry Blake Nelson Steve Grover Laboratory	(651) 366-5456 (651) 366-5599 (651) 366-5540 (651) 366-5561
Part XI	Page 54	Electrical & Signal Sections 1, 8-11 Section 2 Section 3 Sections 4-7 Test Results	Susan Zarling Steve Grover Wendy Garr Terry Beaudry Laboratory	(651) 234-7052 (651) 366-5540 (651) 366-5423 (651) 366-5456 (651) 366-5560

**Form Index**

<b>Grading and Base</b>	
<b>Form No.</b>	<b>Form Name</b>
02115-03	Grading & Base Report
02154-02	Random Sampling Gradations
2170-02	Penetration Index Method - Aggregate Base & Edge Drains
02402-03	Work Sheet for Sieve Analysis of Granular Material
02463	Percent Crushing Report
24346-02	Certificate of Aggregates & Granular Materials
24587-01	Calculation for Moisture - Density Relationships in Subgrade Soils and Aggregate Base and Shoulders
<b>Concrete</b>	
<b>Form No.</b>	<b>Form Name</b>
2152	Concrete Batching Report
2162	Concrete Test Beam Data
2409	ID Card Concrete Test Cylinder
2448	Weekly Concrete Report
2449	Weekly Concrete Aggregate Report (QC/QA)
21412	Weekly Report of "Low Slump Concrete"
21763	Concrete Aggregate Worksheet
21764	Concrete Aggregate Worksheet JMF
24143	Weekly Certified Ready-Mix Plant Report (Verification)
24300	ID Card Cement Samples
24308	ID Card Fly Ash Samples
24327	Field Core Report
	Microwave Oven Worksheet
	Incentive/Disincentive Smoothness Worksheet
<b>Bituminous</b>	
<b>Form No.</b>	<b>Form Name</b>
2413	Asphalt Sample Identification Card
<b>Miscellaneous</b>	
<b>Form No.</b>	<b>Form Name</b>
2410	Sample ID Card
02415	Inspection Report on..... (May be used for documentation or use another method to capture required documentation)
2403	Inspection Report for Small Quantities (May be used for documentation or use another method to capture required documentation)
	Certification Form for Type of Fence used, see on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>

I. Grading and Base Construction Items ([www.dot.state.mn.us/materials/gradingandbase.html](http://www.dot.state.mn.us/materials/gradingandbase.html))

Pay Item Number	Material	Spec. No.	Form No. (See Note 5)	Minimum Required Contractor Quality Control Testing (QC Production Testing Rate)		Minimum Required Agency Acceptance Testing (Field Testing Rate)		Minimum Field Sample Size (See Note 6)		Required Laboratory Sample Rate & Size (See Note 1)
				English	Metric	English	Metric	English	Metric	
(a) 2118 (b) 2211 (c) 2221	1. Gradation (a) Aggregate Surfacing (b) Aggregate Base (c) Aggregate Shoulders	3138 & Special Provisions	02115-03, 02154-02, & 24346-02	1/1,000 ton	1/1,000 t	Random Sampling Individual Tests 275 yd <sup>3</sup> to < 2,200 yd <sup>3</sup> (CV) 1 test /550 yd <sup>3</sup>	Random Sampling Individual Tests 230 m <sup>3</sup> to < 1,840 m <sup>3</sup> (CV) 1 test /460 m <sup>3</sup>	50 lb	25 kg	1 per source 10-15 kg or 30 lb  (Salvage Bit. See Note 3)
		Average Lots 2,200 yd <sup>3</sup> to 5,500 yd <sup>3</sup> (CV) 4 tests/Lot (See Note 2 & 8)				Average Lots 1,840 m <sup>3</sup> to 4,600 m <sup>3</sup> (CV) 4 tests/Lot (See Note 2 & 8)				
(e) 2211	(e) Open Graded Aggregate Base (OGAB)	Special Provisions	02115-03, 24346-02, & 02402-03	4 per source before placing on project		1/1,000 ton or 1/550 yd <sup>3</sup> (CV) (See Note 2)	1/1,000 t or 1/460 m <sup>3</sup> (CV) (See Note 2)	50 lb	25 kg	1 per source 10-15 kg or 30 lb
(f) 2105	(f) Granular Borrow Select Granular Borrow	3149 & Special Provisions				Less than 100,000 yd <sup>3</sup> 2/source More than 100,000 yd <sup>3</sup> 4/source	Less than 100,000 m <sup>3</sup> 2/source More than 100,000 m <sup>3</sup> 4/source			
(g) 2331	(g) Full Depth Reclamation (FDR)	Special Provisions	02115-03 & 02402-03	1/6,000 yd <sup>2</sup>	1/5,000 m <sup>2</sup>	1/12,000 yd <sup>2</sup>	1/10,000 m <sup>2</sup>	None		None
(h) 2511	(h) Granular Filter	3601 & Special Provisions	02115-03, 24346-02, & 02402-03	1 per source before placing on project		1 per source (See Note 2)		300 lb	136 kg	1 per source 68 kg or 150 lb

## I. Grading and Base Construction Items (cont.)

Pay Item Number	Material	Spec. No.	Form No. (See Note 5)	Minimum Required Contractor Quality Control Testing (QC Production Testing Rate)		Minimum Required Agency Acceptance Testing (Field Testing Rate)		Minimum Field Sample Size (See Note 6)		Required Laboratory Sample Rate & Size (See Note 1)
				English	Metric	English	Metric	English	Metric	
(i) 2451 (j) 2451 (k) 2451 (l) 2451	(Continued) <b>1. Gradation</b> (i) Granular Backfill (j) Aggregate Backfill (k) Granular Bedding (l) Aggregate Bedding	3149 & Special Provisions	02115-03, 24346-02, & 02402-03	2 per source before placing on project		1 per source (See Note 2)		50 lb	25 kg	1 per source 10-15 kg or 30 lb  (Salvage Bit. See Note 3)
	(m) 2451 (n) 2502 (o) 2206									
	(m) Coarse Filter Aggregate (n) Fine Filter Aggregate (o) Sand Cover									1 per source 10-15 kg or 30 lb
	<b>2. Moisture – Density Test</b> (Required for Specified Density) (Proctor) (a) Aggregate Base (b) Aggregate Shoulder									One sample minimum 12 kg or 25 lb
(a) 2211 (b) 2221  (c) 2105	(a) Embankment Soil (Excavation & Borrow)	2105 & Special Provisions	24587-01	Contractor is encouraged to perform additional tests for process control.		1/22,000 yd <sup>3</sup> (per source)	1/18,000 m <sup>3</sup> (per source)	50 lb	25 kg	Two samples minimum 12 kg or 25 lb
(a) 2211 (b) 2221  (c) 2105	<b>3. Relative Density Test</b> (Required for Specified Density) (a) Aggregate Base (b) Aggregate Shoulder	2211 & Special Provisions	02115-03 & 02140-03	Contractor is encouraged to perform additional tests for process control.		1/1,000 yd <sup>3</sup> (CV)	1/800 m <sup>3</sup> (CV)	None	None	None
	(a) Embankment Soil (Excavation & Borrow)					1/4,000 yd <sup>3</sup> (CV)	1/3,000 m <sup>3</sup> (CV)			

## I. Grading and Base Construction Items (cont.)

Pay Item Number	Material	Spec. No.	Form No. (See Note 5)	Minimum Required Contractor Quality Control Testing (QC Production Testing Rate)		Minimum Required Agency Acceptance Testing (Field Testing Rate)		Minimum Field Sample Size (See Note 6)		Required Laboratory Sample Rate & Size (See Note 1)
				English	Metric	English	Metric	English	Metric	
(a) 2211 (b) 2221  (c) 2331  (d) 2502	<b>4. Penetration Index Method (DCP)</b> (a) Aggregate Base (b) Aggregate Shoulder	2211, 2221, & Special Provisions	02115-03 & 02170-02	Contractor is encouraged to perform additional tests for process control.		2 DCP tests/1,000 yd <sup>3</sup> (CV)	2 DCP tests/800 m <sup>3</sup> (CV)	None	None	None
		2331 & Special Provisions				2 DCP tests/6,000 yd <sup>2</sup>	2 DCP tests/5,000 m <sup>2</sup>			
	(c) Full Depth Reclamation (FDR)		See Special Provisions							
	(d) Fine Filter Aggregate (Edge Drains)									
(a) 2211 (b) 2221 (c) 2105	<b>5. Modified Penetration Index Method (DCP)</b> (Special Provisions) (a) Aggregate Base (b) Aggregate Shoulder (c) Granular Borrow Select Granular Borrow	2211 & 2221	02115-03 & Special Provisions	Contractor is encouraged to perform additional tests for process control.		2 DCP tests/1,000 yd <sup>3</sup> (CV)	2 DCP tests/800 m <sup>3</sup> (CV)	None	None	None
		2105, 3149, & Special Provisions				2 DCP tests/4,000 yd <sup>3</sup> (CV)	2 DCP tests/3,000 m <sup>3</sup> (CV)			
(a) 2211 (b) 2221 (c) 2105	<b>6. Relative Moisture</b> (Required for Specified Density) (a) Aggregate Base (b) Aggregate Shoulder (c) Embankment Soil (Excavation & Borrow)	2211, 2221, & Special Provisions	02115-03 & 21850-02	Contractor is encouraged to perform additional tests for process control.		1/1,000 yd <sup>3</sup> or 10 tests whichever is less	1/800m <sup>3</sup> or 10 tests whichever is less	None	None	None
		2105 & Special Provisions				1/10,000 yd <sup>3</sup> (CV)	1/7,500 m <sup>3</sup> (CV)			

## I. Grading and Base Construction Items (cont.)

Grading and Base Construction Items (Cont.)													
Pay Item Number	Material	Spec. No.	Form No. (See Note 5)	Minimum Required Contractor Quality Control Testing (QC Production Testing Rate)		Minimum Required Agency Acceptance Testing (Field Testing Rate)		Minimum Field Sample Size (See Note 6)		Required Laboratory Sample Rate & Size (See Note 1)			
				English	Metric	English	Metric	English	Metric				
(a) 2211 (b) 2221	7. Moisture Content, (Dry Weight) (Required for Quality Compaction, Penetration Index Method, & Modified Penetration Method) (a) Aggregate Base (b) Aggregate Shoulder	2211, 2221, & Special Provisions	02115-03 & 21850-02	Contractor is encouraged to perform additional tests for process control.		1/1,000 yd <sup>3</sup> or 10 tests whichever is less	1/800m <sup>3</sup> or 10 tests whichever is less	None		None			
(a) 2105 2118 2211 2221	8. Percent Crushing (a) Belt Samples	3138, 3149, & Special Provisions	02463 & 24346-02	One Per Day (See Note 7)		None							
	(b) Particle Count												
2105 2118 2206 2211 2221 2451 2502	9. Aggregate (Quality Tests)	3138, 3149, & Special Provisions	None	1/source (See Note 9)		None							1 per source 10-15 kg or 30 lb (See Note 4)

**I. Grading and Base Construction Items (cont.)**

**Note 1:** Laboratory samples are not required for 1,000 metric tons [1,000 tons] or less. Conversion Factors are listed in the Mn/DOT Grading & Base Manual under "Conversion Factors in Grading and Base Work".

The first field sample with a laboratory companion must be taken within the first 3,000 metric tons [3,000 tons]. The field sample results must be included with the laboratory sample.

Companion samples are not required when project acceptance testing is done in a laboratory facility that maintain their own independent AMRL accreditation for the test procedure being used. Not all laboratories will do project acceptance testing.

Field-lab tolerances are in the Mn/DOT Grading & Base Manual at: <http://www.dot.state.mn.us/materials/gbmanual.html>

Sieve Analysis Procedure (Gradation)

Sampling for Moisture-Density Test (Proctor)

**Note 2:** Samples are not required for 500 ton or less. Report small quantities on form 02415 or 2403.

**Note 3:** Submit a laboratory companion to the first Acceptance Gradation sample for a bituminous extraction.

**Note 4:** Carbonate aggregate materials require 20 - 25 kg (50 lbs) for the lab.

**Note 5:** Forms are available on the Grading & Base website at:  
<http://www.dot.state.mn.us/materials/gradingandbase.html>

**Note 6:** Minimum Test Size = 1/2 Field Sample Size.

**Note 7:** Percent crushing test will not be required when the material is crushed from a source meeting the requirements of class A or class B in 3137.2B or 3139.2A2.

**Note 8:** Volume to mass conversion:  $1\text{yd}^3 \text{ (CV)} = 1.8 \text{ tons}$ ,  $1\text{m}^3 \text{ (CV)} = 2.2 \text{ metric tons}$

In Random Sampling, the Individual Tests are used when the total quantity of each aggregate class is less than 4,000 tons or 2,200 cu. yds. (CV) and the Average Lots are used when the total quantity of each aggregate class is at least 4,000 tons or 2,200 cu. yds. (CV) for the project.

**Note 9:** The Contractor may use the Ignition Oven (Mn/DOT Lab. Manual Method 1853) to determine bitumen content.

**II. Bituminous Construction Items for Specification 2360 (Note #1)**(All bituminous mixtures are from Certified Plants) ([www.dot.state.mn.us/materialsbituminous.html](http://www.dot.state.mn.us/materialsbituminous.html))**DEFINITIONS**

SAMPLE TYPE	DESCRIPTION	SAMPLE LOCATION DETERMINED BY	SAMPLE TAKEN BY	SAMPLE TESTED BY
QC	Quality Control Testing performed by Contractor. Also known as Process Control Testing.	Contractor	Contractor	Contractor
QA	Quality Assurance Testing performed by the Agency. This test is performed on a companion sample to the Contractor's QC sample.	Contractor	Contractor	Agency
Verification	A sample to assure compliance of the Contractor's Quality Control program. The results shall be included as part of the QA Testing Program.	Agency	Agency	Agency
Verification Companion	A companion sample to the Agency's Verification sample provided to the Contractor. The Contractor is <u>required</u> to test this sample. The results <u>shall be used</u> as part of the QC program.	Agency	Agency	Contractor
IAST	The <u>I</u> ndependent <u>A</u> ssurance <u>S</u> ampling and <u>T</u> esting assures testers are sampling and testing properly and that equipment is calibrated correctly.	Agency	Contractor or Agency	Contractor or Agency

**A. Pre-Production Sampling and Testing for Specification 2360**

**SAMPLE SIZE:** 35 kg (75 lb.) - plus #4 aggregate sample for quality testing and Percent Crushing  
15 kg (35 lb.) - minus #4 aggregate for quality testing  
35 kg (75 lb.) – RAP for Quality Testing  
5 kg (10 lb.) – RAS (Shingles) for Gradation and Quality Testing  
33 kg (70 lb.) - bituminous mixture plus 2 Gyratory specimens for volumetric testing  
35 kg (75 lb.) - bituminous mixture for TSR testing (option A)  
8 kg (18 lb.) - bituminous mixture for TSR testing plus 6 Gyratory specimens (option B)  
1 kg (2 lb.) - for mineral filler.

**1. Bituminous Mix Design (QC/QA)**QC Testing

REMARKS: Mix Design for Spec. 2360 is Contractor's responsibility with review by Mn/DOT.

QA Testing

For Gyratory Design, Option 1- Laboratory Mix Design: In addition to reviewing the Trial Mix data (JMF), test Contractor's two Gyratory specimens and uncompacted mixture (specimens and mixture submitted at optimum asphalt content). Also, evaluate TSR per 2360.3 B3. For option 2, Modified Mix Design, review Trial Mix data only.

For Gyratory Design Option 2, Modified Mix Design, review Trial Mix data only.

**II. Bituminous Construction for Specification 2360 (Part A, cont.)****2. Aggregate Quality Testing (QA Only)**QA Testing

Contractor shall provide 24 hour notice of intent to sample aggregates for quality testing. Agency has the option to monitor sampling.

Contractor submits to the Bituminous Engineer or the District Materials Engineer one (1) sample of each non-asphaltic aggregate type or class per source per year. Contractor shall also submit the asphaltic aggregate material when the mixture contains RAP or RAS. Quality testing will be performed as directed by the Bituminous Engineer or the District Materials Engineer. When aggregate qualities approach specification limits or when material variation is observed, take additional field samples. Contractor shall provide documentation that of all RAS /TOSS (Tear Off Shingle) material is from a MPCA certified supplier.

**3. Mineral Filler (QA Only)**QA Testing

One (1) per shipment of 45 metric tons (50 tons) or less, unless previously inspected.

**4. Additives (QA Only)**QA Testing

1 L (1 qt.) of blended asphalt binder and additive. Sample first shipment of each type of material, then submit one sample per 1,000 m<sup>3</sup> (250,000 gal.) (approximately 1,000 ton).

**B. BITUMINOUS PRODUCTION for Specification 2360 (Note #12)**

**SAMPLE SIZE:** 15 kg (35 lb.) for Aggregate for Gradation (QC/QA)

35 kg (75 lb.) for each plus #4 Aggregate Type for Quality Testing

15 kg (35 lb.) for each minus #4 Aggregate Type for Quality Testing

35 kg (75 lb.) for each RAP material for Quality Testing

5 kg (10 lb.) RAS (Shingles) for Processed Gradation and Quality Testing

30 kg (65 lb.) for Mixture Properties (QC/QA) 3 full 6" by 12" cylinder molds for QA (Gyratory mixes)

40 kg (90 lb.) for TSR (QC/QA) 4 full 6" by 12" cylinder molds for QA

40 kg (90 lb.) for Aggregate Specific Gravity (QC/QA)

1 L (1 qt) for Asphalt Binder (QA)

2 L (½ gal) for Asphalt Emulsion (QA)

**1. Plant Mix Aggregate Gradation Testing (QC/QA, Verification\*)**QC Testing

1 per 450 metric tons (500 tons) at start of production, for the first 1,800 metric tons (2,000 tons) of mixture produced, then

1 per 900 metric tons (1,000 tons) or portion thereof per mix blend as required by 2360.4E6

Companion samples taken for agency.

REMARKS: See Note #2, Note #3, & Note #5.

QA Testing

Companions to QC samples set aside for 10 calendar days & tested as needed. The Agency representative observes QC testing as needed.

**2. Aggregate Percent Crushing (QC/QA, Verification\*)**QC Testing

Testing rates as required by 2360.4E7 CAA, 2360.4E8 FAA. Two tests per day (CAA, FAA) for first two days. If CAA results exceed the specification minimum by 8% of the requirement; sample daily, test minimum one per week. If FAA results exceed the specification minimum by 5% of the requirement; sample daily, test minimum one per week.

REMARKS: See Note #2, Note #3, & Note #4

QA Testing

Companions to QC samples set-aside for 10 calendar days and tested as needed. The Agency representative observes QC testing as needed.

**3. Aggregate Quality Testing (QA Only)**QA Testing

When aggregate qualities approach specification limits or when material variation is observed, take additional field samples as requested by Project Engineer.

When material variation is observed in RAP or RAS take additional field samples as requested by Project Engineer.

**II. Bituminous Construction for Specification 2360 (cont.)****B. Bituminous Production for Specification 2360 (cont.)****4. Asphalt Binder Content, % (QC/QA, Verification)**QC Testing

1 per 450 metric tons (500 tons) per mix blend for first 1,800 metric tons (2,000 tons) of mixture produced. Then 1 per 900 metric tons (1000 tons) or portion thereof per mix blend as required by 2360.4E6

REMARKS: See Note #5.

(a) Meter Method (Virgin only).....	Mn/DOT Bituminous Manual
(b) Incinerator Oven.....	Mn/DOT Lab Manual Method 1853
(c) Chemical Extraction.....	Mn/DOT Lab Manual Method 1851 or 1852
(d) Spot Check (Virgin only).....	Mn/DOT Bituminous Manual 5-693.848

REMARKS: The verification companion sample must use Method (b) or (c) only. When more than one Mn/DOT approved test procedure is available, the Contractor shall select one method at the beginning of the project (when material is submitted for Trial Mix Review) and use that method for the entire project. The Contractor and Engineer may agree to change test procedures during the construction of the Project.

REMARKS: See Note #2 & Note #3. If a member of a monitoring team observes the Contractor test, note and sign under remarks.

REMARKS: For mixtures containing Shingles see Note #7.

QA Testing Companions to QC samples set aside for 10 calendar & tested as needed. The Agency representative observes QC testing as needed.

**5. Mixture Properties (QC/QA, Verification\*)**

Maximum Specific Gravity, Gyratory Bulk Specific Gravity - 2 Specimen Average, air voids, Adjusted Asphalt Film Thickness (AFT), asphalt binder content, and gradation.

REMARKS: See Note #8 Asphalt Film Thickness (AFT)

QC Testing

1 per 450 metric tons (500 tons) per mix blend, at the start of production, for first 1,800 metric tons (2,000 tons) of mixture produced. Determine planned tonnage for each mixture to be produced during the production day. Divide the planned production by 1,000; round up to the next higher whole number. This number will be the number of production tests required for that mixture. Verification Companion testing from Agency split sample is required to be performed and shall be used as a QC sample once per day.

REMARKS: See Note #2, Note #3, & Note #11.

QA Testing

Companion samples to QC samples set aside for 10 calendar days and tested as needed. The agency representative shall review QC operations on a daily basis. Review shall include but is not limited to monitoring QC summary sheets and comparing allowable tolerances for verification sample/verification companion sample test results. The Agency representative shall observe either 1 QC test per week (during production) or 1 QC test per 10,000 tons, whichever results in more frequent observations.

\*Verification Testing

Verification Companion testing from Agency split sample is required to be performed and shall be used as a QC sample once per day. The verification companion shall also be tested for CAA and FAA at a rate of 1 test per week, if the CAA and FAA exceed the requirements by 8% and 5% respectively, otherwise test daily.

An Agency representative will take 1 verification sample per mixture blend per day for Mn/DOT laboratory testing. A verification companion sample will be given to contractor for QC testing.

**II. Bituminous Construction for Specification 2360****B. Bituminous Production for Specification 2360 (cont.)****6. Core Density and Thickness**QC TestingProduction/lot testing rate requirements.

Daily Production		Lots
Metric Ton	English (ton)	
270* – 545	(300* – 600)	1
546 – 910	(601 – 1000)	2
911 – 1455	(1001 – 1600)	3
1456 – 3275	(1601 – 3600)	4
3276 – 4545	(3601 – 5000)	5
4546 +	(5001 +)	6

\*When mix production is less than 270 metric tons (300 tons), establish 1<sup>st</sup> lot when accumulative tonnage exceeds 270 metric tons (300 tons).

Core locations determined and marked by Agency. Companion cores are required for each Contractor density core. The Contractor shall schedule the approximate time of testing during normal project work hours so that the Agency may observe and record the saturated surface dry and immersed weight of the cores.

REMARKS: Sawing of cores into separate lifts is required. Contractor is required to have a saw capable of separating the core lifts without damaging the material. See Note #10 for Longitudinal joint density cores.

QA Testing

Core locations determined and marked by Agency. Agency representative observes all Contractor coring, measuring, sawing and testing, and takes possession of Agency cores after sawing. Agency cores shall be transported and tested at the Laboratory (Agency field or District/Division) as soon as possible to prevent damage due to improper handling or exposure to heat. A completed coring log shall be submitted to the Laboratory (Agency field or District/Division).

Remarks: See Note #6, Note #10, and Note #11

**7. Aggregate Specific Gravity (QC/QA)**

QC Sampling: Sampled and tested by Contractor, if requested by District Materials Engineer.

QA Testing: Companion sample to QC sample shall be submitted to the District Materials Lab and tested as needed.

**8. Tensile Strength Ratio (T.S.R.) (QC/QA)**QC Sampling

Sample as directed by the District Materials Engineer. If the District Materials Engineer requires the samples to be tested, both the Contractor and the Department will be required to test these samples within 72 hours after they are sampled.

QA Testing

When QC sampling is required, the companion sample to QC sample shall be submitted to the District/Division Materials Lab and tested as needed.

**II. Bituminous Construction Items for Specification 2360****B. Bituminous Production for Specification 2360 (cont.)****9. BITUMINOUS MATERIALS**

Only Bituminous Materials from Certified Sources are allowed for use. The most current list of Certified Sources can at <http://www.dot.state.mn.us/products>

SAMPLE SIZE: 1 L (1 qt) for Asphalt Binder (QA)

2 L (½ gal) for Asphalt Emulsion (QA)

Pay Item No.	Material	Spec. No.	Quality Control (QC)	Quality Assurance (QA)	Form No.
2360	Asphalt Binder	3151.2A	QC testing is the responsibility of the bituminous material supplier. Random sampling is arranged by the Mn/DOT Chemical Laboratory.	State inspector observes contractor personnel taking sample. Sample first shipment of each grade of material at the start of a plant's production or after set-up of a portable plant. Thereafter, submit one sample per 1,000,000 liters (250,000 gal). Sample asphalt binder in clean one L (qt) steel container.	2413 Asphalt Sample Identification Card
2201 2321 2355 2356 2357 2514	Asphalt Emulsion	3151.2C		Sample first shipment, then submit one sample per 200 m <sup>3</sup> ((50,000 gal.). Sample asphalt emulsion in clean two L (2 qt.) plastic container with wide screw top and immediately send to Mn/DOT Chemical Lab within 7 days of sampling.	
2321 2357 2358 2514	Cutback Asphalt	3151.2B		Cutback Asphalt should only be used in cold temperature applications with the Engineer's approval. Contact Bituminous Engineering Unit for cold temperature application guidelines. Pressure fit 1 L (1qt.) cans for cutback asphalt.	

**10. Moisture Content in Mixture (QC only)****QC Testing**

Sampling and testing shall be conducted by the Contractor on a daily basis unless exempted by the Engineer and tested according to the procedures in the Bituminous Manual (5-693.950). Moisture contents above 0.3% are not allowed.

**Note #1** Projects with bituminous tonnage less than or equal to 272 metric tons (300 tons) per day may be accepted on a small quantity basis at the discretion of the Engineer. Retain Form 02415 or Form 2403 in Project File.

**II. Bituminous Construction for Specification 2360****B. Bituminous Production for Specification 2360 (cont.)**

**Note #2** All QA test samples shall be from split samples.

If a member of the monitoring team observes the Contractor Test, note and sign under remarks.

The Project Engineer is responsible for:

- 1.) Reviewing control charts & Test summary sheets for accuracy and completeness,
- 2.) Checking sampling and testing procedures,
- 3.) Discussing QC problems with the Contractor,
- 4.) Obtaining Verification Samples,
- 5.) When additional testing is necessary, collect QA samples which have been acquired and retained by the Contractor and/or additional verification samples.

**Note #3** For process control testing, acceptance will be based on Contractor's test results as verified by Mn/DOT test results.

**Note #4** Bituminous mixes composed entirely of Class A and/or Class B aggregates are not required to be tested for CAA (Coarse Aggregate Angularity).

**Note #5** When the required sampling rate is one test per 500 tons, divide the bituminous mixture production planned for the day by 500, and round up to the next higher whole number; this will be the number of tests required for the day. When the required sampling rate is one test per 1000 tons, divide the bituminous mixture production planned for the day by 1000, and round up to the next higher whole number; this will be the number of tests required for the day. When the required sampling rate is one test per 2000 tons, divide the bituminous mixture production planned for the day by 2000, and round up to the next higher whole number; this will be the number of tests required for the day.

**Note #6** The Department will select at least one of the two companion cores per lot to be tested for mat density. However, the Department may elect to test all companions to provide a direct verification of all individual and daily average test results. Agency representative observes all Contractor coring, sawing, measuring and testing, and takes possession of Mn/DOT cores after sawing. Agency cores shall be transported and tested at the Laboratory (Agency field or District/Division) as soon as possible to prevent damage due to improper handling or exposure to heat. A completed coring log shall be submitted to the Laboratory (Agency field or District/Division).

**Note #7** Mixtures that contain shingles will require a minimum of one spot check per day in addition to the required method (b) or (c) used for % total AC. The spot checks will be used for the determination of new added asphalt binder.

**Note #8** Mn/DOT projects in the 2010 Construction season will require the calculated Adjusted Asphalt Film Thickness (AFT). VMA will still be calculated for informational purposes, but will not be used for acceptance criteria. The adjusted AFT shall be calculated each time a gradation test is required.

**Note #9** One gradation per 450 metric tons (500 tons) per mix blend, at the start of production, for first 1,800 metric tons (2,000 tons) of mixture produced, then one gradation per 900 metric tons (1000 tons) or portion thereof, of mixture produced with a minimum of one test per day.

**Note #10** When required, Longitudinal Joint (LJ) Density will be evaluated at random lots as determined by the engineer. Number of LJ lots for the day = number of lots calculated for mat density divided by .20 and rounding up to the next integer. Minimum of one LJ lot per day. For designated LJ lots the agency will test at least one of the mat density companion cores and at least one of the LJ companion cores.

**Note #11** Random number generation and determination of random sample location shall be consistent with the Mn/DOT Bituminous Manual Section 5-693.7 Table A or Section 5 of ASTM D3665. The Engineer may approve alternate methods of random number generation.

**Note #12** Dispute resolution procedure for material testing is on file in Mn/DOT Bituminous Engineering Unit and also available on the Bituminous Office Website: <http://www.dot.state.mn.us/materials/bituminousdocaids.html>

**III. Seal Coat Construction Items for 2356 Special Provisions****A. (2356) Bituminous Seal Coat**

<b>DEFINITIONS</b>				
<b>Sample Type</b>	<b>Description</b>	<b>Sample Location Determined By</b>	<b>Sample Taken By</b>	<b>Sample Tested By</b>
	<i>Definitions from 23 CFR 637.203</i>			
QA Quality Assurance	All those planned and systematic actions necessary to provide confidence that a product or service will satisfy given requirements for quality			
QC Quality Control	All contractor/vendor operational techniques and activities that are performed or conducted to fulfill the contract requirements.	Contractor	Contractor	Contractor
Verification sampling and testing	Sampling and testing performed to validate the quality of the product.	Agency	Agency	Agency
	<i>Mn/DOT Definition</i>			
IAST	The Independent Assurance Sampling and Testing assures testers are sampling and testing properly and that equipment is calibrated correctly.	Agency	Contractor or Agency	Contractor or Agency

Should unique circumstances arise on a project which makes the quantities or rates of testing materials impractical, they may be revised prior to performing the work by contacting the Pavement Management Unit and obtaining their approval. The testing rates shown are only minimums.

## III. Seal Coat Construction Items for 2356 Special Provisions (cont.)

## A. (2356) Bituminous Seal Coat (cont.)

SAMPLE SIZE: Mix Design: 150 lbs.					
Pay Item No.	Test Type	Spec. No.	Quality Control (QC)	Quality Assurance (QA)	Form No.
2356	Seal Coat Mix Design  Gradation and Aggregate Qualities	2356	One per source  Average gradation during production. % Shale Static Stripping Test Flakiness Index Los Angeles Rattler Aggregate design application rate. Bit. Material design application rate Loose unit mass (weight) of the aggregate Bulk specific gravity of the aggregate	Verify all QC results and review mix design.	
2356	Seal Coat Aggregate  Stockpile Production Gradation  Construction	2356	Test for gradation. One per day, or one per 1360t (1500 tons), whichever is greater. If a temporary stockpile is used, test at this location.  Sample for gradation. One per day. Test if required by the Engineer. All samples shall be taken from chip spreader hopper.	Test for gradation. One per day, or one per 1360t (1500 tons), whichever is greater. If a temporary stockpile is used, test at this location.  Sample for gradation. One per day. Test if required by the Engineer. All samples shall be taken from chip spreader hopper.	
2356	Seal Coat Emulsion  Application rate  Fog Seal Emulsion  Application rate		Use a Certified Source.  Verify the application rate daily by dividing the volume used by the area covered.  Use a certified source.  Verify the application rate daily by dividing the volume used by the area covered.	Sample first shipment, then submit one sample per 200 m <sup>3</sup> (50,000 gal.). Sample asphalt emulsion in plastic container with wide screw top and immediately send to Mn/DOT Chemical Lab.  One sample to test for dilution rate. Sample asphalt emulsion in plastic container with wide screw top and immediately send to Mn/DOT Chemical Lab.	2413 Asphalt Sample ID Card  2413 Asphalt Sample ID Card

## III. Seal Coat Construction Items for 2356 Special Provisions (cont.)

## B. (2356) Seal Coat – Micro-Surfacing

SAMPLE SIZE: Mix Design: 150 lbs.					
Pay Item No.	Test Type	Spec. No.	Quality Control (QC)	Verification	Form No.
2356	Mix Design	2356	One per source	Verify all QC results and review mix design.	
	Gradation and Aggregate Qualities		Average gradation during production. Sand Equivalent Abrasion Resistance Soundness		
	Asphalt Emulsion	3151	Certified Source  Residue after Distillation Softening Point Penetration at 25C (77F) Absolute Viscosity at 60C (140F)	Review test results submitted in the mix design format required in the special provision.	
Mix Design		Wet Stripping Wet Track Abrasion Loss - one hour soak - six day soak Saturated Abrasion Compatibility Mix Time at 25C (77F) Mix Time at 37.4C (100F)			
2356	Aggregate				
	Stockpile Production		Test for gradation. One per day, or one per 1360t (1500 tons), whichever is greater. If a temporary stockpile is used, test at this location.		
	Construction		Sample for gradation, sand equivalence and moisture content. One per 435.6 metric tons (500tons), minimum of one per day.	Test for gradation. One per 1360t (1500 tons), If a temporary stockpile is used, test at this location. Determine moisture content. One per day	
2356	Micro Surfacing Emulsion		Use a Certified Source.	Sample first shipment, then submit one sample per 200 m³ (50,000 gal.). Sample asphalt emulsion in plastic container with wide screw top and immediately send to Mn/DOT Chemical Lab.	2413 Asphalt Sample ID Card
	Quantity		Verify the quantity using equipment counter readings.		
	Fog Seal (when required)		Use a certified source.	One sample to test for dilution rate. Sample asphalt emulsion in plastic container with wide screw top and immediately send to Mn/DOT Chemical Lab.	2413 Asphalt Sample ID Card
	Application rate		Verify the application rate daily by dividing the volume used by the area covered.		

**IV. Concrete Construction Items ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))**

The testing rates shown in this Schedule of Materials Control are minimums. All samples shall be taken in a random manner using an appropriate number generator. Take as many tests as necessary to ensure quality concrete.

Field testing is required for small quantity concrete pours that are  $\leq 20 \text{ m}^3$  (yd<sup>3</sup>) per day. Document quantities on Form 2448 Weekly Concrete Report. If concrete quantities on the entire project total  $< 100 \text{ m}^3$  (yd<sup>3</sup>), Form 02415 or Form 2403 Inspection Report for Small Quantities may be used.

It is recommended that the Agency Plant Monitor be present during critical pours, such as superstructure or paving concrete (ie. 3Y33, 3Y36, 3Y46, 3A21).

If any field test fails, reject the concrete or if the Producer makes adjustments to the load to meet requirements, record the adjustments on the Certificate of Compliance and the Weekly Concrete Report. Retest the load and record the adjusted test results. Make sure the next load is tested before it gets into the work.

If batching adjustments are made at the plant, test the adjusted load, before it gets into the work. Continue to test the concrete when test results are inconsistent or marginal.

The first load of concrete for any pour must have passing air content and slump results, prior to placing.

Material not meeting requirements shall not knowingly be placed in the work. If failing concrete inadvertently gets placed in the work, either the Mn/DOT Standard Specifications for Construction or the Schedule of Price Reductions for Concrete address penalties.

It is recommended that the Agency representative continually monitor the progress of all concrete pours in the field and review Certificates of Compliance. It is not a recommended practice to only perform minimum testing requirements and leave the pour.

Should circumstances arise on a project which makes the testing rate impractical, contact the Concrete Engineering Unit.

<b>DEFINITIONS</b>				
	<b>Description</b>	<b>Sample Location Determined By</b>	<b>Sample Taken By</b>	<b>Sample Tested By</b>
QC	Quality Control Testing performed by Contractor. Also known as Process Control Testing.	Contractor	Contractor	Contractor
QA	Quality Assurance Testing performed by the Agency. This test is performed on a companion sample to the Contractor's QC sample.	Contractor	Contractor	Agency
Verification	A sample to assure compliance of the Contractor's Quality Control program. The results shall be included as part of the QA Testing Program.	Agency	Agency	Agency
Verification Companion	A companion sample to the Agency's Verification sample provided to the Contractor. The Contractor <u>is required</u> to test this sample. The results shall be used as part of the QC program.	Agency	Agency	Contractor
IAST	The Independent Assurance Sampling and Testing assures testers are sampling and testing properly and that equipment is calibrated correctly.	Agency	Contractor or Agency	Contractor or Agency

**Concrete Plant Batching Materials****Remarks:**

- (1) All materials must come from certified or approved sources. All certified sources must state so on the delivery invoice.  
 (2) The most current list of certified/approved sources can be found at [www.dot.state.mn.us/products](http://www.dot.state.mn.us/products).

**Sample Sizes:****Cementitious:** 2 kg (5 lb)**Admixtures:** 0.25 L (1/2 pt) Producer obtains samples from dispensing tubes. Store samples in plastic container.**Water:** 3.5 L (1 gal) Store sample in a clean glass or plastic container.

Pay Item No.	Material	Spec. No.	Minimum Required Sampling Rate for Laboratory Testing	Form No.
2301	Portland Cement	3101	1 sample per project or 1 every 3 months, whichever is less.	24300 ID Card Cement Samples
2302	Slag	3102	The Producer obtains and stores the sample in a sealed container provided by the Agency, and includes the supplier's delivery invoice from which the sample is obtained.	
2401	Blended Cement	3103	Take additional samples as Concrete Engineer directs.	
2405	Fly Ash	3115		
2411	Admixtures (Accelerating, Retarding, Water-Reducing, Air-Entraining, etc.)	3113	For Concrete Paving: 1 sample of each shipment	2410 Sample ID Card
2412			For Other Concrete: 1 sample per project or 1 every 3 months, whichever is less.	
2422			The Producer obtains and stores the sample in a sealed container provided by the Agency.	
2452				
2461	Water	3906	1 sample from any questionable source	2410 Sample ID Card
2506				
2511				
2514				
2519	Alkali Silica Reactivity (ASR) Testing	2301	1 per project Write "Project Specific ASR Testing" on 2410 Sample ID card for the first sand quality and cementitious samples submitted.	
2521				
2531				
2533				
2545				
2550				
2554				
2557				
2564				
2565				

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))**Certified Ready-Mix - Concrete Plant Production****Remarks:**

- (1) Mix design is provided by Mn/DOT unless otherwise specified in the Contract.
- (2) All QC and Verification gradation tests require companion samples. Samples taken at location identified on Contact Report located at plant.
- (3) Perform Quality testing as directed by the Concrete Engineer.

**Sample Sizes:****Gradation:**

+19 mm (3/4" Plus)

-19 mm (3/4" Minus)

CA-70, Sand

10 - 15 kg (25 lb.)

5 - 7 kg (10-15 lb.)

5 kg (10 lb.)

**Quality:**

Coarse Aggregate

Fine Aggregate

25 kg (50 lb.)

15 kg (30 lb.)

**Moisture:**

Coarse Aggregate

Fine Aggregate

2000 g (4.4 lb.)

500 g (1.1 lb.)

Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing	Form No.
2302	Gradation Testing (QC/QA) (5-694.145 and 5-694.148)	2461	<b>When over 20 m<sup>3</sup> (yd<sup>3</sup>) of Agency concrete produced per day:</b> <b>Coarse:</b> 1 per 100 m <sup>3</sup> (yd <sup>3</sup> ) <b>Fine:</b> 1 per 200 m <sup>3</sup> (yd <sup>3</sup> )  Passing aggregate gradations are required prior to the start of concrete production each day. Performing testing on representative material at the end of the most recent day of production is allowed.  Washing the fine aggregate gradation (QC) sample is not required when the result on the -75µm (#200) sieve of the unwashed sample is less than 1.0%,  Hold QA (QC companion) samples until they are picked up by the Agency monitor. Discard after two weeks if not picked up.	Test the previous 3 QA (QC companion) samples when a Verification test fails or when a Verification Companion is outside of Lab-Field Tolerance.	21763 Concrete Aggregate Worksheet (QC/QA)  2449 Weekly Concrete Aggregate Report
2401		3126			
2405		3137			
2411					
2412					
2422					
2452					
2461					
2506					
2511					
2514					
2519					
2521					
2531					
2533					
2545					
2550					
2554					
2557					
2564					
2565					

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

Certified Ready-Mix - Concrete Plant Production (cont.)					
Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing	Form No.
2302 2401 2405 2411 2412 2422 2452 2461 2506 2511 2514 2519 2521 2531 2533 2545 2550 2554 2557 2564 2565	Gradation Testing (Verification/ Verification Companion) (5-694.145 and 5-694.148)	2461 3126 3137	Test the Verification Companion sample. Complete on the day the sample was taken.  Wash all fine aggregate Verification Companion samples.	<b>Coarse and Fine:</b> 1 per day or 1 per 1000 m <sup>3</sup> (yd <sup>3</sup> ) whichever results in the lowest sampling rate. - 2 Verification samples per week when Agency production is 3 or more days per week.  When ≤ 20 m <sup>3</sup> (yd <sup>3</sup> ) of Agency concrete is produced <b>per week</b> , Verification samples are not required.  Take additional Verification samples when production problems exist.	2449 Weekly Concrete Aggregate Report 24143 Weekly Certified Ready-Mix Plant Report (Verification)
	Quality Testing including Coarse Aggregate Testing on -75µm (#200) (5-694.146)	3126 3137	Producer's/Contractor's Discretion	1 test each fraction per month	2410 Sample ID Card
	Aggregate Moisture Testing (QC) (5-694.142)	2461	<b>When over 20 m<sup>3</sup> (yd<sup>3</sup>) of Agency concrete produced per day:</b> <b>Coarse and Fine:</b> 1 per 200 m <sup>3</sup> (yd <sup>3</sup> ) or completed every 4 hours, whichever results in the highest sampling rate. - Complete the initial moisture content and adjust the batch water prior to the start of concrete production each day. - If weather conditions allow, performing moisture testing on representative material at the end of production the prior evening is allowed. In this event, the four-hour rate will commence with the first pour of the day, regardless if it is placed in Agency or private work. - A moisture probe is allowed in lieu of performing oven dry moisture contents on fine aggregate, provided an oven dry moisture comparison is performed at a minimum rate of 1 per week.  Perform the initial moisture content by the oven dry method for all critical pours involving any of the following mixes (3Y33, 3Y36, 3Y46, 3A21).	None	2152 Concrete Batching Report

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))**Certified Ready-Mix for Concrete Paving - Concrete Plant Production****Remarks:**

- (1) Mix Design is Contractor's responsibility with review by Mn/DOT unless otherwise specified in the Contract.
- (2) A certified ready-mix plant shall be **dedicated (provides concrete only to the concrete paving project)** when more than 350 cubic meters (cubic yards) of concrete production is ordered.
- (3) When a certified ready-mix plant is used for concrete paving, a Contractor QC Technician and Agency Plant Monitor are **required to be present** during dedicated pours and when w/c incentives apply.
- (4) All gradation samples shall be taken in the presence of the Agency, unless otherwise authorized by the Engineer. All gradation and quality tests require companion samples.
- (5) Perform Quality testing as directed by the Concrete Engineer.

**Sample Sizes:****Gradation:**

+19 mm (3/4" Plus) 10 – 15 kg (25 lb.)  
 –19 mm (3/4" Minus) 5 – 7 kg (10-15 lb.)  
 CA-70, Sand 5 kg (10 lb.)

**Quality:**

Coarse Aggregate 25 kg (50 lb.)  
 Fine Aggregate 15 kg (30 lb.)

**Moisture:**

Coarse Aggregate 2000 g (4.4 lb.)  
 Fine Aggregate 500 g (1.1 lb.)

Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing	Form No.
2301	Gradation Testing (QC/QA) (5-694.145 and 5-694.148)	2461 3126 3137	<p><b>Coarse and Fine:</b>            1 per 250 m<sup>3</sup> (yd<sup>3</sup>) or completed every 4 hours, whichever results in the highest sampling rate.</p> <p>Passing aggregate gradations are required prior to the start of concrete production each day. Performing testing on representative material at the end of the most recent day of production is allowed.</p> <p>Washing the fine aggregate gradation (QC) sample is not required when the result on the -75µm (#200) sieve of the unwashed sample is less than 1.0%.</p> <p>Hold QA (QC companion) samples until they are picked up by the Agency monitor. Discard after two weeks if not picked up.</p> <p><b>When well-graded aggregate incentives apply: Use the Contractor's gradation results for calculations</b></p>	<p><b>Coarse and Fine:</b>            Test the first 4 samples each time the Contractor mobilizes the plant or changes aggregate sources.</p> <p>1 QA gradation per day is performed on randomly selected Contractor samples thereafter.</p>	<p>21763 Concrete Aggregate Worksheet (QC/QA)</p> <p>2449 Weekly Concrete Aggregate Report</p> <p>24143 Weekly Certified Ready-Mix Plant Report</p>

<b>Certified Ready-Mix for Concrete Paving - Concrete Plant Production (cont.)</b>					
<b>Pay Item No.</b>	<b>Test Type</b>	<b>Spec. No.</b>	<b>Producer/Contractor Testing</b>	<b>Agency Testing</b>	<b>Form No.</b>
2301	Aggregate Moisture Testing (QC/Verification) ( <b>5-694.142</b> )	2461	<p><b>Coarse and Fine:</b> 1 per 250 m<sup>3</sup> (yd<sup>3</sup>) or completed every 4 hours, whichever results in the highest sampling rate unless w/c incentives apply.</p> <p>Complete the initial moisture content and adjust the batch water prior to the start of concrete production each day.</p> <p>If weather conditions allow, performing moisture testing on representative material at the end of production the prior evening is allowed. In this event, the four-hour rate will commence with the first pour of the day, regardless if it is placed in Agency or private work.</p> <p><b>Moisture Probes are not allowed during concrete paving.</b></p>	<p><b>If w/c incentives apply:</b> <b>Coarse and Fine:</b> 1 per 250 m<sup>3</sup> (yd<sup>3</sup>) or completed every 4 hours, whichever results in the highest sampling rate.</p> <p>Do not leave samples unattended.</p>	2152 Concrete Batching Report
	Water Content Determination Test (Verification) ( <b>5-694.532</b> )		Sample the fresh concrete at the plant.	<p><b>If w/c incentives apply:</b> Water content determination testing is completed in conjunction with Agency aggregate moisture testing. Initial samples for moisture and microwave testing should be taken after batch ticket water has stabilized.</p> <p>Do not leave samples unattended.</p>	Microwave Oven Worksheet
	Unit Weight (QC) ( <b>5-694.542</b> )		Test the first load of concrete at the plant.	None	
	Air Content (QC) ( <b>5-694.541</b> )	2461	Test the first load of concrete at the plant. The minimum air content shall be 7.0% prior to leaving the plant.	None	
	Coarse Aggregate Testing on -75 µm (#200) (QC/QA) ( <b>5-694.146</b> )	3137	Test the first 4 samples of production each time the Contractor mobilizes the plant, changes aggregate sources, or the cleanliness of the coarse aggregate is in question. 1 test per day thereafter	Test the first 4 samples of production each time the Contractor mobilizes the plant, changes aggregate sources, or the cleanliness of the coarse aggregate is in question.	
	Quality Testing	3126 3137	At Contractor's discretion	1 test each fraction every 5 days of production.	2410 Sample ID Card

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

Certified Ready-Mix for Concrete Paving - Concrete Plant Production (cont.)												
Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing								
2301	Coarse Aggregate Quality Testing for Incentive/Disincentive	3137	At Contractor's discretion	<div>When coarse aggregate quality incentives apply: Test the Class B aggregates for % absorption and Class C aggregates for % carbonate including any other tests necessary to make those determinations. The sampling rate for the two largest fractions:</div> <table><tr><th>Plan m<sup>3</sup> [cubic yards] of concrete</th><th>Samples per fraction (n)</th></tr><tr><td>5,000 – 25,000</td><td>10</td></tr><tr><td>25,000 – 50,000</td><td>15</td></tr><tr><td>50,000+</td><td>20</td></tr></table>	Plan m <sup>3</sup> [cubic yards] of concrete	Samples per fraction (n)	5,000 – 25,000	10	25,000 – 50,000	15	50,000+	20
Plan m <sup>3</sup> [cubic yards] of concrete	Samples per fraction (n)											
5,000 – 25,000	10											
25,000 – 50,000	15											
50,000+	20											
				Coarse Aggregate Quality Incentive/Disincentive Spreadsheet								

## Concrete Paving Batch Plant - Concrete Plant Production

## Remarks:

(1) Mix Design is Contractor's responsibility with review by Mn/DOT unless otherwise specified in the Contract.

(2) A Contractor QC Technician and Agency Plant Monitor are required to be present during the entire pour.

(3) All gradation samples shall be taken in the presence of the Agency, unless otherwise authorized by the Engineer. All gradation and quality tests require companion samples.

(4) Perform Quality testing as directed by the Concrete Engineer.

## Sample Sizes:

## Gradation:

+19 mm (3/4" Plus)  
 -19 mm (3/4" Minus)  
 CA-70, Sand

10 – 15 kg (25 lb.)

5 – 7 kg (10-15 lb.)

5 kg (10 lb.)

## Quality:

Coarse Aggregate

Fine Aggregate

25 kg (50 lb.)

15 kg (30 lb.)

## Moisture:

Coarse Aggregate

Fine Aggregate

2000 g (4.4 lb.)

500 g (1.1 lb.)

Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing	Form No.
2301	Gradation Testing (QC/QA) (5-694.145 and 5-694.148)	3126 3137	<p><b>When over 200 m<sup>3</sup> (250 yd<sup>3</sup>) is produced per day:</b>            1 per 750 m<sup>3</sup> (1000 yd<sup>3</sup>) or completed every 4 hours, whichever results in the highest sampling rate.            5 per day maximum</p> <p><b>When well-graded aggregate incentives apply:</b> Use the Contractor's gradation results for well-graded aggregate incentive calculations</p>	<p>Test the first 4 samples each time the Contractor mobilizes the plant or changes aggregate sources.            1 QA gradation per day is performed on randomly selected Contractor samples thereafter.</p>	<p>21764 Concrete Aggregate Worksheet JMF</p> <p>Well-graded aggregate summary spreadsheet</p>

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

Concrete Paving Batch Plant - Concrete Plant Production (cont.)												
Pay Item No.	Test Type	Spec. No.	Producer/Contractor Testing	Agency Testing	Form No.							
2301	Coarse Aggregate Testing on -75 μm (#200) (QC/QA) (5-694.146)	3137	Test the first 4 samples of production each time the Contractor mobilizes the plant, changes aggregate sources, or the cleanliness of the coarse aggregate is in question.  1 test per day thereafter	Test the first 4 samples of production each time the Contractor mobilizes the plant, changes aggregate sources, or the cleanliness of the coarse aggregate is in question.								
	Aggregate Moisture Testing (QC/Verification) (5-694.142)		Complete the initial moisture content and adjust the batch water prior to the start of concrete production each day. If weather conditions allow, performing moisture testing on representative material at the end of production the prior evening is allowed.	1 per 750 m <sup>3</sup> (1000 yd <sup>3</sup> ) or completed every 4 hours, whichever results in the highest sampling rate.  Do not leave samples unattended.	Computerized Microwave Oven Worksheet							
	Water Content Determination Test (Verification) (5-694.532)		Sample the fresh concrete at the plant.	Water content determination testing is completed in conjunction with Agency aggregate moisture testing. Initial samples for moisture and microwave testing should be taken after batch ticket water has stabilized.  Do not leave samples unattended.								
	Unit Weight (QC) (5-694.542)		Test the first load of concrete at the plant.	None								
	Air Content (QC) (5-694.541)	2461	Test the first load of concrete at the plant. The minimum air content shall be 7.0% prior to leaving the plant.	None								
	Quality Testing (Verification)	3126 3137	At Contractor's discretion	1 test each fraction every 5 days of production.	2410 Sample ID Card							
	Coarse Aggregate Quality Testing for Incentive/Disincentive	3137	At Contractor's discretion	<b>If coarse aggregate quality incentives apply:</b> Test the Class B aggregates for % absorption and Class C aggregates for % carbonate including any other tests necessary to make those determinations. The sampling rate for the two largest fractions: <table><tr><td>Plan m<sup>3</sup> [cubic yards] of concrete</td><td>Samples per fraction (n)</td></tr><tr><td>5,000 – 25,000</td><td>10</td></tr><tr><td>25,000 – 50,000</td><td>15</td></tr><tr><td>50,000+</td><td>20</td></tr></table>	Plan m <sup>3</sup> [cubic yards] of concrete	Samples per fraction (n)	5,000 – 25,000	10	25,000 – 50,000	15	50,000+	20
Plan m <sup>3</sup> [cubic yards] of concrete	Samples per fraction (n)											
5,000 – 25,000	10											
25,000 – 50,000	15											
50,000+	20											



IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

Concrete Field Testing – Bridges and General Concrete				
Pay Item No.	Test Type	Spec. No.	Agency Testing	Form No.
2401 2405 2411 2412 2422 2452 2461 2506 2511 2514 2520 2521 2531 2533 2545 2550 2554 2557 2564 2565	Air Content (Verification) (5-694.541)	2461	1 per 100 m <sup>3</sup> (yd <sup>3</sup> ) Test first load each day per mix  Test when admixture adjustments are made to the mix.	2448 Weekly Concrete Report
	Slump (Verification) (5-694.531)	2461	1 per 100 m <sup>3</sup> (yd <sup>3</sup> ) Test first load each day per mix 1 per day for slip form placement  Test when admixture adjustments are made to the mix.	
	Concrete Temperature (Verification) (5-694.550)	2461	Record temperature each time air content, slump, or strength test specimen is performed/fabricated.	
	Compressive Strength (Verification) (5-694.511)	2461	1 cylinder per 100 m <sup>3</sup> (yd <sup>3</sup> ) 1 cylinder per day for sidewalk and curb and gutter  A set of 3 cylinders shall be made when control cylinders are needed. Mn/DOT standard cylinder mold size is 100 x 200 mm (4 x 8 inch). If aggregate has a maximum size greater than 31.5 mm (1-1/4 inch), use 150 x 300 mm (6 x 12 inch) molds.	

Concrete Field Testing – Cellular Concrete			
Pay Item No.	Test Type	Spec. No.	Form No.
2519	Compressive Strength (Verification) (5-694.511)	2461 2519	2409 ID Card Concrete Test Cylinder
	1 set of 4 cylinders per day  100 x 200 mm (4 x 8 inch) cylinders shall be filled in two equal lifts, do not rod the concrete, lightly tap the sides, cover and move to area with minimal or no vibration. Do not disturb for 24 hours.		

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

Concrete Field Testing – Pavement					
Pay Item No.	Test Type	Spec. No.	Contractor Testing	Agency Testing	Form No.
2301	Air Content Before Consolidation (QC/QA) (5-694.541)	2461	1 per 300 m <sup>3</sup> (300 yd <sup>3</sup> ) Test first load each day per mix	1 air test per day	2448 Weekly Concrete Report
	Air Content After Consolidation (QC/QA) (5-694.541)	2461	Test 1 air content per ½ day of slip form paving to establish an air loss correction factor (ACF). See Special Provisions for additional information.	1 air test per day	
	Slump (QC/QA) (5-694.531)	2461	1 per 300 m <sup>3</sup> (300 yd <sup>3</sup> ) Test first load each day per mix 1 per day for slip form paving	1 slump test per day	
	Concrete Temperature (QC/QA) (5-694.550)	2461	Record temperature each time air content, slump or strength test specimen is performed/fabricated by the Contractor.	Record temperature each time air content, slump or strength test specimen is performed/fabricated by the Agency.	2162 Concrete Test Beam Data
	Flexural Strength (QC) (5-694.521)	2301	1 beam (28-day) per day - Make additional control beams as necessary. - Control beams shall be made <u>within the last hour</u> of concrete poured each day. Fabricate beams, deliver beams to curing site, and clean beam boxes.	Supply beam boxes, cure, and test beams.	
	Concrete Pavement Texture (QC)	2301	1 per 1000 linear feet per lane of concrete pavement at locations determined by the Agency. All adjoining lanes shall be tested at the same location if paved at the same time. The Contractor supplies all materials necessary to perform the required testing.	Determine texture testing locations using random numbers.	
	Thickness (QC/Verification)	2301	The Contractor drills concrete cores. In addition to coring, the Contractor may be required to verify the thickness of the concrete by other methods at a rate specified in the Special Provisions of the contract.	Determine coring locations using random numbers. Initial pavement at core locations and re-initial the sides of specimens after coring to clearly verify their authenticity.	24327 Field Core Report
	Surface Smoothness	2301	Contractor provides Mn/DOT certified inertial profiler results for bumps/dips and/or Areas of Localized Roughness for the entire project as required by the Contract.	None	Incentive/ Disincentive Smoothness Worksheet

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))

<b>Concrete Field Testing - Low Slump Concrete for Bridge Deck Overlays</b>					
<b>Remarks:</b> (1) Mix design is provided by Mn/DOT on the back of the Form 21412 Weekly Report of "Low Slump Concrete" unless otherwise specified in the Contract. (2) All field gradation samples shall be taken by the Agency. All gradation and quality tests require companion samples. (3) Perform Quality testing as directed by the Concrete Engineer.					
<b>Sample Sizes:</b> <b>Gradation:</b> +19 mm (3/4" Plus)      10 – 15 kg (25 lb.) <b>Quality:</b> -19 mm (3/4" Minus)      5 – 7 kg (10-15 lb.)      Coarse Aggregate      25 kg (50 lb.) CA-70, Sand      5 kg (10 lb.)      Fine Aggregate      15 kg (30 lb.)					
Pay Item No.	Test Type	Spec. No.	Contractor Testing	Agency Testing	Form No.
2404	Gradation and Quality Testing including Coarse Aggregate Testing on -75µm (#200) (QC/Verification) (5-694.145, 5-694.146) and 5-694.148))	3126 3137	Prior to concrete production, the Contractor shall provide the Agency with: <ul style="list-style-type: none"> <li>Aggregate pit numbers</li> <li>1 passing gradation result per fraction each time aggregate is delivered to the site.</li> </ul> No quality test results are required. Test companion samples at Contractor's discretion.	1 per fraction prior to concrete production and each time aggregate is delivered to the site.	2410 Sample ID Card
	Air Content (Verification) (5-694.541)	2461	None	1 per 15 m <sup>3</sup> (yd <sup>3</sup> ) Test at beginning of pour each day	21412 Weekly Report of "Low Slump Concrete"
	Slump (Verification) (5-694.531)	2461	None	1 per 15 m <sup>3</sup> (yd <sup>3</sup> ) Test at beginning of pour each day  For concrete from a concrete-mobile, allow mix to hydrate 4 to 5 minutes before slump test to assure all cement is saturated.	
	Compressive Strength (Verification) (5-694.511)	2461	None	1 cylinder per 30 m <sup>3</sup> (yd <sup>3</sup> )	2409 ID Card Concrete Test Cylinder

**Concrete Field Testing – Concrete Pavement Repair (CPR)****Remarks:**

- (1) Mix design is provided by Mn/DOT unless otherwise specified in the Contract.
- (2) Testing rates apply to concrete that is produced on site. (Not from a certified ready-mix plant.)
- (3) All field gradation samples shall be taken by the Agency. All gradation and quality tests require companion samples.
- (4) Perform Quality testing as directed by the Concrete Engineer.

**Sample Sizes:****Gradation:**

+19 mm (3/4" Plus) 10 – 15 kg (25 lb.)  
 –19 mm (3/4" Minus) 5 – 7 kg (10-15 lb.)  
 CA-70, Sand 5 kg (10 lb.)

**Quality:**

Coarse Aggregate 25 kg (50 lb.)  
 Fine Aggregate 15 kg (30 lb.)

Pay Item No.	Test Type	Spec. No.	Contractor Testing	Agency Testing	Form No.
2302	Gradation and Quality Testing including Coarse Aggregate Testing on -75µm (#200) (QC/Verification) (5-694.145, 5-694.146) and 5-694.148)	3126 3137	Prior to concrete production, the Contractor shall provide the Agency with: <ul style="list-style-type: none"> <li>• Aggregate pit numbers</li> <li>• 1 passing gradation result per fraction each time aggregate is delivered to the site.</li> </ul> No quality test results are required. Test companion samples at Contractor's discretion.	1 per fraction prior to concrete production and each time aggregate is delivered to the site.	2410 Sample ID Card
	Air Content (Verification) (5-694.541)	2461	None	1 per 15 m <sup>3</sup> (yd <sup>3</sup> ) Test at beginning of pour each day.	2448 Weekly Concrete Report
	Slump (Verification) (5-694.531)	2461	None	1 per 15 m <sup>3</sup> (yd <sup>3</sup> ) Test at beginning of pour each day.	
	Compressive Strength (Verification) (5-694.511)	2461	None	1 cylinder per 30 m <sup>3</sup> (yd <sup>3</sup> )	2409 ID Card Concrete Test Cylinder

IV. Concrete Construction Items (cont.) ([www.dot.state.mn.us/materials/concrete.html](http://www.dot.state.mn.us/materials/concrete.html))**Concrete Field Testing –Dowel Bar Retrofit (DBR)****Remarks:**

- (1) Mix Design is Contractor's responsibility with review by Mn/DOT unless otherwise specified in the Contract.
- (2) Testing rates apply to concrete that is produced on site. (Not from a certified ready-mix plant.)
- (3) All field gradation samples shall be taken by the Agency. All gradation and quality tests require companion samples.
- (4) Perform Quality testing as directed by the Concrete Engineer.

**Sample Sizes:****Gradation:**

+19 mm (3/4" Plus) 10 – 15 kg (25 lb.)  
 –19 mm (3/4" Minus) 5 – 7 kg (10-15 lb.)  
 CA-70, Sand 5 kg (10 lb.)

**Quality:**

Coarse Aggregate 25 kg (50 lb.)  
 Fine Aggregate 15 kg (30 lb.)

Pay Item No.	Test Type	Spec. No.	Contractor Testing	Agency Testing	Form No.
2302	Gradation and Quality Testing including Coarse Aggregate Testing on -75µm (#200) (QC/Verification) (5-694.145, 5-694.146) and 5-694.148)	3126 3137	Prior to concrete production, the Contractor shall provide the Agency with: <ul style="list-style-type: none"> <li>Aggregate pit numbers</li> <li>1 passing gradation result per fraction each time aggregate is delivered to the site.</li> </ul> No quality test results are required.  Test companion samples at Contractor's discretion.	1 per fraction prior to concrete production and each time aggregate is delivered to the site.	2410 Sample ID Card
	Dowel Bar Retrofit Material Compressive Strength (Verification) (5-694.511)	2301 2302	None	During the pre-production test operations: 1 set of 3 cylinders tested at 3 hours 1 set of 3 cylinders tested at 1 day Testing may need to be repeated if any problems with the dowel bar retrofit material are encountered.  First day of production: 1 set of 3 cylinders tested at 3 hours 1 set of 3 cylinders tested at 1 day  After the first day of production: 1 cylinder per day during production tested at rate determined by Engineer.	2409 ID Card Concrete Test Cylinder

## V. Landscaping and Erosion Control Items

Pay Item No	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2105 2571 2575	1. Topsoil Borrow, Select Topsoil Borrow, & Premium Topsoil Borrow <sup>a</sup> Salvaged Topsoil (stockpiled)	3877.2	None	From each source: One composite sample for the first 765 m <sup>3</sup> (1,000 Cu yd) or less. One composite sample for each additional 2,300 m <sup>3</sup> (3,000 Cu yd) or fraction thereof.	10 kg (20 lb.)	<sup>a</sup> Testing takes about three weeks after delivery of the sample to the Department Laboratory. Sampling shall be done once source is identified or existing topsoil is stockpiled. Check acceptance schedule Spec 2105 Table 2105-1. Small Quantity - 230 m <sup>3</sup> (300 Cu yd)
2571 2575 2577	2. Plant Stock & Landscape Materials <sup>b</sup>	3861 and 2571.2A1	Field Inspection at Job Site, submit itemized report for each shipment <sup>c</sup> .			<sup>b</sup> Preliminary inspection will not be done at the source. Material must be in accordance with the Inspection and Contract Administration Guidelines for Mn/DOT Landscape Projects. <sup>c</sup> Utilize "Inspection and Contract Administration Guidelines for Mn/DOT Landscape Projects" to determine and measure minimum and maximum criteria thresholds. The following documentation must be provided as a condition for delivery and approval: 1. A Mn/DOT Certificate of Compliance for Plant Stock, Landscape Materials, and Equipment 2. A valid copy of a nursery stock (dealer or grower) certificate registered with the MN Dept. of Agric. And/or a current nursery certificate/license from a state or provincial Dept. of Agric. for each plant stock supplier. 3. A copy of the most recent Certificate of Nursery Inspection for each plant stock supplier. 4. Plant material shipped from out-of-state nursery vendors subject to pest quarantines must be accompanied by documentation certifying all plants shipped are free of regulated pests. 5. Bills of lading (shipping documents) for all materials delivered. 6. Invoices for all materials to be used. 7. Each bundle, bale, or individual plant must be legibly and securely labeled with the name and size of each species or variety.
2502 2573 2575 2577	3. Erosion Control Blanket <sup>d</sup>	3885	Visual Inspection	Random - See Footnote <b>d</b>	1 m <sup>2</sup> (1 Sq yd)	<sup>d</sup> Periodic tests from approved sources to verify quality. Check Approved/Qualified Products List.

## V. Landscaping and Erosion Control Items (cont.)

Pay Item No	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2573 2577	4. Erosion Control Netting <sup>e</sup>	3883	Visual Inspection	Random - See Footnote <sup>e</sup>	1 m <sup>2</sup> (1 Sq yd)	<sup>e</sup> Periodic tests from approved sources to verify quality. Check Approved/Qualified Products List
2573	5. Silt Fence <sup>f</sup>	3886	Visual Inspection. Check Product Label. Obtain Certificate of Compliance with MARV values	For amounts 300m (1000 ft) or greater.	3 m (9 ft)	<sup>f</sup> Samples sent 21 days prior to use. Check Approved/Qualified Products List (A/QPL) of accepted geotextiles.
2573	6. Flotation Silt Curtain <sup>g</sup>	3887	Visual Inspection			<sup>g</sup> Accepted, based on manufacturers' certification. Check weight of fabric.
2573 2575	7. Erosion Stabilization Mat <sup>h</sup>	3888	Visual Inspection	See Footnote <sup>h</sup>	1 m <sup>2</sup> (1 Sq yd)	<sup>h</sup> Check Approved/Qualified Products List
2573	8. Sediment Mat <sup>i</sup>	3894	Visual Inspection	See Footnote <sup>i</sup>		<sup>i</sup> Periodic tests from approved sources to verify quality.
2573	9. Inlet Protection <sup>j</sup>	3891	Visual Inspection			<sup>j</sup> Check Approved/Qualified Products List (A/QPL) and Specification.
2573	10. Filter Logs <sup>k</sup>	3897	Visual Inspection	None		<sup>k</sup> Check Approved/Qualified Products List (A/QPL).
2573	11. Flocculants <sup>l</sup>	3898	Visual Inspection	None		<sup>l</sup> Check Approved/Qualified Products List (A/QPL).
2571 2575	12. Fertilizer <sup>m</sup>	3881	Visual Inspection			<sup>m</sup> Bagged: Inspected on the basis of guaranteed analysis. Rate based on fertility analysis of slope dressing/topsoil. Bulk: Inspector to obtain copy of invoice of blended material stating analysis. Check the type specified.
2571 2575	13. Agricultural Lime <sup>n</sup>	3879	One gradation test for each 180 Metric Ton (200 ton)			<sup>n</sup> Contractor must supply amount of ENP (Equivalent Neutralizing Power) for each shipment.
2575 2577	14. Mulch Material A. Type 3 Mulch - Certified Weed Free (Certified sources only) <sup>o</sup>	3882	Visual Inspection, Check if from Certified Vendor by Minnesota Crop Improvement Association. Must be tagged, grain straw only.			<sup>o</sup> Certified mulch will be indicated by label.

## V. Landscaping and Erosion Control Items (cont.)

Pay Item No	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2571 2575 2577	14. Mulch Material B. Type 6 Mulch – Woodchips	3882	Visual Inspection, one gradation per supplier.	Gradation 1/10,000 yd <sup>3</sup> per supplier.		All wood chips supplied by a supplier outside the Emerald Ash Borer quarantine area or have an Emerald Ash Borer Compliance Agreement with the MDA.
2502 2575 2577	15. Seeds A. Seeds (Certified Vendors Only) (Mixes 100-299) <sup>p</sup>	3876	Check for guaranteed analysis labels. If materials are on hand and past the twelve months, testing must be done.	Sampling only, if quantity used is more than 1800 kg. (4,000 lb.) Send to Brett Troyer M.S. 620	0.5 L (1 pint)	<sup>p</sup> Seed guaranteed as meeting the requirements is identified by official guaranteed analysis labels affixed to each container of seed in addition to the customary seed tag. Any moldy or insect contaminated seed must be rejected.
2502 2575 2577	15. Seeds B. Native Seed (Mixes 300-399) certified seed only <sup>q</sup>	3876	Check if from Certified Vendor by Minnesota Crop Improvement Association, Must be tagged. If materials are on hand and past the twelve months, testing must be done.	Sample only if quantity used is more than 1800 kg (4,000 lb.) Send to: Brett Troyer M.S 620		<sup>q</sup> Certified seed will be indicated by label on containers.
2575	16. Sod <sup>r</sup>	3878	Final Visual Inspection at site.			<sup>r</sup> A Certificate of Compliance must be furnished by the producer to the Engineer for the type of sod supplied showing correct grass varieties.
2571 2575	17. Compost A. Compost Certified Source <sup>s</sup>	3890	Visual Inspection			<sup>s</sup> Check Approved/Qualified Products List (A/QPL). Accepted on the basis of certified test reports furnished to the Engineer by the supplier. Periodic sampling to verify quality.
2571 2575	17. Compost B. Compost Non-Certified Source <sup>t</sup>	3890		Must be sampled - One Sample per 300 m <sup>3</sup> (500 Cu Yd)		<sup>t</sup> Submit samples six weeks before use. Small quantity 75 m <sup>3</sup> (100 Cu Yd) or less.
2575	18. Hydraulic Soil Stabilizer <sup>u</sup>	3884	Slump Test for Type 8	None		<sup>u</sup> Check Approved/Qualified Products List (A/QPL).
2571	19. Peat Moss <sup>v</sup>	3880	Final Inspection at Job Site	For material furnished in bulk; 1 sample for 100 m <sup>3</sup> (100 Cu. yd.) or less. One additional sample for each 200 m <sup>3</sup> or less, thereafter.	2-1/4 kg (5 lb.)	<sup>v</sup> Submit Samples in moisture proof bags. Materials furnished in packaged form may be accepted on the basis of guaranteed analysis.

Schedule of Materials Control

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2401	Asphalt Plank	3204	Visual Inspection	1 per 1,000 plank or less of each thickness in each shipment	3 – 1 m (yd) pieces samples from different planks	
2131	Calcium Chloride	3911	Visual Inspection	Liquid: 1 per 40,000 L (1 per 10,000 gal) Dry: 1 per shipment	0.5 L (1 pint) or 0.5 kg (1 lb.) in Plastic Container	
2131	Magnesium Chloride	3912	Visual Inspection	1 per 40,000 L (1 per 10,000 gal.)	0.5 L (1 pint) in Plastic Container	
2331	Hot-Pour Crack Sealant for Crack Sealing/Filling	3719 3723 3725	Visual Inspection	1 per lot. Take samples from application wand. Use caution when handling hot containers	2.26 kg (5 lb.) in Aluminum or steel baking pan.	All material shall be pre-tested before use. Contact Chemical Laboratory to determine if Contractor's lots have been pre-tested.
2481	Waterproofing Materials Membrane Waterproofing System	3757	Visual Inspection	1 per shipment (Membrane Only)	0.1 m <sup>2</sup> (1 Sq Ft)	Only waterproofing systems from approved sources are allowed for use. The most current list can be found at <a href="http://www.dot.state.mn.us/products/Membrane">www.dot.state.mn.us/products/Membrane</a> Waterproofing System: The manufacturer shall submit a one square foot sample of the membrane along with a letter of Certification and test results stating that the membranes meet the requirements of this specification. Other components of the waterproofing system do not need to be sampled for testing.

Schedule of Materials Control

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2481	Waterproofing Materials Three Ply System Asphalt Primer	3165	Visual Inspection	1 per shipment	0.5 L (1 pt.) in steel container	
2481	Waterproofing Materials Three Ply System Waterproofing Asphalt	3166	Visual Inspection	1 per shipment	0.5 L (1 pt.) in steel container	
2481	Waterproofing Materials Three Ply System Fabric	3201	Visual Inspection	1 per shipment	1 m <sup>2</sup> (1 Sq yd)	
2582	Waterborne Latex Traffic Marking Paint.	3591	Visual Inspection	1 per lot	0.5 L (1 pint)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance. Only traffic marking paints from Approved Products List are allowed for use. The most current Approved Products list can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>
2582	Epoxy Traffic Paint	3590	Visual Inspection	1 Part A per lot 1 Catalyst Part B per lot	0.5 L (1 pint)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance. Only traffic marking paints from Approved Products List are allowed for use. The most current Approved Products list can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>
2582	Traffic Marking Paint	Special Provisions	Visual Inspection	1 Part A per lot 1 Catalyst Part B per lot	0.5 L (1 pint)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance. Only traffic marking paints from Approved Products List are allowed for use. The most current Approved Products list can be found at <a href="http://www.dot.state.mn.us">www.dot.state.mn.us</a> For traffic marking paints other than Waterborne Latex and Epoxy. See Special Provision for Approved Products List.
2564	Non-Traffic Striping Paints	3500 Series Special Provisions	Visual Inspection	For pre-approved paints submit Form 02415 listing batch number. Call Chemical Laboratory for pre-approved lots	0.5 L (1 pint)	<b>Form 02415</b> List batch numbers and retain Certification of Compliance. For all others, see Special Provisions. Send color sample to Chemical Laboratory for color matching.

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2478	Bridge Structural Steel Paint	3520	Visual Inspection	Certificate of Compliance with each batch/lot for each component of the paint system to the Engineer.  Provide a color "Draw Down" sample to the Mn/DOT Chemical Laboratory for verification of the finish coat color.		<b>Form 02415</b> List batch numbers and retain Certificate of Compliance. Only paints from Approved Products List are allowed for use. The most current Approved Products List can be found at <a href="http://www.dot.state.mn.us/">www.dot.state.mn.us/</a> .
	Exterior Masonry Paint	3584	Visual Inspection	1 per lot  Provide a color "Draw Down" sample to the Mn/DOT Chemical Laboratory for verification of the finish coat color.	0.5 L (1 pint)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance  Only paints from Approved Products List are allowed for use. The most current Approved Products List can be found at <a href="http://www.dot.state.mn.us/">www.dot.state.mn.us/</a>
	Noise Wall Stain	Special Provisions	Visual Inspection	Certificate of Compliance for each batch/lot of paint. Provide a color "Draw Down" sample to the Mn/DOT Chemical Laboratory for verification of the finish coat color.		<b>Form 02415</b> List batch numbers and retain Certificate of Compliance  Only paints from Approved Products List are allowed for use. The most current Approved Products List can be found at <a href="http://www.dot.state.mn.us/">www.dot.state.mn.us/</a>
2582	Drop-on Glass Beads	3592	Visual Inspection	1 per lot	1 L (qt.)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance Only glass beads from Approved Products List are allowed for use. The most current Approved Products List can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>
2502 2581 2582	Pavement Marking Tape	3354 3355 Special Provisions	Visual Inspection	1 clean sample of each color per lot	3 m (3 yds.)	<b>Form 02415</b> List batch numbers and retain Certificate of Compliance. Only pavement marking tape from Approved Products List are allowed for use. The most current Approved Products List can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2540 2563 2564 2565 2582	Signs and Markers	3352	Visual Inspection	None unless material suspect		<b>Form 02415</b> Only Signs and Markers from Qualified Products List are allowed for use. The most current Qualified Products List can be found at <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>

VII. Metallic Materials and Metal Products

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2554	1. Guard Rail A. Fittings - Splicers, Bolts, etc.	3381	Visual Inspection	Bolts: 2 Post bolts and 4 splice bolts with nuts for each 1,000 units or less.		<b>Form 02415 or 2403</b> To be approved before use. Pre-tested or Inspected will carry "Inspected" tag. For non-pre-tested: Submit laboratory samples at required laboratory rate. For small quantities, lab samples not required, but document on Form 02415 or 2403 and maintain in project file. Small Quantities: Rail Sections - 20 or less Terminals - 10 or less Post Bolts - 100 or less, Splice Bolts - 100 or less
2554	1.B.i. Non-High Tension Guard Rail Cable	3381	Visual Inspection	1 sample from each spool	1.2 m (4 ft)	<b>Form 02415 or 2403</b> To be approved before use. Pre-tested or Inspected will carry "Inspected" tag. For non-pre-tested: Submit lab samples at required rate. For small quantities, lab samples not required, but document on Form 02415 or 2403 and maintain in project file. Small Quantities: Rail Sections - 20 or less, Terminals 10 or less, Post Bolts - 100 or less, Splice Bolts - 100 or less
2554	1. B.ii. High Tension Guard Rail Cable	Special Provisions	Visual Inspection	1 sample per 50,000 feet	1.2 m (4 ft)	
2554	1. Guard Rail C. Structural Plate Beam	3382	Visual Inspection	One sample from one edge of each 200 rail sections or one sample of each 100 terminal sections	Full depth x 0.25 m (full depth x 10")	<b>Form 02415 or 2403</b> To be approved before use. Pre-tested or inspected will carry "Inspected" tag. For non-pre-tested: submit lab samples at required lab rate. For small quantities, samples not required, & document on Form 02415 or 2403 and maintain in project file. Small Quantities: Rail Sections - 20 or less, Terminals 10 or less, Post Bolts - 100 or less, Splice Bolts - 100 or less

## VII. Metallic Materials and Metal Products (cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2545 2554 2564	2. Steel Sign Posts	3401	Visual Inspection & Certification from Contractor of compliance with Domestic source requirement under 1601, if applicable.	Two posts per shipment of each mass per unit length.	See note	<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. Submit shortest full sized length of each weight, not a scrap piece.
2554 2557	3. Posts for Traffic & Fence A. Steel Fence Posts: Ground and Rail	3403 3406	Visual Inspection, Receiving Paperwork, and for Fence, Certification Form for Type of Fence used.	One sample per 500 pieces. Submit paperwork with sample.		<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. Need full length for posts used in the ground (line, terminal, "C" and anchor posts), not scrap pieces. Need 5' length of top rail and brace bar. See link for certification form on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>
2557	3. Fence B. Components: includes: cup, cap, nut, bolt, end clamp, tension band, truss rod tightener, hog ring, tie wire, tension stretcher bar, truss rod, clamp, & tension wire	3376	Visual Inspection & Fence Certification Form for Type of Fence used.	1 each of cup, cap, nut, bolt, end clamp, tension bands, truss rod tightener, 12 hog ring, 6 tie wires, 1 tension stretcher bar; 1 truss rod, cut to 2-foot min. with threaded section, 3 feet tension wire. Submit paperwork with sample.		<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. See link for certification form on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>
2557	3. Fence C. Gates	3379	Visual Inspection & Fence Certification Form for Fence used.	1 per 100 gates. Submit paperwork with sample.	1	<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. See link for certification form on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>
2557	3. Fence D. Barbed Wire Fabric	3376	Visual Inspection, Receiving Papers, and Fence Certification Form for Type of Fence used.	One full height sample per 50 rolls. Submit paperwork with sample.	1 m (3 ft)	<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. See link for cert. form on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>
2557	3. Fence E. Woven Wire Fabric	3376	Visual Inspection, Receiving Papers, & Fence certification Form for Type of Fence used.	One full height sample per 50 rolls. Submit paperwork with sample.	1 m (3 ft)	<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. See link for cert. form right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>

## VII. Metallic Materials and Metal Products (cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2557	3. Fence F. Chain Link Fabric	3376	Visual Inspection, Receiving Papers, and Fence Certification Form for Type of Fence used.	One full height sample for each 5,000 ft of fencing. Submit paperwork with sample.	0.3 m (1 ft)	<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. See link for certification form on right side of page, <a href="http://www.dot.state.mn.us/materials/lab.html">www.dot.state.mn.us/materials/lab.html</a>
2402	4. Water Pipe and other Piping Materials	3364, 3365, 3366 & Special Provisions				<b>Form 02415 or 2403</b> Most projects have a domestic steel requirement under 1601 Special Provision. To be identified & tested if necessary prior to use. See Special Provisions.
2201 2301 2401 2405 2411 2412 2433 2452 2472 2514 2531 2533 2545 2564	5. Reinforcing Steel A. Bars – Uncoated	3301	Visual Check for Size and Grade Marking	No Field Sample Necessary		<b>Form 02415 or 2403</b> For Uncoated bars - Retain Certificate of Compliance and Certified Mill Analysis in Project File.

## VII. Metallic Materials and Metal Products (cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2201 2301 2401 2405 2411 2412 2433 2452 2472 2514 2531 2533 2545 2564	5. Reinforcing Steel B. Bars - Epoxy Coated	3301	Visual Check for Size and Grade Marking and "Inspected" tag (See Remarks)	One sample (1 bar) of each size bar for each day's coating production	1 m (3 ft)	<b>Form 02415 or 2403</b> For Epoxy-Coated bars, steel will be tagged "Inspected" when it has been sampled and tested by Mn/DOT prior to shipment, and it will be tagged "Sampled" when testing has not been completed prior to shipment. If the Epoxy-Coated bars are not tagged "Sampled" or "Inspected", submit samples, Certificate of Compliance, and Certified Mill Analysis.
2401	5. Reinforcing Steel C. Bars Stainless Steel	Special Provisions		One sample (2 Bars) per heat per bar size	1 m (3 ft)	Mill Tests Reports shall be supplied with samples, see Special Provisions.
2401 2411 2452 2472 2564	5. Reinforcing Steel D. Spirals	3305		One per shipment	1 m (3 ft)	
2201 2301 2401 2411 2412 2472 2531	5. Reinforcing Steel E. Steel Fabric	3303	Visual Inspection	No Field Sample Necessary		Retain Certificate of Compliance in project file.
2201 2301 2401 2411	5. Reinforcing Steel F. Dowel Bars	3302		One Dowel Bar from each shipment	Full Size Dowel Bars	For all types of dowels – Each project shall have a Certificate of Compliance from the Manufacturer certifying that all materials used in fabrication of the dowel bars and baskets comply with all applicable specifications. The Manufacturer shall maintain all records necessary for certification by project. The Certificate of Compliance shall be submitted to the Project Engineer.

## VII. Metallic Materials and Metal Products (cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2401 2405	5. Reinforcing Steel G. Prestressing or Post-Tensioning Strand	3348		One sample (2 strands) from each heat (see Notes)	1.8 m (6 ft)	Submit one copy of mill certificate and one copy of the stress-strain curve representative of the lot with the samples. For most manufacturers, a heat equals a production lot, and an individual lot, pack, or reel is a subset of a heat/production lot.
2402 2506 2565	6. Drainage and Electrical Castings	3321 2471 2565	Visual Inspection	All castings: Three tensile bars to be cast with each heat at Foundry and submitted to the lab by an approved Foundry*. See 3321.		<b>Form 02415 or 2403</b> Call Maplewood Laboratory at 651-366-5540 for list of approved foundries, or see website. Inspect in the field and retain Form 02415 or 2403 in project file, showing name of foundry and quantity
2401 2402 2411 2433 2545 2554 2564 2565	7. Anchor Rods and Bolts (Cast in Place)	3385	Pre Approved			Notes: Manufacturer must have one yearly passing test from the Department for each anchor rod or bolt type. Prior to installation, obtain copy of Mn/DOT passing test report from supplier. Specs 3385.2 A, B, & C require anchor rod markings per ASTM F 1554 S3. The end of each anchor bolt intended to project from the concrete must be die stamped with the grade identification as follows: Grade 36 = AB36, Grade 55 = AB55, Grade 105 = AB105.
2401 2411 2433	8. Anchorages (Drilled In)	Special Provisions	Visual Inspection	Three complete anchorages		Note: Before installation, verify that anchorages are on the qualified products list <a href="http://www.dot.state.mn.us/products">www.dot.state.mn.us/products</a>
2402 2405	9. Structural Steel A. For Concrete Girders-Diaphragms and sole plates	2471	Field inspection: Check for damage and defects. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	Form 02415 or 2403 Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans shall only be used to supply diaphragms and sole plates. A list of approved suppliers can be found on the Bridge Office web site.

## VII. Metallic Materials and Metal Products (cont.)

## Schedule of Materials Control

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2402	9. Structural Steel B. Steel Bearings	2471	Field inspection: Check for damage and defects. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	<b>Form 02415 or 2403</b> Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans shall only be used to supply steel bearings. A list of approved suppliers can be found on the Bridge Office web site.
2402	9. Structural Steel C. Expansion joints	2471	Field inspection: Check for damage and defects. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	<b>Form 02415 or 2403</b> Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans shall only be used to supply expansion joints. A list of approved suppliers can be found on the Bridge Office web site.
2402	9. Structural Steel D. Railing-Structural tube and ornamental	2471	Field inspection: Check for damage and defects, especially the coating. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	<b>Form 02415 or 2403</b> Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans shall only be used to supply structural tube and ornamental railing. A list of approved suppliers can be found on the Bridge Office web site.
2402	9. Structural Steel E. Drainage Systems	2471	Field inspection: Check for damage and defects. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	<b>Form 02415 or 2403</b> Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans (QCP's) shall only be used to supply drainage systems. A list of approved suppliers can be found on the Bridge Office web site.
2402	9. Structural Steel F. Protection Angles	2471	Field inspection: Check for damage and defects. Check dimensions for contract compliance.	None except suspect material quality	Entire lot	<b>Form 02415 or 2403</b> Only suppliers (fabricators, galvanizers, paint shops) with approved Quality Control Plans (QCP's) shall only be used to supply protection angles. A list of approved suppliers can be found on the Bridge Office web site.

## VIII. Miscellaneous Materials

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2403 2422 2452 2521 2540 2545 2554 2557 2564	1. Timber, Lumber Piling & Posts	3412 to 3471 & 3491	Visual Inspection			<b>Form 02415 or 2403</b> Untreated materials shall be inspected in the field and the results reported on Form 02415 or 2403. Treated materials shall be Certified on the Invoice or Shipping Ticket. Material is inspected and stamped by an Independent Agency as per Specification 3491. Contact Laboratory for additional information.
2402 2405 2557 Many	2. Miscellaneous pieces and Hardware (Galvanized)	3392 3394		3 samples of each item per shipment. Sample critical items only. (Critical items are load bearing, structurally necessary items.)	Three of each type.	<b>Form 02415 or 2403</b> Will carry "Inspected" tag if sampled and tested prior to shipment. No sample necessary if "Inspected".
2504	3. Insulation Board	3760	Visual Inspection	None		<b>Form 02415 or 2403</b>
2402	4. Elastomeric Bearing Pads	3741 and Special Provisions	Check dimensions Check repair of tested pad	One sample, with one or more internal plates annually from each manufacturer.	Full size pad	Submit copy of Certificate of Compliance with pad. Do not use any pads that are not certified.

## IX. Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2402 2422 2501 2503 2506	1. Corrugated Metal Products A. Culvert Pipe Underdrains Erosion control Structures	3225 thru 3229, 3351 and 3399	Visual Inspection: Check for good construction, workmanship, finish requirements and shipping			<b>Form 02415 or 2403</b> Make certain pipe is Certified on Invoice
2501	1. Corrugated Metal Products B. Structural Plate	3231	Visual Inspection: Invoice shall include notation that material described is in accordance with fabricator's Certificate and Guarantee			<b>Form 02415 or 2403</b>

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2501	1. Corrugated Metal Products C. Aluminum Structural Plate	3233				The Fabricator's Certificate and Guarantee shall be on file in the Mn/DOT Central Laboratory.
2503 2506	2. Clay Pipe	3251	No samples required for less than 100 pieces	1 sample per 200 pieces of each size.	Full Size Pipe	<b>Form 02415 or 2403</b> To be sampled and inspected in the field.
2501 2503 2506	3. Concrete Pipe A. Reinforced Pipe and Arches Precast Cattle Pass Units Sectional Manhole Units	3236	Field Inspection: Check for damage and defects. Check dimensions as required. Check for producer's "Certified" stamp and signature on the certification document.	1 "companion" cylinder per month per plant during production, or cylinder testing machine, whichever is greater. Call Precast Inspection Engineer at 651-366-5540 for additional information.		<b>Form 02415 or 2403</b> For Concrete Pipe Both A & B: Product will be certified by producer, only spot checks are done by plant inspector. Make certain the invoice or certification document is signed and the product has the required markings. Maintain Form 2403 or 02415 in project records, showing source of materials and type and quantity used
2503 2506	3. Concrete Pipe B. Non-Reinforced Concrete Pipe	3253	Field Inspection: Check for damage and defects. Check dimensions as required. Check for producer's "Certified" stamp and signature on the certification document.	2 samples of each size from each source <u>unless inspected and stamped at source.</u>	Full Size Pipe	<b>Form 02415 or 2403</b>
2501 2503 2506	3. Concrete Pipe Fine Aggregate	3126		1 quality test per month during production for A and B above.	10 kg. (25 lb.)	
2501 2503 2506	3. Concrete Pipe Coarse Aggregate	3137		1 quality test per month during production for A and B above.	10 kg. (25 lb.)	

## IX. Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete (Cont.)

## Schedule of Materials Control

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2412	4. Precast/Prestressed Concrete Structures	3238	1 Air test per day (1st load), 2 cylinders per pour for positive slump concrete (1 for handling, 1 for shipping).	1 "companion" cylinder per month per plant during production, or cylinder testing machine, whichever is greater. Call Precast Inspection Engineer at 651-366-5540 for additional information.		Precast/prestressed Concrete Structure (beams, posts, etc.) will be inspected and stamped at plant. Field personnel are responsible for checking for plant inspector's stamp, for shipping/handling damage or defects, and dimensions. An inspection report will be completed by plant personnel and sent to the field personnel.
	A. Reinforced Precast Box Culvert					
	Fine Aggregate				10 kg. (25 lb.)	
	Coarse Aggregate	3137		1 quality test per month during production.	10 kg. (25 lb.)	
2405	4. Precast/Prestressed Concrete Structures	2405	1 air test per day (1st load), 2 cylinders per pour for positive slump concrete (1 for handling, 1 for shipping).	1 "companion" cylinder per month per plant during production, or cylinder testing machine, whichever is greater. Call Precast Inspection Engineer at 651-366-5540 for additional information.		Precast/prestressed Concrete Structure (beams, posts, etc.) will be inspected and stamped at plant. Field personnel are responsible for checking for plant inspector's stamp, for shipping/handling damage or defects, and dimensions. An inspection report will be completed by plant personnel and sent to the field personnel.
	B. Precast/Prestressed Concrete Structure (beams, posts, etc.).					
	Fine Aggregate				3126	
	Coarse Aggregate	3137	Gradation: 1 per 75 m <sup>3</sup> (100 Cu yd) or fraction thereof. 1 per day of production or 3 per week, whichever is less.	1 gradation and 1 quality test per month during production from a split sample. Include producer's gradation results on sample card.	10 kg (25 lb.)	

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2506	5. Manholes and Catch Basins (Construction)	2506 3622	Field Inspection: Check for damage and defects. Check dimensions as required. Check for Producer's "Certified" stamp and signature on the certification document.			<b>Form 02415 or 2403</b> Product will be certified by producer or inspected, tested and stamped at source. Only spot checks are done by plant inspector. Make certain the invoice or certification document is signed and the product has the required markings. Maintain Form 2403 or 02415 in project records, showing source of materials and type and quantity used (bricks, blocks, precast, or combination).
2502	6. Drain Tile (Clay or Concrete)	3276	Visual Inspection	2 samples of each size from each source		
2502 2503	7. Thermoplastic (TP) Pipe ABS and PVC	3245	Obtain Certificate of compliance. Check for approved marking printed on pipe. Field inspect for damage or defects.			<b>Form 02415 or 2403</b> See Spec. 3245 for specific AASHTO or ASTM Pipe types are approved under this specification. If perforated, holes should be 5mm - 10 mm (3/16 - 3/8 inch) diameter, two rows for 4", and four rows for 6" diameter; approximately 75 mm (3 inches) on center.
2502	8. Corrugated Polyethylene Pipe – Single wall for edge drains, etc.	3278	Check for markings (AASHTO M 252) Certificate of Compliance. Field inspect for damage or defects.	No Laboratory tests required		<b>Form 02415 or 2403</b>
2503	9. Sewer Joint Sealing Compound	3724		One per shipment	0.5 liter (1 pt.)	
2412 2501 2503	10. Preformed Plastic Sealer for Pipe	3726 Type b		One from each source	0.3 m (1 ft)	
2412 2501 2503	11. Bituminous Mastic Joint Sealer for Pipe	3728	Visual Inspection	Sample, if questionable		

## IX. Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete (Cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2105	12. EPS Geofoam	Special Provisions	Visual Inspection Check for yellow aged material, uniformity and dimensions. Weigh 1'x1'x1' cut coupon to verify density every 200 m <sup>3</sup> (250 yd <sup>3</sup> )			Form 02415 or 2403
2501 2503	13. Corrugated Polyethylene Pipe – Dual Wall, 12" – 48"	3247				For Specification 3247, Corrugated Polyethylene Pipe (HDPE) manufacturing facilities are required to be reviewed yearly and in compliance with AASHTO's National Transportation Product Evaluation Program (NTPEP) for producers of AASHTO M294 HDPE pipe. To determine if a pipe manufacturing plant is qualified, click on the following link for M294 pipe. <a href="http://archive.data.ntpep.org/nep/statusReport_PlasticPipe.aspx">http://archive.data.ntpep.org/nep/statusReport_PlasticPipe.aspx</a> If a plant has a compliant NTPEP audit for AASHTO M294 pipe at the time the pipe is manufactured, then the plant has met requirements. Note that a previous year's audit shall govern until NTPEP issues the next year's audit. A Certificate of Compliance shall be provided in accordance with Specification 1603.

## IX. Geosynthetics, Pipe, Tile, and Precast/Prestressed Concrete (Cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2105 2411 2412 2501 2502 2511 2512	14. Geotextile Fabric and Geogrid Reinforcement	3733 and Special Provisions	Inspect for damage and uniformity of texture. Rolls of both geotextile and geotextile wrapped PE Tubing must be wrapped in UV protective plastic. (Usually Black). Obtain Certificate of Compliance (see Note 1).	(a) 1 per 15,000 m (50,000 LF) or fraction thereof for pipe wrap or trench lining for Permeable base designs. (b) 1 per 8000 m <sup>2</sup> (10,000 sq. yd.) or fraction thereof of each type fabric or geogrid for all other uses. (see Note 2). (c) Sewn seam, if required, 1 per project minimum, additional as appropriate.	(a) 3m (10 Lin. Ft.) (b) 3m <sup>2</sup> (4 sq. yd.)* (c) 3m (10 Lin. Ft.)**	<p>Certificate of Compliance shall state material identification (e.g. Propex 2002, Miragrid 8XT), and minimum average roll values (MARV) for all specified geotextile properties. MARV values must meet the Specification 3733 Types 1 through 7 requirements for the specific application. Submit copy of Certificate with material samples sent to the Materials Laboratory.</p> <p>Submit additional sample(s), if the manufacturer or model of geotextile or geogrid used changes during construction.</p> <p>Sampling shall be by random selection and no more than one sample shall be taken from an individual roll. For type 6 applications (including geogrids), submit pages of Special Provisions that list required material properties. (Type 6 requirements are job specific.) For Modular Block Walls or Reinforced Soil Slopes, submit page(s) of shop drawings that reference geogrid/geotextile to be used (product name) and/or required properties. Contact Randy Tilseth, Geotechnical Section, 651-366-5451 for large quantity sampling rates (greater than 40,000 sq. yd. of material on project), small quantity testing, and questions.</p> <p>* Do not sample first full turn of rolled product. ** Seam sample to include approximately 1 m (3 ft.) of geosynthetic material on each side of seam (in direction perpendicular to seam).</p>

Schedule of Materials Control

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2506	1. Brick A. Sewer (clay) and Building	3612 to 3615	Visual Inspection	One sample per 50,000 brick or fraction thereof	6 whole bricks	
2506	1. Brick B. Sewer (Concrete)*	3616	Visual Inspection	One sample per shipment.	6 whole bricks	* Air entrainment required. Obtain air content statement from supplier.
2506	2. Concrete Masonry Units A. For Sewer Construction	3621	Visual Inspection	One sample per shipment	6 whole units	Air entrainment required. Obtain air content statement from supplier.
2411	2. Concrete Masonry Units B. For Modular Block Retaining Walls	Special Provisions	Visual Inspection Check for cracks and broken corners	One sample per 10,000 units or fraction thereof, with a minimum of one sample per product (block) type per contract.*	5 whole units	All lots of block upon delivery shall have Manufacturer or Independent laboratory test results to verify passing both compression and freeze-thaw requirements. * Wall units and cap units are considered separate block types.
2422	3. Reinforced Concrete Cribbing	3661	Concrete control tests Air Tests Visual Inspection if previously tested	One cylinder per 100 units, but not less than 5 cylinders for a given contract. Other materials as required herein.	150 x 300mm (6 x 12 in) Cylinders	Form 02415 or 2403 Will be stamped when inspected prior to shipment.
2511 2512 2577	4. Stone for Masonry or Rip-Rap	3601 and Special Provisions	Visual Inspection Submit Form 02415 unless special testing is specified			Form 02415 or 2403 Each source shall be approved by Project Engineer or Supervisor for quality, prior to use. For questions on quality, contact District Materials or Geology Unit.

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2545	1. Lighting Standards (Aluminum or Steel)	3811	Visual Inspection			The Fabricator will submit "Certificate of Compliance", on a per project basis, to the Structural Metals Engineer.
2545 2550 2565	2. Hand Holes (Precast, PVC, and LLDPE)	2545 2550 2565				Form 02415 or 2403 Traffic signals and street lighting projects require handholes and frames and covers to be listed on the Mn/DOT Approved/Qualified Products List (A/QPL) for signal. For cast iron frame and cover: see VII.6, Drainage Castings
2545 2565	3. Foundation	2545	Slump as needed	1 cylinder per 20 m <sup>3</sup> (25 Cu. yd.)		Rebar is required in concrete foundations as specified in the Contract documents for all traffic signal and street lighting projects.
2402 2545 2565	4. Conduit and Fittings A. Metallic	3801 3802	Visual Inspection	None		Form 02415 or 2403 Conduit shall be labeled as being listed by a National Recognized Testing Laboratory (NRTL). Retain Form 02415 or 2403 in Project File
2545 2565	4. Conduit and Fittings B. Non-Metallic (Rigid and HDPE)	3803 Special Provisions	Visual Inspection			Form 02415 or 2403 Conduit shall be labeled as being listed by a National Recognized Testing Laboratory (NRTL). Retain Form 02415 or 2403 in Project File. For traffic signal and street lighting projects, specific requirements are contained in the Special Provisions for each project.
2545 2565	5a. Anchor bolts (cast in place)	2545 2565				See section VII, 7.
2545	5b. Anchorages (Drilled In)	2545				See section VII, 8.

## XI. Electrical and Signal Equipment Items (cont.)

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2545 2565	6. Miscellaneous Hardware	2545 2565	Visual Inspection	Sample critical items only. One of each item per shipment. (Critical Items are load bearing, structurally necessary items.)		Will carry "Inspected tag if sampled and tested prior to shipment. No sample necessary if "Inspected". Do not use if not tested. Field sample at sampling rate for laboratory testing. For traffic signal and street light lighting projects, various miscellaneous hardware is required to be listed on the Mn/DOT Signals and Lighting Approved/Qualified Products Lists (A/QPL). The Contract documents indicate which items must be on the Signals and/or Lighting APL.
2545 2550 2565	7. Cable and Conductors A. Power Conductors Loop Detector Conductors (No Tubing)	3815.2B1 3815.2B2(a)	Visual Inspection	None		Form 02415 or 2403 Make certain the conductors are the type specified. Submit Field Inspection report showing type and quantities used. Shall be labeled as being listed by a National Recognized Testing Laboratory (NRTL) and type where applicable.
2545 2550 2565	7. Cable and Conductors B. Electrical Cables and Single Conductors with Jacket	3815.2B2(b) 3815.2B3 3815.2B5 3815.2C1 3815.2C3 3815.2C4 3815.2C5 3815.2C6 3815.2C7 3815.2C8 3815.2C14 Special Provisions	Visual Inspection	1 sample per size per lot	1.5m (5 ft)	<b>Form 02415 or 2403</b> Usually inspected at the distributor. Documentation showing project number, reel number(s), & Mn/DOT test number(s) will be included with each project shipment. If such documentation is not received from Contractor, submit sample for testing along with material certification from manufacturer. Do not use if not tested. Pre-inspected materials will not be tagged; an inspection report will be sent by the Mn/DOT inspector for each shipment. Project inspectors should verify that the shipping documents agree with this inspection report. Call Steve Grover at 651-366-5540 or Cindy Schellack at 651-366-5543 with questions. For traffic signal and street lighting projects, the Special Provisions for each project contain electrical cable and conductor specifications.
2545 2550 2565	7. Cable and Conductors C. Fiber Optic Cables	3815.2C13	Visual Inspection	1 sample per size per lot	1.5m (5 ft)	<b>Form 02415 or 2403</b> Fiber optic cables shall be listed on the Mn/DOT Approved/Qualified Products List (A/QPL) for Traffic Management Systems/ITS.

Pay Item No.	Kind of Material	Spec. No.	Minimum Required Acceptance Testing (Field Testing Rate)	Minimum Required Sampling Rate for Laboratory Testing	Sample Size	Notes
2545 2565	8. Ground Rods	2545 2565	Visual Inspection	None.		<b>Form 02415 or 2403</b> Retain Form 02415 or 2403 in project file. Shall be labeled as being listed by a National Recognized Testing Laboratory (NRTL).
2545	9. Luminaires and Lamps	3810				<b>Form 02415 or 2403</b> Traffic signal and street lighting projects require luminaires and lamps to be listed on the Mn/DOT Approved/Qualified Products List (A/QPL) for Lighting. The conductors shall be labeled as being listed by a National Recognized Testing Laboratory (NRTL) and type, where applicable.
2545	10. Electrical Systems					Electrical Systems are to be reported as a "System" using the Lighting, Signal, and Traffic Recorder Inspection Report. To be certified by the Project Engineer.
2565	11. Traffic Signal Systems	2565				Traffic Signal Systems are to be reported as a "System" using the Lighting, Signal, and Traffic Recorder Inspection Report. To be certified by the Project Engineer.

## **EQUAL EMPLOYMENT OPPORTUNITY (EEO) SPECIAL PROVISIONS**

This section of Special Provisions contains the Equal Employment Opportunity (EEO) rules and regulations for highway construction projects in Minnesota which are federally and/or State funded.

The source of funding determines which EEO regulations and goals (Federal and/or State goals) apply to a specific project. When a project contains funding from both Federal and State sources, both sets of regulations apply, and the Minnesota Department of Transportation (Mn/DOT) monitors and reviews projects at both levels.

If the project contains any Federal funding, and has a total dollar value exceeding \$10,000, Federal EEO regulations and goals apply (pages 2, 6, 7-8, 9-14, 15, 16-17, 22-26, 27-38). The Mn/DOT Office of Civil Rights monitors and reviews these projects on behalf of the Federal Highway Administration (FHWA), under Federal statutes (23 USC 140) and rules (23 CFR 230).

If the project contains any State funding, and has a total dollar value exceeding \$100,000, State EEO regulations and goals apply (pages 2, 3, 4, 5, 6, 9-14, 16-22). Mn/DOT's Office of Civil Rights monitors and reviews these projects in conjunction with the Minnesota Department of Human Rights under Minnesota Statutes §363A.36 and its accompanying rules.

Mn/DOT has established a single review and monitoring process which meets both Federal and State requirements.

Please note that Pages 23-38 of these Special Provisions may be omitted from projects with no Federal funding.

### **CONTENTS**

Notice of Requirement for Affirmative Action .....	2
Notice of Pre-Award Reporting Requirements.....	3
Minnesota Affirmative Action Requirements .....	4
Appropriate Work Place Behavior.....	5
Notice to All Prime and Subcontractors: Reporting Requirements.....	6
Specific Federal Equal Employment Opportunity Responsibilities .....	7
Standard Federal and State Equal Employment Construction Contract Specifications .....	9
Equal Opportunity Clause .....	15
Minority and Women Employment Goals Chart.....	16
Sample Summary of Employment Activity, Form EEO-12 .....	18
Sample Monthly Employment Compliance Report, Form EEO-13 .....	20
EEO Compliance Review Report .....	22
On-The-Job Training Program: Trainee Assignment .....	23
Certification of On-the-Job Training Hours: Federal-Aid Projects.....	24
On-the-Job Training (OJT) Program Approval Form .....	25
On-the-Job Training (OJT) Program Trainee Termination Form.....	26
Required Contract Provisions: Federal-Aid Construction Contracts .....	27
Required Contract Provisions: Federal-Aid Construction Contracts, Appendix A.....	38

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION  
TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY  
(23 USC 140, 23 CFR 230 and Minnesota Statute 363A.36)**

1. The offerer's or bidder's attention is called to the "Minnesota Affirmative Action Requirements" (EEO Page 4), the "Specific Federal Equal Employment opportunity Responsibilities" (EEO Pages 7-8), the "Standard Federal and State Equal Employment Opportunity Construction Contract Specifications" (EEO Pages 9-14), the "Equal Opportunity Clause" (EEO Page 15) and "Required Contract Provisions - Federal-Aid Construction Contracts" (EEO Pages 27-37).
2. The goals and timetables for minority and women participation, expressed in percentage terms of hours of labor for the Contractor's aggregate work force in each trade on all construction work in the covered area, are as shown on EEO Pages 16-17.

These goals are applicable to all the Contractor's construction work (whether or not it is State or State assisted, Federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the regulations in 41 CFR Part 60-4, and/or Minnesota Statutes §363A.36 and its accompanying rules shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a) for Federal or federally assisted projects, and Minnesota Statutes §363A.36, and its accompanying rules for State or State assisted projects, and its efforts to meet the goals established for the geographical area where the contract resulting from this solicitation is to be performed. The hours of minority and women employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority and women employees or trainees from contractor to contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4 for Federal or federally-assisted projects and/or Minnesota Statutes §363A.36 and its accompanying rules for state or state-assisted projects. Compliance with the goals will be measured against the total work hours performed.

3. If the contract is federally funded, the Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within ten working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. If the contract is state funded, the Contractor shall provide written notification to the Compliance Division, Minnesota Department of Human Rights, Army Corps of Engineers Centre, 190 E 5th Street, Suite 700, St. Paul, Minnesota 55101 within ten working days of award of any construction subcontract in excess of \$100,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the Subcontractor; employer identification number of the Subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the contract is to be performed.
4. As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is the county or counties of the State of Minnesota where the work is to be performed.

## **NOTICE TO ALL PRIME AND SUBCONTRACTORS PRE-AWARD REPORTING REQUIREMENTS**

In order to ensure compliance with Federal and State laws and regulations (23 USC 140, and 23 CFR 230, and Minnesota Statutes §363A.36) and to ensure Mn/DOT's ability to monitor and enforce compliance efforts, the following requirements apply if the apparent low bid exceeds \$ 5,000,000.00:

- 1) The Apparent Low Bidder ("ALB") must provide to Mn/DOT the "EEO-8 Form" (also entitled "EEO Compliance Review Report"), which must provide detail on the contractor's total company workforce in the State of Minnesota during the twelve month period preceding July 30<sup>th</sup> of the previous year (Office and/or clerical personnel need not to be included).
- 2) The ALB must provide to Mn/DOT a work plan for meeting the minority and women employment goals established by the Minnesota Department of Human Rights, for the project in question. The work plan must include, at a minimum (1) how the ALB will incorporate its current minority and women employees in the ALB's efforts to meet the established goals; and (2) a contingency plan if the ALB has determined that its current workforce is not sufficient in order to achieve the established employment goals. If the ALB relies in whole or in part upon unions as a source of employees, then the ALB must (1) include a list of established organizations that are likely to yield qualified minority and women candidates if those union(s) are unable to provide a reasonable flow of minority and women candidates in their work plan; and (2) document the method by which these organizations will refer candidates to the ALB for employment opportunities. All bidders are hereby notified that the U.S. Department of Labor has determined that a contractor will not be excused from complying with the Federal and State laws and regulations cited above based solely on the fact that a contractor has a collective bargaining agreement with a union providing for the union to be the exclusive source of referral and that the union failed to refer minority employees. A contractor may obtain a list of organizations likely to yield qualified minority and women candidates from the Mn/DOT Office of Civil Rights.
- 3) The ALB must provide to Mn/DOT the ALB's total workforce and labor projections for the project (represented in hours), the ALB's projected total number of minority hours for the project, and the ALB's projected total number of women hours for the project. The details must include the trade(s) that will be utilized in order to complete the project.

The ALB must submit documents as required to comply with this section no later than five business days after the date that bids for the contract are opened. The five day period starts the business day following the date that bids were opened. The required documents must be received prior to Contract Award, and must be sent to the Mn/DOT Office of Civil Rights – 395 John Ireland Blvd., Mail Stop 170 St. Paul, MN 55155-1899. Submittal of the documents described in (1), (2) and (3) is required for contract award to the ALB. The submitted documents will be used as a tool to assist contractors in meeting employment goals; the content itself will not be evaluated for the purpose of determining contract award.

## MINNESOTA AFFIRMATIVE ACTION REQUIREMENTS

1. It is hereby agreed between the parties to this contract that Minnesota Statutes, Section §363A.36, and its accompanying rules are incorporated into any contract between these parties based upon this specification or any modification of it. A copy of Minnesota Statutes, Section §363A.36, and its accompanying rules is available upon request from the contracting agency. The Contractor hereby agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
2. It is hereby agreed between the parties to this contract that this agency requires that the Contractor meet affirmative action criteria as provided for by Minnesota Statutes §363A.36 and its accompanying rules. It is the intent of the Minnesota Department of Transportation to fully carry out its responsibility for requiring affirmative action, and to implement sanctions for failure to meet these requirements. Failure by a contractor to implement an affirmative action plan, meet project employment goals for minority and women employment or make a good faith effort to do so may result in revocation of his/her Certificate of Compliance or suspension or revocation of the contract (Minnesota Statutes §363A.36).
3. Under the affirmative action obligation imposed by the Human Rights Act, Minnesota Statutes, Section §363A.36, contractors shall take affirmative action to employ and advance in employment minority, female, and qualified disabled individuals at all levels of employment. Affirmative action must apply to all employment practices, including but not limited to hiring, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor shall recruit, hire, train and promote persons in all job titles, without regard to race, color, creed, religion, sex, national origin, marital status, status with regard to public assistance, physical or mental disability, sexual orientation or age except where such status is a bona fide occupational qualification. These affirmative action requirements of the Minnesota Human Rights Act are consistent with but broader than the Federal requirements as covered in this contract.
4. Affirmative Action for disabled workers. The Contractor shall not discriminate against any employee or applicant for employment because of a physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled individuals without discrimination based upon their physical or mental disability in all employment practices such as employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training (including apprenticeship). In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minnesota Statutes, section §363A.36 and the rules and relevant orders of the Minnesota Department of Human Rights pursuant to the Minnesota Human Rights Act.
5. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices shall state the Contractor's obligation under the law to take affirmative action to employ and advance in employment minority, women and qualified disabled employees and applicants for employment, and the rights of applicants and employees. **A poster entitled "Contractor Non-discrimination is the Law" may be obtained from: Compliance Unit, Minnesota Department of Human Rights, Army Corps of Engineers Centre, 190 E. 5th Street, Suite 700, St. Paul, Minnesota 55101. (651) 296-5663, TTY 296-1283, Toll Free 1-800-657-3704.**
6. The Contractor shall notify each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minnesota Statutes, section §363A.36 of the Minnesota Human Rights Act, and is committed to take affirmative action to employ and advance in employment minority, women and qualified physically and mentally disabled individuals.

## **APPROPRIATE WORK PLACE BEHAVIOR ON Mn/DOT CONSTRUCTION PROJECTS UTILIZING STATE FUNDS**

It is the Minnesota Department of Transportation's (Mn/DOT's) policy to provide a workplace free from violence, threats of violence, harassment and discrimination. Mn/DOT has established a policy of zero tolerance for violence in the workplace. Contractors who perform work on Mn/DOT construction projects, or local government entities or public agencies utilizing state funds on highway construction projects, shall maintain a workplace free from violence, harassment and discrimination (See definitions, below).

### **Definitions:**

1. Violence is the threatened or actual use of force which results in or has a high likelihood of causing fear, injury, suffering or death. Employees are prohibited from taking reprisal against anyone who reports a violent act or threat.

2. Harassment is the conduct of one employee (toward another employee) which has the purpose or effect of 1) unreasonably interfering with the employee's work performance, and/or 2) creating an intimidating, hostile or offensive work environment. Harassment is not legitimate job-related efforts of supervisor to direct/evaluate an employee or to have an employee improve work performance.

A. Unlawful discriminatory harassment is harassment which is based on these characteristics: race, color, creed, religion, national origin, sex, disability, age, marital status, status with regard to public assistance or sexual orientation. Managers, supervisors and employees shall not take disciplinary or retaliatory action against employees who make complaints of sexual harassment.

Sexual harassment is unwelcome sexual advances, requests for sexual favors, or sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature, when submission to that conduct or communication is 1) made a term or condition, either explicitly or implicitly, of obtaining employment; or 2) is used as a factor in decisions affecting an individual's employment; or 3) when that conduct or communication has the purpose or effect of substantially interfering with an individual's employment or creating an intimidating, hostile or offensive work environment, and the employer knows or should have known of the existence of the harassment and fails to take timely and appropriate action. Examples include but are not limited to insulting or degrading sexual remarks or conduct; threats, demands or suggestions that status is contingent upon toleration or acquiescence to sexual advances; displaying in the workplace sexually suggestive objects, publications or pictures, or retaliation against employees for complaining about the behavior cited above or similar behaviors.

B. General harassment is harassment which is not based on the above characteristics. Examples may include, but are not limited to: physically intimidating behavior and/or threats of violence; use of profanity (swearing), vulgarity; ridiculing, taunting, belittling or humiliating another person; inappropriate assignments of work or benefits; derogatory name calling.

3. Discrimination includes actions which cause a person, solely because of race, color, creed, religion, national origin, sex, disability, age, marital status, status with regard to public assistance or sexual orientation to be subject to unequal treatment.

Prime Contractors who work on Mn/DOT projects shall ensure that their managers, supervisors, foremen/women and employees are familiar with Mn/DOT's policy on appropriate work place behavior; and shall ensure that their subcontractors are familiar with this policy. Managers, supervisors and foremen/women will respond to, document, and take appropriate action in response to all reports of violence, threats of violence, harassment or discrimination. Failure to comply with this policy may result in cancellation, termination or suspension of contracts or subcontracts currently held and debarment from further such contracts or subcontracts as provided by statute. If you need additional information or training regarding this policy, please contact the Office of Civil Rights at (651) 366-3073.

## NOTICE TO ALL PRIME AND SUBCONTRACTORS REPORTING REQUIREMENTS

1. In order to monitor compliance with Federal Statutes 23 USC 140 and 23 CFR 230, and Minnesota Statutes §363A.36, all prime contractors and subcontractors are required to complete a Mn/DOT Monthly Employment Compliance Report each month for each project (Form EEO-13, sample copy at EEO Pages 20-21.) Prime contractors are also required to complete a Contractor Employment Data Report (Form EEO-12, sample copy at EEO Pages 18-19) once prior to work commencing on the project, unless one has been completed already within the calendar year.

The prime contractor of each project collects Monthly Employment Compliance Reports from each subcontractor who performed work during the month, and completes a Monthly Employment Compliance Report on its own work force. **For the month of July only, an EEO-13 is required for each payroll period within the month of July.** The prime contractor submits the EEO-13 forms to the Mn/DOT Project Engineer by the 15th day of the subsequent month.

Failure to submit the required reports in the allowable time frame will be cause for the imposition of contract sanctions.

It is the intent of Mn/DOT to implement monitoring measures on each project to ensure that each prime contractor and subcontractor is promoting the full realization of equal employment opportunities. Any project may be scheduled for an in depth on-site contract compliance review. During the scheduled on-site review, the Contractor will be required to provide to Mn/DOT documentation of its "good faith efforts" as shown in EEO Pages 10-13, at 7 a-p of this contract.

2. If a Federally funded project requires On-the-Job-Training (OJT) participation, information is provided in the contract and can be located by referring to the Table of Contents for Division S. (OJT is also listed as a bid line item under Trainees.) When a contract requires OJT participation, the Prime Contractor shall submit a training plan as indicated in the Proposal. The training plan shall include the job classification titles of trainees, planned training activities and the approximate start date of trainees.
3. When a Contractor selects a trainee applicant for OJT, the Contractor completes an On the Job Training Program-Trainee Assignment form (sample copy at EEO Page 23) and submits it to the Contract Compliance Specialist (CCS) assigned to the project for approval. The CCS notifies the Contractor and Project Engineer when the applicant is approved.
4. Hours of work performed by OJT employees shall be documented on a monthly basis on the Certification of On-The-Job Training Hours form, (Mn/DOT Form No. 21860, sample copy at EEO Page 24). The Contractor shall submit the original and one copy to the Project Engineer, and one copy to the CCS assigned to the project.

Do not remove forms from this contract. Please duplicate forms from the copies in this contract, or the Mn/DOT Office of Civil Rights will provide these forms upon request. Please call the Office of Civil Rights, (651) 366-3073.

## SPECIFIC FEDERAL EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES (23 CFR 230, Subpart A, Appendix A, FAPG June 6, 1996)

### 1. General.

**a.** Equal employment opportunity requirements not to discriminate and to take affirmative action to assure equal opportunity as required by Executive Order 11246 and Executive Order 11375 are set forth in Required contract Provisions (Form PR-1273 or 1316, as appropriate) and these Special Provisions which are imposed pursuant to Section 140 of title 23, U.S.C., as established by Section 22 of the Federal-Aid Highway Act of 1968. The requirements set forth in these Special Provisions shall constitute the specific affirmative action requirements for project activities under this contract and supplement the equal employment opportunity requirements set forth in the Required Contract Provisions.

**b.** The contractor will work with the State highway agencies and the Federal Government in carrying out equal employment opportunity obligations and in their review of his/her activities under the contract.

**c.** The contractor and all his/her subcontractors holding subcontracts not including material suppliers, of \$10,000 or more, will comply with the following minimum specific requirement activities of equal employment Opportunity: (The equal employment opportunity requirements of Executive Order 11246, as set forth in volume 6, Chapter 4, Section 1, Subsection 1 of the Federal-Aid Highway program Manual, are applicable to material suppliers as well as contractors and subcontractors.) The contractor will include these requirements in every subcontract of \$10,000 or more with such modification of language as is necessary to make them binding on the subcontractor.

### 2. Equal Employment Opportunity Policy.

The contractor will accept as his operating policy the following statement which is designed to further the provision of equal employment opportunity to all persons without regard to their race, color, religion, sex, or national origin, and to promote their full realization of equal employment through a positive continuing program:

It is the policy of this Company to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, or national origin. Such action shall include: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre apprenticeship, and/or on-the-job training.

### 3. Equal Employment Opportunity

**Officer.** The contractor will designate and make known to State highway agency

contracting officers an equal employment opportunity officer (hereinafter referred to as the EEO Officer) who will have the responsibility for and must be capable of effectively administering and promoting an active contractor program of equal employment opportunity and who must be assigned adequate authority and responsibility to do so.

### 4. Dissemination of Policy.

**a.** All members of the contractor's staff who are authorized to hire, supervise, promote, and discharge employees, or who recommend such action, or who are substantially involved in such action will be made fully cognizant of, and will implement, the contractor's equal employment opportunity policy and contractual responsibilities to provide EEO in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

(1). Periodic meetings of supervisory and personnel office staff will be conducted before the start of work and then not less often than once every six months, at which time the contractor's equal employment opportunity policy and its implementation will be reviewed and explained. The meetings will be conducted by the EEO Officer or other knowledgeable company official.

(2). All new supervisory or personnel office employees will be given a thorough indoctrination by the EEO Officer or other knowledgeable company official, covering all major aspects of the contractor's equal employment opportunity obligations within thirty days following their reporting for duty with the contractor.

(3). All personnel who are engaged in direct recruitment for the project will be instructed by the EEO officer or appropriate company official in the contractor's procedures for locating and hiring minority group employees.

**b.** In order to make the contractor's equal employment policy known to all employees, prospective employees and potential sources of employees, i.e., schools, employment agencies, labor unions (where appropriate), college placement officers, etc., the contractor will take the following actions:

(1). Notices and posters setting forth the contractor's equal employment opportunity policy will be placed in areas readily accessible to employees, applicants for employment and potential employees.

(2). The contractor's equal employment opportunity policy and the procedures to implement such policy will be brought to the attention of employees by means of meetings, employee handbooks, or other appropriate means.

### 5. Recruitment.

**a.** When advertising for employees, the contractor will include in all advertisements for employees the notation "An Equal Opportunity Employer." All such advertisements will be published in newspapers or other publications having a large circulation among minority groups in the area from which the project work force would normally be derived.

**b.** The contractor will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral sources likely to yield qualified minority group applicants, including, but not limited to, State employment agencies, schools, colleges and minority group organizations. To meet this requirement, the contractor will, through his/her EEO Officer, identify sources of potential minority group employees, and establish with such identified sources procedures whereby minority group applicants may be referred to the contractor for employment consideration.

In the event the contractor has a valid bargaining agreement providing for exclusive hiring hall referrals, he is expected to observe the provisions of that agreement to the extent that the system permits the contractor's compliance with equal employment opportunity contract provisions. (The U.S. Department of Labor has held that where the implementation of such agreements have the effect of discriminating against minorities or women, or obligates the contractor to do the same, such implementation violates Executive Order 11246, as amended.)

**c.** The contractor will encourage his present employees to refer minority group applicants for employment by posting appropriate notices or bulletins in areas accessible to all such employees. In addition, information and procedures with regard to referring minority group applicants will be discussed with employees.

**6. Personnel Actions.** Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoff, and termination, shall be taken without regard to race, color, religion, sex, or national origin. The following procedures shall be followed:

**a.** The contractor will conduct periodic inspections of project sites to insure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.

## **SPECIFIC FEDERAL EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES (*con=t*)**

- b.** The contractor will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.
- c.** The contractor will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the contractor will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.
- d.** The contractor will promptly investigate all complaints of alleged discrimination made to the contractor in connection with his/her obligations under this contract, will attempt to resolve such complaints, and will take appropriate corrective action within a reasonable time. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective action shall include such other persons. Upon completion of each investigation, the contractor will inform every complainant of all his avenues of appeal.

### **7. Training and Promotion.**

- a.** The contractor will assist in locating, qualifying, and increasing the skills of minority group and women employees and applicants for employment.
- b.** Consistent with the contractor's work force requirements and as permissible under Federal and State regulations, the contractor shall make full use of training programs, i.e. apprenticeship, and on-the-job training programs for the geographical area of contract performance. Where feasible, 25 percent of apprentices or trainees in each occupation shall be in their first year of apprenticeship or training. In the event the Training Special Provision is provided under this contract, this subparagraph will be superseded as indicated in Attachment 2.
- c.** The contractor will advise employees and applicants for employment of available training programs and entrance requirements for each.
- d.** The Contractor will periodically review the training and promotion potential of minority group and women employees and will encourage eligible employees to apply for such training and promotion.

**8. Unions.** If a contractor relies in whole or in part upon unions as a source of employees, the contractor will use his/her best efforts to obtain the cooperation of such unions to increase opportunities for minority groups and women within the

unions, and to effect referrals by such unions of minority and female employees. Actions by the contractor either directly or through a contractor's association acting as agent will include the procedures set forth below:

- a.** The contractor will use best efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minority group members and women for membership in the unions and increasing the skills of minority group members and women so that they may qualify for higher paying employment.
- b.** The contractor will use best efforts to incorporate an equal employment opportunity clause into each union agreement to the end that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex, or national origin.
- c.** The contractor is to obtain information as to the referral practices and policies of the labor union except that to the extent such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the contractor, the contractor shall so certify to the State highway department and shall set forth what efforts have been made to obtain such information.
- d.** In the event the union is unable to provide the contractor with a reasonable flow of minority and women referrals within the time limit set forth in the collective bargaining agreement, the contractor will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, or national origin; making full efforts to obtain qualified and/or qualifiable minority group persons and women. (The U.S. Department of Labor has held that it shall be no excuse that the union with which the contractor has a collective bargaining agreement providing for exclusive referral failed to refer minority employees.) In the event the union referral practice prevents the contractor from meeting the obligations pursuant to Executive Order 11246, as amended, and these special provisions, such contractor shall immediately notify the State highway agency.

### **9. Subcontracting.**

- a.** The contractor will use his best efforts to solicit bids from and to utilize minority group subcontractors or subcontractors with meaningful minority group and female representation among their employees. Contractors shall obtain lists of minority-owned construction firms from

State highway agency personnel.

- b.** The contractor will use his best efforts to ensure subcontractor compliance with their equal employment opportunity obligations.

### **10. Records and Reports:**

- a.** The contractor shall keep such records as necessary to determine compliance with the contractor's equal employment opportunity obligations. The records kept by the contractor will be designed to indicate:

- (1) The number of minority and non minority group members and women employed in each work classification on the project.
  - (2) The progress and efforts being made in cooperation with unions to increase employment opportunities for minorities and women (applicable only to contractor's who rely in whole or in part on unions as a source of their work force),
  - (3) The progress and efforts being made in locating, hiring, training, qualifying, and upgrading minority and female employees, and
  - (4) The progress and efforts being made in securing the services of minority group subcontractors with meaningful minority and female representation among their employees.
- b.** All such records must be retained for a period of three years following completion of the contract work and shall be available at reasonable times and places for inspection by authorized representatives of the State highway agency and the Federal Highway Administration.
  - c.** The contractors will submit an annual report to the State highway agency each July for the duration of the project, indicating the number of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on Form PR-1391. If on-the-job training is being required by a "Training Special Provision", the contractor will be required to furnish Form FHWA 1409.

**STANDARD FEDERAL AND STATE EQUAL EMPLOYMENT OPPORTUNITY  
CONSTRUCTION CONTRACT SPECIFICATIONS  
(41 CFR 60-4.3 and Minnesota Statutes 363A.36)**

*Unless noted, the following apply to both Federal/federally assisted projects and State/state assisted projects. Item 3 applies to Federal/federally assisted projects only*

1. As used in these specifications:
  - a. "Covered area" means the geographical area described in the solicitation from which this contract resulted;
  - b. "Director" means Director, Office of Federal Contract Compliance Programs, United States Department of Labor, or any person to whom the Director delegates authority;
  - c. "Employer Identification number" means the Federal Social Security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.
  - d. "Minority" includes:
    - (i) Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);
    - (ii) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
    - (iii) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands); and
    - (iv) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).
2. Whenever the Contractor, or any Subcontractor at any tier, subcontracts a portion of the work involving any construction trade, it shall physically include in each subcontract in excess of \$10,000 (\$100,000 for State projects) the provisions of these specifications and the Notice which contains the applicable goals for minority and women participation and which is set forth in the solicitations from which this contract resulted.
3. If the Contractor is participating (pursuant to 41 CFR 60-4, 5) in a Hometown Plan approved by the U.S. Department of Labor in the covered area either individually or through an association, its affirmative action obligations on all work on the Plan area (including goals and timetables) shall be in accordance with that Plan for those trades which have unions participating in the Plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each Contractor or Subcontractor participating in an approved Plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the Plan in each trade in which it has employees. The overall good faith performance by other Contractors or Subcontractors toward a goal in an approved Plan does not excuse any covered contractor's or subcontractor's failure to take good faith efforts to achieve the Plan goals and timetables.
4. The Contractor shall implement the specific affirmative action standards provided in paragraphs 7(a) to (p) of these specifications (itemized as 4 [a] to [o], Minnesota Rules

**STANDARD FEDERAL AND STATE EEO CONSTRUCTION  
CONTRACT SPECIFICATIONS (*con't*)**

5000.3535). The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minorities and utilization the Contractor should (shall, for State or state assisted projects) reasonably be able to achieve in each construction trade in which it has employees in the covered area. The Contractor shall make substantially uniform progress toward its goals in each craft during the period specified. Covered construction contractors performing construction work in geographical areas where they do not have a Federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Federal goals are published periodically in the Federal Register in notice form, and such notices may be obtained from any office of Federal Contract Compliance programs or from Federal procurement contracting officers. State goals are published periodically in the State Register in notice form, and may be obtained from the Minnesota Department of Human Rights or the Minnesota Department of Transportation Office of Civil Rights. The Contractor is expected to make substantially uniform progress toward its goals in each craft during the period specified.

5. Neither the provisions of any collective bargaining agreement nor the failure by a union, with whom the Contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the Contractor's obligations under these specifications and Executive Order 11246 and its associated rules and regulations for Federal or federally assisted projects, and Minnesota Statutes, Section §363A.36 of the Minnesota Human Rights Act, or the rules adopted under the Act for State or state assisted projects.
6. In order for the nonworking training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees shall be employed by the Contractor during the training period, and the Contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees shall be trained according to training programs approved by the Minnesota Department of Human Rights, the Minnesota Department of Labor and Industry, or the United States Department of Labor.
7. The Contractor shall take specific affirmative actions to ensure equal employment opportunity. The evaluation of the Contractor's compliance with these specifications must be based upon its effort to achieve maximum results from its actions. The Contractor shall document these efforts fully, and shall implement affirmative action steps at least as extensive as the following (referred to in Minnesota Rules 5000.3535 as items 4(a) to (o):
  - (a) Ensure and maintain, or for State or state assisted projects make a good faith effort to maintain, a working environment free of harassment, intimidation, and coercion at all sites and in all facilities at which the Contractor's employees are assigned to work. For

**STANDARD FEDERAL AND STATE EEO CONSTRUCTION  
CONTRACT SPECIFICATIONS (*con't*)**

Federal or federally assisted projects, the Contractor, where possible, will assign two or more women to each construction project. The Contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the Contractor's obligation to maintain such a working environment, with specific attention to minority or women individuals working at such sites or in such facilities.

- (b) Establish and maintain a current list of minority and women recruitment sources, provide written notification to minority and women recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.
- (c) Maintain a current file of the names, addresses, and telephone numbers of each minority and woman off-the-street applicant and minority or woman referral from a union, a recruitment source, or community organization and of what action was taken with respect to each individual. If the individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefore along with whatever additional actions the Contractor may have taken.
- (d) Provide immediate written notification to the commissioner of the Minnesota Department of Human Rights for State or state assisted projects, or the director of the Office of Federal Contract Compliance for Federal or federally assisted projects, when the union, or unions with which the Contractor has a collective bargaining agreement, has not referred to the Contractor a minority person or woman sent by the Contractor, or when the Contractor has other information that the union referral process has impeded the Contractor's efforts to meet its obligations.
- (e) Develop on-the-job training opportunities and/or participate in training programs for the areas which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the Contractor's employment needs, especially those programs funded or approved by the State of Minnesota for State or state assisted projects or the Department of Labor, for Federal or federally assisted projects. The Contractor shall provide notice of these programs to the sources compiled under (b).
- (f) Disseminate the Contractor's equal employment opportunity policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the Contractor in meeting its equal employment opportunity obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and women employees at least once a year; and by posting the company equal employment opportunity policy on bulletin boards accessible to all employees at each location where construction work is performed.

**STANDARD FEDERAL AND STATE EEO CONSTRUCTION  
CONTRACT SPECIFICATIONS (*con't*)**

- (g) Review, at least annually, the company's equal employment opportunity policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination, or other employment decisions; including specific review of these items with onsite supervisory personnel such as superintendents, general foremen, etc., prior to the first day of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.
- (h) Disseminate the Contractor's equal employment opportunity policy externally by including it in any advertising in the news media, specifically including minority and women news media, and providing written notification to and discussing the Contractor's equal employment opportunity policy with other contractors and subcontractors with whom the Contractor does or anticipates doing business.
- (i) Direct its recruitment efforts, both oral and written, to minority, women, and community organizations; to schools with minority and women students; and to minority and women recruitment and training organizations serving the Contractor's recruitment area and employment needs. Not later than one month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the Contractor shall send written notification to organizations, such as the above, describing the openings, screening procedures, and tests to be used in the selection process.
- (j) Encourage present minority and women employees to recruit other minority persons and women and, where reasonable, provide after school, summer and vacation employment to minority and women youth, both on the site and in other areas of a Contractor's work force.
- (k) Validate all tests and other selection requirements where there is an obligation to do so under 41 CFR Part 60-3. (This requirement applies only to Federal and federally assisted projects.)
- (l) Conduct, at least annually, an inventory and evaluation at least of all minority and women personnel for promotional opportunities; and encourage these employees to seek or to prepare for, through appropriate training, such opportunities. (This is Item 4(k) in Minnesota Rules.)
- (m) Ensure that seniority practices, job classifications, work assignments, and other personnel practices do not have a discriminatory effect by continually monitoring all personnel and employment-related activities to ensure that the equal employment opportunity policy and the Contractor's obligations under these specifications are being carried out. (This is item 4(l) in Minnesota Rules.)

**STANDARD FEDERAL AND STATE EEO CONSTRUCTION  
CONTRACT SPECIFICATIONS (*con't*)**

- (n) Ensure that all facilities and company activities are non-segregated except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes. (This is item 4(m) in Minnesota Rules.)
  - (o) Document and maintain a record of all solicitations or offers for subcontracts from minority and women construction contractors and suppliers, including circulation of solicitations to minority and women contractor associations and other business associations. (This is item 4(n) in Minnesota Rules.)
  - (p) Conduct a review, at least annually, of all supervisors' adherence to and performance under the Contractor's equal employment opportunity policies and affirmative action obligations. (This is item 4(o) in Minnesota Rules.)
8. Contractors are encouraged to participate in voluntary associations which assist in fulfilling one or more of their affirmative action obligations (7(a) to (p) for Federal or federally assisted projects, and 4(a)-(o) for State or state assisted projects). The efforts of a contractor association, joint contractor-union, contractor-community, or other similar group of which the Contractor is a member and participant, may be asserted as fulfilling any one or more of its obligations under 7(a) to (p) or 4(a) to (o) of these specifications provided that the Contractor actively participates in the group, makes every effort to assure that the group has a positive impact on the employment of minorities and women in the industry, ensures that the concrete benefits of the program are reflected in the Contractor's minority and women work force participation, makes a good faith effort to meet its individual goals and timetables, and can provide access to documentation which demonstrates the effectiveness of actions taken on behalf of the Contractor. The obligation to comply, however, is the Contractor's and failure of such a group to fulfill an obligation shall not be defense for the Contractor's noncompliance.
9. A single goal for minorities and a separate single goal for women have been established. The Contractor however, is required to provide equal employment opportunity and to take affirmative action for all minority groups both male and female, and all women both minority and non-minority. Consequently, the Contractor may be in violation of the Executive Order for Federal or federally assisted projects, or Minnesota Rules for State or state assisted projects, if a particular group is employed in a substantially disparate manner (for example, even though the Contractor has achieved its goals for women generally, the Contractor may be in violation of the Executive Order or Minnesota Rules part 5000.3520 if a specific minority group is under-utilized).
10. The Contractor shall not use the goals and timetables or affirmative action standards to discriminate against any person because of race, color, creed, religion, sex, or national origin. Minnesota Statutes §363A.36, part 5000.3535 (Subp. 7) also prohibits discrimination with regard to marital status, status with regard to public assistance, disability, age, or sexual orientation.

**STANDARD FEDERAL AND STATE EEO CONSTRUCTION  
CONTRACT SPECIFICATIONS *(con't)***

11. The Contractor shall not enter into any subcontract with any person or firm debarred from government contracts under the federal Executive Order 11246 or a local human rights ordinance, or whose certificate of compliance has been suspended or revoked pursuant to Minnesota Statutes, Section §363A.36.
12. The Contractor shall carry out such sanctions for violation of these specifications and of the equal opportunity clause, including suspension, termination, and cancellation of existing contracts as may be imposed or ordered pursuant to Minnesota Statutes, Section §363A.36, and its implementing rules for State or state assisted projects, or Executive Order 11246, as amended, and its implementing regulations, by the Office of Federal Contract Compliance Programs for Federal or federally assisted projects. Any contractor who fails to carry out such sanctions shall be in violation of these specifications and Minnesota Statutes, Section §363A.36, or Executive Order 11246 as amended.
13. The Contractor, in fulfilling its obligations under these specifications, shall implement specific affirmative action steps, at least as extensive as those standards prescribed in paragraph 7 of these specifications (paragraph 4 in Minnesota Rules 5000.3535), so as to achieve maximum results from its efforts to ensure equal employment opportunity. If the Contractor fails to comply with the requirements of these Specifications or Minnesota Statutes, Section §363A.36 and its implementing rules, or Executive Order 11246 and its regulations, the commissioner or the director shall proceed in accordance with Minnesota Rules part 5000.3570 for State or state assisted projects, or 41 CFR 60-4.8 for Federal or federally assisted projects.
14. The Contractor shall designate a responsible official to monitor all employment-related activity to ensure that the company equal employment opportunity policy is being carried out, to submit reports relating to the provisions hereof as may be required by the Minnesota Department of Human Rights or the Government, and to keep records. Records shall at least include for each employee the name, address, telephone numbers, construction trade, union affiliation if any, employee identification number when assigned, social security number, race, sex, status (for example, mechanic, apprentice trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, contractors shall not be required to maintain separate records.
15. Nothing provided in this part shall be construed as a limitation upon the application of other state or federal laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area residents.

**EQUAL OPPORTUNITY CLAUSE**  
**(41 CFR Part 60-1.4 b, 7-1-96 Edition)**

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the State Highway Agency (SHA) setting forth the provisions of this nondiscrimination clause.

2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

3. The Contractor will send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representative of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4. The Contractor will comply with all provisions of Executive Order 11246, Equal Employment Opportunity, dated September 24, 1965, and of the rules, regulations (41 CFR Part 60), and relevant orders of the Secretary of Labor.

5. The Contractor will furnish all information and reports required by Executive Order 11246 and by rules, regulations, and orders of the Secretary of Labor, pursuant thereto, and will permit access to its books, records, and accounts by the Federal Highway Administration (FHWA) and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

6. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract, or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further Government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

7. The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraph (1) through (7) in every subcontract or purchase order so that such provisions will be binding upon each subcontractor or vendor, unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246. The Contractor will take such action with respect to any subcontract or purchase order as the Secretary of Labor, SHA, or the Federal Highway Administration (FHWA) may direct as a means of enforcing such provisions, including sanctions for noncompliance. In the event a contractor becomes a party to litigation by a subcontractor or vendor as a result of such direction, the contractor may request the SHA to enter into such litigation to protect the interest of the State. In addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

## Minority and Women Employment Goals

County	Federal Goals		State Goals	
	Minority Goal	Women Goal	Minority Goal	Women Goal
Aitkin	2.2%	6.9%	5%	6%
Anoka	2.9%	6.9%	11%	6%
Becker	0.7%	6.9%	6%	6%
Beltrami	2.0%	6.9%	6%	6%
Benton	0.5%	6.9%	3%	6%
Big Stone	2.2%	6.9%	4%	6%
Blue Earth	2.2%	6.9%	4%	6%
Brown	2.2%	6.9%	4%	6%
Carlton	1.2%	6.9%	5%	6%
Carver	2.9%	6.9%	11%	6%
Cass	2.2%	6.9%	6%	6%
Chippewa	2.2%	6.9%	4%	6%
Chisago	2.9%	6.9%	3%	6%
Clay	0.7%	6.9%	6%	6%
Clearwater	2.0%	6.9%	6%	6%
Cook	1.2%	6.9%	5%	6%
Cottonwood	0.8%	6.9%	4%	6%
Crow Wing	2.2%	6.9%	6%	6%
Dakota	2.9%	6.9%	11%	6%
Dodge	0.9%	6.9%	4%	6%
Douglas	2.2%	6.9%	6%	6%
Faribault	2.2%	6.9%	4%	6%
Fillmore	0.9%	6.9%	4%	6%
Freeborn	0.9%	6.9%	4%	6%
Goodhue	2.2%	6.9%	4%	6%
Grant	2.2%	6.9%	6%	6%
Hennepin	2.9%	6.9%	11%	6%
Houston	0.6%	6.9%	4%	6%
Hubbard	2.0%	6.9%	6%	6%
Isanti	2.2%	6.9%	3%	6%
Itasca	1.2%	6.9%	5%	6%
Jackson	0.8%	6.9%	4%	6%
Kanabec	2.2%	6.9%	3%	6%
Kandiyohi	2.2%	6.9%	3%	6%
Kittson	2.0%	6.9%	6%	6%
Koochiching	1.2%	6.9%	5%	6%
Lac Qui Parle	2.2%	6.9%	4%	6%
Lake	1.2%	6.9%	5%	6%
Lake of the Woods	2.0%	6.9%	6%	6%
Le Sueur	2.2%	6.9%	4%	6%
Lincoln	0.8%	6.9%	4%	6%
Lyon	0.8%	6.9%	4%	6%

Minnesota Department of Transportation  
Office of Civil Rights

Special Provisions  
Revised 05/10

County	Federal Goals		State Goals	
	Minority Goal	Women Goal	Minority Goal	Women Goal
Mahnomen	2.0%	6.9%	6%	6%
Marshall	2.0%	6.9%	6%	6%
Martin	2.2%	6.9%	4%	6%
McLeod	2.2%	6.9%	3%	6%
Meeker	2.2%	6.9%	3%	6%
Mille Lacs	2.2%	6.9%	3%	6%
Morrison	2.2%	6.9%	6%	6%
Mower	0.9%	6.9%	4%	6%
Murray	0.8%	6.9%	4%	6%
Nicollet	2.2%	6.9%	4%	6%
Nobles	0.8%	6.9%	4%	6%
Norman	2.0%	6.9%	6%	6%
Olmsted	1.4%	6.9%	4%	6%
Otter Tail	2.2%	6.9%	6%	6%
Pennington	2.0%	6.9%	6%	6%
Pine	2.2%	6.9%	3%	6%
Pipestone	0.8%	6.9%	4%	6%
Polk	1.2%	6.9%	6%	6%
Pope	2.2%	6.9%	6%	6%
Ramsey	2.9%	6.9%	11%	6%
Red Lake	2.0%	6.9%	6%	6%
Redwood	0.8%	6.9%	4%	6%
Renville	2.2%	6.9%	3%	6%
Rice	2.2%	6.9%	4%	6%
Rock	0.8%	6.9%	4%	6%
Roseau	2.0%	6.9%	6%	6%
Scott	2.9%	6.9%	11%	6%
Sherburne	0.5%	6.9%	3%	6%
Sibley	2.2%	6.9%	4%	6%
St. Louis	1.0%	6.9%	5%	6%
Stearns	0.5%	6.9%	3%	6%
Steele	0.9%	6.9%	4%	6%
Stevens	2.2%	6.9%	6%	6%
Swift	2.2%	6.9%	4%	6%
Todd	2.2%	6.9%	6%	6%
Traverse	2.2%	6.9%	6%	6%
Wabasha	0.9%	6.9%	4%	6%
Wadena	2.2%	6.9%	6%	6%
Waseca	2.2%	6.9%	4%	6%
Washington	2.9%	6.9%	11%	6%
Watsonwan	2.2%	6.9%	4%	6%
Wilkin	0.7%	6.9%	6%	6%
Winona	0.6%	6.9%	4%	6%
Wright	2.9%	6.9%	3%	6%
Yellow Medicine	2.2%	6.9%	4%	6%

<b>Minnesota Department of Transportation</b> Office of Civil Rights Contractor Employment Data		<b>1. Contractor Name and Address:</b>  <b>Phone:</b> _____					
<b>2. Employment Data</b> a) Name: Last Name, First Name, MI		b) Social Security #	c) New Hire (Y or N)	d) Ethnicity	e) Gender (M or F)	f) Trade/Foreman, Supervisors, Managers	g) Level (A, J, or T)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							
21.							
22.							
23.							
24.							
25.							
26.							
27.							

**INSTRUCTIONS FOR EEO-12  
CONTRACTOR EMPLOYMENT DATA**

**This form should be submitted at the Pre-Con to the Project Engineer prior to the start of your first Mn/DOT construction project for the calendar year. (Prime and Subs)**

1. Contractor Name and Address self-explanatory.
2. Employment Data information will coincide with your employment records.
  - 2a. Name should be listed First Name, Middle Initial, and Last Name. This will enable Mn/DOT EEO staff to readily identify individuals on all projects.
  - 2b. Social Security Number self-explanatory.
  - 2c. New Hire is to be indicated with a "Y" for Yes or an "N" for No. "New Hire" is an employee who has not worked for you in any capacity or on any other project within the current calendar year.
  - 2d. Ethnicity can be indicated by Black (B), Hispanic (H), American Indian/Alaskan Native (AI), Asian/Pacific Islander (AP), or White (W).
  - 2e. Gender is to be indicated with an "M" for Males or an "F" for Females.
  - 2f. Trade/Foreman, Supervisors, Managers self-explanatory. List trade that applies unless the employee fits one of the other three categories.
  - 2g. Level "A" is for an Apprentice, "J" is for a Journey Worker, and "T" is for a Mn/DOT approved Trainee.

If you have questions about filling out this form, contact the Office of Civil Rights at (651) 366-3073.  
(Please make copies as you need them.)

**This information can be submitted electronically via the web, through Mn/DOT's Work force Information Tracking Initiative (WITI) Program. To open a free account to gain access to WITI or to find out more about this possibility please contact Mn/DOT's Office of Civil Rights at (651) 366-3321.**

<b>Minnesota Department of Transportation</b> <b>Office of Civil Rights</b> <b>Monthly Employment Compliance Report</b> <b>EEO-13</b>				<b>1. SP</b> <input type="checkbox"/> <b>SAP</b> <input type="checkbox"/> <small>(Check one)</small>		<b>3. Contractor Name:</b>  <b>Federal Tax ID:</b>		<b>4. Prime</b> <input type="checkbox"/> <b>Subcontractor</b> <input type="checkbox"/> <small>(check one)</small>		
				<b>SP#</b> <small>County or City</small>		<b>Street Address:</b>		<b>5. Dollar Amount of Contract:</b>		
				<b>2. Reporting Period</b> <small>_____ to _____</small>		<b>City, State Zip</b>		<b>6. Percent of Completion:</b>		
<b>7. Employment Data</b> <b>a) Name: Last, First Middle Initial</b>				<b>b) Social Security #</b>	<b>c) New Hire (Y or N)</b>	<b>d) Ethnicity</b>	<b>e) Gender M or F</b>	<b>Trade/Foreman, Supervisors, Managers</b>	<b>g) Level (A, J or T)</b>	<b>h) Hours Worked This Period</b>
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										

<b>8. Contract Goals</b>		<b>9. Prepared by: (Signature)</b>		<b>10. Reviewed by: (Signature)</b>	
<b>MINNESOTA GOALS</b> _____ % Minority _____ % _____ % Women _____ %	<b>%OBTAINED</b>	Print Name: _____ Title: _____ Date: _____ Phone: _____ Fax: _____		Print Name: _____ Title: _____ Date: _____ Phone: _____ Fax: _____	

## **NOTICE TO ALL PERSONNEL ENGAGED ON FEDERAL-AID HIGHWAY PROJECTS**

18 U.S.C. 1020 reads as follows:

*"Whoever being an officer, agent, or employee of the United States, of any State or Territory, or whoever, whether a person, association, firm, or corporation, knowingly makes any false statement, false representation, or false report as to the character, quality, quantity, or cost of the material used or to be used, or the quantity or quality of the work performed or to be performed, or the cost thereof in connection with the submission of plans, maps, specifications, contracts, or costs of construction on any highway or related project submitted for approval to the Secretary of Transportation; or Whoever knowingly makes any false statement, false representation, false report or false claim with respect to the character, quality, quantity, or cost of any work performed or to be performed, or materials furnished or to be furnished, in connection with the construction of any highway or related project approved by the Secretary of Transportation; or  
Whoever knowingly makes any false statement or false representation as to material fact in any statement, certificate, or report submitted pursuant to provisions of the Federal-aid Roads Act approved July 1, 1916, (39 Stat. 355), as amended and supplemented;  
Shall be fined not more than \$10,000 or imprisoned not more than 5 years or both."*

## **X. IMPLEMENTATION OF CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT**

(Applicable to all Federal-aid construction contracts and to all related subcontracts of \$100,000 or more.)

By submission of this bid or the execution of this contract, or subcontract, as appropriate, the bidder, Federal-aid construction contractor, or subcontractor, as appropriate, will be deemed to have stipulated as follows:

1. That any facility that is or will be utilized in the performance of this contract, unless such contract is exempt under the Clean Air Act, as amended (42 U.S.C. 1857 et seq., as amended by Pub.L. 91-604), and under the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Pub.L. 92-500), Executive Order 11738, and regulations in implementation thereof (40 CFR 15) is not listed, on the date of contract award, on the U.S. Environmental Protection Agency (EPA) List of Violating Facilities pursuant to 40 CFR 15.20.
2. That the firm agrees to comply and remain in compliance with all the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act and all regulations and guidelines listed there under.
3. That the firm shall promptly notify the SHA of the receipt of any communication from the Director, Office of Federal Activities, EPA, indicating that a facility that is or will be utilized for the contract is under consideration to be listed on the EPA List of

Violating Facilities.

4. That the firm agrees to include or cause to be included the requirements of paragraph 1 through 4 of this Section X in every nonexempt subcontract, and further agrees to take such action as the government may direct as a means of enforcing such requirements.

## **XI. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

### **1. Instructions for Certification - Primary Covered Transactions:**

(Applicable to all Federal-aid contracts -49 CFR 29)

- a. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
- b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.
- c. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
- d. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- e. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- f. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

**REQUIRED CONTRACT PROVISIONS (con't)**

g. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the nonprocurement portion of the "Lists of Parties Excluded From Federal Procurement or Nonprocurement Programs" (Nonprocurement List) which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph f of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

\* \* \* \* \*

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Primary Covered Transactions**

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft,

forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- c. Are not presently indicted for or otherwise criminally or

civily charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

- d. Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\* \* \* \* \*

**2. Instructions for Certification - Lower Tier Covered Transactions:**

(Applicable to all subcontracts, purchase orders and other lower tier transactions of \$25,000 or more - 49 CFR 29)

a. By signing and submitting this proposal, the prospective lower tier is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms "covered transaction," "debarred," "suspended," "ineligible," "primary covered transaction," "participant," "person," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

**REQUIRED CONTRACT PROVISIONS (con't)**

g. A participation in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

\* \* \* \* \*

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions:**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**XII. CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING**

(Applicable to all Federal-aid construction contracts and to all related subcontracts which exceed \$100,000 - 49 CFR 20)

1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or

attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

**APPENDIX A (Long Version)**  
**REQUIRED CONTRACT PROVISIONS**  
**FEDERAL-AID CONSTRUCTION CONTRACTS**

The required Contract Provisions for Federal-aid construction contracts, Form FHWA-1273 (Rev. 4-93) is restated here for emphasis:

**Section IV. PAYMENT OF PREDETERMINED MINIMUM WAGE**

**Section IV.2, Classification**

**2. Classification**

a. The SHA contracting officer shall require that any class of laborers or mechanics employed under the contract, which is not listed in the wage determination, shall be classified in conformance with the wage determination.

b. The contracting officer shall approve an additional classification, wage rate and fringe benefits only when the following criteria have been met:

(1) the work to be performed by the additional classification requested is not performed by a classification in the wage determination;

(2) the additional classification is utilized in the area by the construction industry;

(3) the proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination; and

(4) with respect to helpers as defined in Section IV.4(c), when such a classification prevails in the area in which the work is performed.

**For implementation reference Section IV.2(c), (d) and (e).**

The Required Contract Provisions for Federal-aid construction contracts, Form FHWA-1273 (Rev. 4-93) is amended as set forth:

**Section V. STATEMENTS AND PAYROLLS**

In part c of Section V.2, Payrolls and Payroll Records, the term “furnish” in this context will be accomplished by the subcontractors, on the project, sending their certified payroll reports to the government’s prime contractor. The prime contractor will then be required to send copies of both the subcontractor’s and their own certification forms, Mn/DOT 21658A form, to the project engineer. The prime contractor will maintain at a readily accessible location acceptable to Mn/DOT all the payrolls (both theirs and the subcontractors) during the course of the work and for a period of three years from the date of the completion of the contract.

**Mn/DOT, as the contracting agency, will stand, upon demand, require the prime contractor to send to the project engineer copies of any or all contractor’s certified payrolls from any given project.**

# SCHEDULE OF PRICES

## NOTICE TO BIDDERS

Particular note should be made in regard to the clarity of numerals (figures) and to the procedure for alterations and the required certificate as directed by Section 1301.

The following abbreviations may be used in item description and unit of measure in the Schedule of Prices.

A	Arch	JA	Jacked
A-S	Antiseepage	LIN FT	Linear Feet
AB	Asbestos Bonded	LG	Long
ACT	Actuated	MAINT	Maintenance
AGG	Aggregate	MATL	Material
ALUM	Aluminum	MGM	1000 Board Feet
ASB	Asbestos	MET	Metal
ASPH	Asphaltic	MOD	Modification
ASSY	Assemblies	MPA	Metal Pipe Arch
B+B	Balled & Burlapped	MTD	Mounted
BC	Bituminous Coated	NON MET	Non Metallic
BIT	Bituminous	NON PERF	Non-Perforated
BLDG	Building	NON REINF	Non-Reinforced
BR	Bridge	OH	Overhead
CAL	Caliper	P-A	Pipe-Arch
CB	Catch Basin	PAVT	Pavement
CEM	Cement	PERF	Perforated
C and G	Curb and Gutter	PL	Plate
CI	Cast Iron	PNEUM	Pneumatic
C-I-P	Cast-in-Place	PREC	Precast
CL	Class	PREST	Prestressed
COMM	Commercial	PVC	Poly Vinyl Chloride
CONC	Concrete	RPCA	Reinforced Concrete Pipe Arch
COND	Conductor	REINF	Reinforced
CONN	Connection	RELO	Relocation
CONST	Construct	RESTOR	Restoration
CONT	Continuously	RMC	Rigid Metallic Conduit
CP	Cattle Pass	RNMC	Rigid Non Metallic Conduit
CTD	Coated	RDWY	Roadway
CU FT	Cubic Feet	S-G	Sand & Gravel
CU YD	Cubic Yard	SIG	Signal
CULV	Culvert	SPE	Special
CWT	Hundred Weight	SQ FT	Square Feet
DES	Design	SQ YD	Square Yard
DBL	Double	STA	Station
DI	Drop Inlet	STD	Standard
DIAM	Diameter	STL	Steel
DRWY	Driveway	STKPL	Stockpile
EXC	Excavation	STR	Strength
EXP	Expansion	STRUCT	Structural
FAB	Fabric	SPPA	Structural Plate Pipe Arch
FE	Fence	SYS	System
FERT	Fertilizer	T	Traffic
F+I	Furnish & Install	TBR	Timber
FOUND	Foundation	TEMP	Temporary
FT LG	Feet Long	THERMO	Thermoplastic
FURN	Furnish	TRTD	Treated
GA	Gauge	UNDERGRD	Underground
GRAN	Granular	UNTRTD	Untreated
HI	High	VAR	Variable
INP	In Place	VM	Vehicular Measure
INST	Install	WEAR	Wearing



## NON-COLLUSION AFFIDAVIT

The following Non-Collusion Affidavit shall be executed by the bidder:

**State Project No.** \_\_\_\_\_

**Federal Project No.** \_\_\_\_\_

**State of Minnesota** \_\_\_\_\_ )  
 ) ss

**County of** \_\_\_\_\_ )

I, \_\_\_\_\_, do state under penalty of  
(name of person signing this affidavit)

perjury under 28 U.S.C. 1746 of the laws of the United States:

(1) that I am the authorized representative of \_\_\_\_\_

\_\_\_\_\_  
(name of person, partnership or corporation submitting this proposal)

and that I have the authority to make this affidavit for and on behalf of said bidder;

(2) that, in connection with this proposal, the said bidder has not either directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding;

(3) that, to the best of my knowledge and belief, the contents of this proposal have not been communicated by the bidder or by any of his/her employees or agents to any person who is not an employee or agent of the bidder or of the surety on any bond furnished with the proposal and will not be communicated to any person who is not an employee or agent of the bidder or of said surety prior to the official opening of the proposal, and

(4) that I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed: \_\_\_\_\_  
(bidder or his authorized representative)



## INSURANCE

The contractor shall not commence work under this contract until he has obtained the following insurance, and such insurance has been approved by the Blue Earth County Attorney.

The Contractor shall deposit with the County Auditor the original, or a certified duplicate copy thereof as applicable to this project, of the Public Liability and Property Damage Insurance and Extended Coverage Policies, required hereunder. The Contractor shall furnish the County with a certificate of insurance from the insurance company issuing the policies as is herein required. All policies shall remain in force and effect on thirty days written notice to the County Auditor before cancellation. The above insurance policies shall be submitted at the same time as the contract and bond as provided in Minn. Statutes 1306.

The Contractor shall procure and maintain during the life of the Contract and until the Contract has been fully accepted, insurance policies as follows:

(A) PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: For and on behalf of himself, the County of Blue Earth as joint assureds, and with a cross- liability endorsement protection of the County of Blue Earth from claims or damages for personal injuries, including accidental death, as well as for claims for property damage which may arise by the Contractor or by a subcontractor or by anyone directly or indirectly employed by either of them.

Said Public Liability and Public Property Damage Insurance Policy shall provide that the insurance company waives the right to assert the immunity of the County as a defense to any claims made under said insurance.

The amount of such insurance will be as follows: Public Liability Insurance in an amount of not less than One Million Dollars (\$1,000,000.00) for all damages arising out of bodily injuries to, or death of one person and subject to the same limit for each person in a total amount of not less than One Million Dollars (\$1,000,000.00) on account of one accident, and property damage insurance in an amount not less than One Million Dollars (\$1,000,000.00) for all damages to or destruction of property in any one accident and subject to that limit, a total limit of One Million Dollars (\$1,000,000.00) for all damages to or destruction of property during the policy period.

(B) WORKER'S COMPENSATION INSURANCE: For all his employees employed at the site of the project and, in case any work is sublet, the Contractor shall require the subcontractor to provide Worker's Compensation Insurance for all his employees.

(C) AUTOMOBILE PUBLIC LIABILITY INSURANCE: One Million Dollars (\$1,000,000.00) for all damages arising out of bodily injuries to, or death of one person, and subject to that limit for each person, a total of One Million Dollars (\$1,000,000.00) for all damages to or destruction of property in any one accident and subject to that limit, a total of One

Million Dollars (\$1,000,000.00) for all damages to or destruction of property during the policy period, if any motor vehicles are engaged in operations within the term of the contract on the site of work covering the use of all such motor vehicles unless such coverage is included in the insurance provided for under subsection "A" hereof.

### (1714) RESPONSIBILITY FOR DAMAGE CLAIMS

The first paragraph of 1714 is revised to read as follows:

The Contractor shall indemnify and save harmless the State of Minnesota, the County of Blue Earth, their officers and employees from all suits, actions, and claims of any character brought because of injuries or damages received or sustained by any person, persons, or property on account of the operations of the said Contractor; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any act or omission, neglect, or misconduct of said Contractor; or because of any claims arising or amounts recovered from infringements of patent, trademark, or copyright; or because of any claims arising or amounts recovered under the Worker's Compensation Act; or under any other law, ordinance, order or decree.

AFFIDAVIT OF NON-COLLISION

BIDDER \_\_\_\_\_

ADDRESS \_\_\_\_\_

I hereby swear (or affirm) under the penalty of perjury:

(1) That I am the bidder, (if the bidder is an individual), a partner in the bidder, (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);

(2) That the attached bid or bids have been arrived at by the bidder independently, and have been submitted without collusion with and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;

(3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids, and will not be communicated to any such person prior to the official opening of the bid or bids;

(4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed \_\_\_\_\_

Firm Name \_\_\_\_\_

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Notary Public

My Commission Expires \_\_\_\_\_

PROOF OF WORKER'S COMPENSATION INSURANCE COVERAGE

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Section 176.181, Subd. 2. The information required is: The name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and put in their company file. It will be furnished , upon request, to the Department of Labor and Industry to check for compliance with Minnesota Statute Sec. 176.181, Subd. 2.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely reported, it may result in a \$1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry payable to the Special Compensation Fund.

Provide the information specified above in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for workers' compensation.

Insurance Company Name \_\_\_\_\_  
(NOT the insurance agent)

Policy Number or Self-insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

(or)

I am not required to have worker's compensation liability coverage because:

( ) I have no employees covered by the law.

( ) Other (Specify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS, AND WORKER'S COMPENSATION COVERAGE, AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

\_\_\_\_\_  
(SIGNATURE)



3/30/2011

Contract No.: 10864

## Blue Earth

## Schedule Of Prices By Category By Contract Projects

Project Number: SAP 007-598-027, SAP 007-599-053

Project Title or Road Number: Contract No.: 10864 - SAP 007-598-027 - C.R. 164 (BRIDGE NO. 07593), SAP 007-599-053 - Township Road no. 337, Bridge No. 07547

Work Type: SAP 007-598-027 - Bridge Replacement; SAP 007-599-053 - Bridge Replacement

BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.					
Item No.	Description	Units	Quantity	Unit Price	Total Price
<b>Project SAP 007-598-027</b>					
NON-PARTICIPATING					
2101.502	CLEARING	TREE	177.00		
2101.507	GRUBBING	TREE	150.00		
2104.501	REMOVE PIPE CULVERTS	LIN FT	44.00		
2104.501	REMOVE FENCE	LIN FT	986.00		
2104.501	REMOVE GUARD RAIL	LIN FT	452.00		
2105.501	COMMON EXCAVATION (P)	CU YD	1,628.00		
2105.523	COMMON BORROW (EV)	CU YD	10,000.00		
2105.535	SALVAGED TOPSOIL (EV)	CU YD	2,500.00		
2105.550	SUBSOILING	ACRE	5.00		
2118.501	AGGREGATE SURFACING CLASS 1 MOD	TON	1,105.00		
2211.501	AGGREGATE BASE CLASS 5	TON	240.00		
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	30.00		
2360.501	TYPE SP 19.0 WEARING COURSE MIXTURE (2,B)	TON	140.00		
2442.501	REMOVE EXISTING BRIDGE	LUMP SUM	1.00		
2501.511	18" CS PIPE CULVERT	LIN FT	42.00		
2501.515	18" GS PIPE APRON	EACH	2.00		
2511.501	RANDOM RIPRAP CLASS III	CU YD	10.00		
2573.502	SILT FENCE, TYPE HEAVY DUTY	LIN FT	327.00		
2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	792.00		
2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LIN FT	90.00		



BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.					
Item No.	Description	Units	Quantity	Unit Price	Total Price
2573.512	TEMPORARY DITCH CHECK TYPE 2	LIN FT	195.00		
2573.513	TEMPORARY DITCH CHECK TYPE 7	CU YD	5.00		
2573.520	SEDIMENT REMOVAL BACKHOE	HOURL	3.00		
2573.540	FILTER LOG TYPE STRAW BIOROLL	LIN FT	327.00		
2573.550	EROSION CONTROL SUPERVISOR	LUMP SUM	1.00		
2573.602	TEMPORARY SEDIMENT TRAP	EACH	3.00		
2575.501	SEEDING	ACRE	4.00		
2575.502	SEED MIXTURE 150	POUND	36.00		
2575.502	SEED MIXTURE 280	POUND	148.00		
2575.511	MULCH MATERIAL TYPE 1	TON	8.00		
2575.519	DISK ANCHORING	ACRE	4.00		
2575.523	EROSION CONTROL BLANKETS CATEGORY 4	SQ YD	1,224.00		
2575.532	COMMERCIAL FERTILIZER ANALYSIS 20-10-20	POUND	1,037.00		
2575.560	HYDRAULIC SOIL STABILIZER TYPE 5	POUND	750.00		
Total NON-PARTICIPATING					
PARTICIPATING					
2021.501	MOBILIZATION	LUMP SUM	1.00		
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	37.00		
2360.501	TYPE SP 19.0 WEARING COURSE MIXTURE (2,B)	TON	41.00		
2401.601	STRUCTURE EXCAVATION	LUMP SUM	1.00		
2401.601	SLOPE PREPARATION	LUMP SUM	1.00		
2402.521	STRUCTURAL STEEL (3306) (P)	POUND	8,960.00		
2402.584	STRUCTURAL TUBE RAILING DESIGN SPECIAL (P)	LIN FT	136.00		
2402.590	ELASTOMERIC BEARING PAD TYPE 1 (P)	EACH	18.00		



BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.					
Item No.	Description	Units	Quantity	Unit Price	Total Price
2405.603	PRESTRESSED CONCRETE BOX BEAMS 27X48 (P)	LIN FT	560.00		
2452.507	C-I-P CONCRETE PILING DELIVERED 12"	LIN FT	640.00		
2452.508	C-I-P CONCRETE PILING DRIVEN 12"	LIN FT	640.00		
2452.519	C-I-P CONCRETE TEST PILE 90 FT LONG 12"	EACH	2.00		
2452.602	PILE TIP PROTECTION 12"	EACH	10.00		
2452.618	STEEL SHEET PILING (PERMANENT) (P)	SQ FT	972.00		
2481.501	JOINT WATERPROOFING	LIN FT	518.00		
2502.601	DRAINAGE SYSTEM TYPE (B911)	LUMP SUM	1.00		
2511.501	RANDOM RIPRAP CLASS III	CU YD	216.00		
Total PARTICIPATING					
SAP 007-598-027 Project Total					



3/30/2011

Contract No.: 10864

Blue Earth  
Schedule Of Prices By Category By Contract Projects

Project Number: SAP 007-598-027, SAP 007-599-053

Project Title or Road Number: Contract No.: 10864 - SAP 007-598-027 - C.R. 164 (BRIDGE NO. 07593), SAP 007-599-053 - Township Road no. 337, Bridge No. 07547

Work Type: SAP 007-598-027 - Bridge Replacement; SAP 007-599-053 - Bridge Replacement

BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.					
Item No.	Description	Units	Quantity	Unit Price	Total Price
<b>Project SAP 007-599-053</b>					
<b>Bridge No 07547</b>					
2021.501	MOBILIZATION	LUMP SUM	1.00		
2401.601	STRUCTURE EXCAVATION	LUMP SUM	1.00		
2401.601	SLOPE PREPARATION	LUMP SUM	1.00		
2402.521	STRUCTURAL STEEL (3306) (P)	POUND	9,080.00		
2402.584	STRUCTURAL TUBE RAILING DESIGN SPECIAL (P)	LIN FT	127.00		
2402.590	ELASTOMERIC BEARING PAD TYPE 1 (P)	EACH	16.00		
2405.603	PRESTRESSED CONCRETE BOX BEAMS 27X48 (P)	LIN FT	462.00		
2452.507	C-I-P CONCRETE PILING DELIVERED 12"	LIN FT	400.00		
2452.508	C-I-P CONCRETE PILING DRIVEN 12"	LIN FT	400.00		
2452.519	C-I-P CONCRETE TEST PILE 60 FT LONG 12"	EACH	2.00		
2452.602	PILE TIP PROTECTION 12"	EACH	10.00		
2452.618	STEEL SHEET PILING (PERMANENT) (P)	SQ FT	966.00		
2481.501	JOINT WATERPROOFING	LIN FT	408.00		
2502.601	DRAINAGE SYSTEM TYPE (B911)	LUMP SUM	1.00		
2511.501	RANDOM RIPRAP CLASS III	CU YD	210.00		
Total Bridge No 07547					
<b>Grading</b>					
2101.502	CLEARING	TREE	69.00		
2101.507	GRUBBING	TREE	44.00		
2104.501	REMOVE PIPE CULVERTS	LIN FT	60.00		
2104.501	REMOVE FENCE	LIN FT	1,300.00		
2105.501	COMMON EXCAVATION (P)	CU YD	1,540.00		



BIDDER MUST FILL IN UNIT PRICES IN NUMERALS; MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.					
Item No.	Description	Units	Quantity	Unit Price	Total Price
2118.501	AGGREGATE SURFACING CLASS 1 MOD	TON	305.00		
2211.501	AGGREGATE BASE CLASS 5	TON	240.00		
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	60.00		
2360.501	TYPE SP 19.0 WEARING COURSE MIXTURE (2,B)	TON	172.00		
2442.501	REMOVE EXISTING BRIDGE	LUMP SUM	1.00		
2501.511	18" CS PIPE CULVERT	LIN FT	36.00		
2501.515	18" GS PIPE APRON	EACH	2.00		
2511.501	RANDOM RIPRAP CLASS III	CU YD	24.00		
2573.502	SILT FENCE, TYPE HEAVY DUTY	LIN FT	92.00		
2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	274.00		
2573.505	FLOTATION SILT CURTAIN TYPE MOVING WATER	LIN FT	90.00		
2573.512	TEMPORARY DITCH CHECK TYPE 2	LIN FT	108.00		
2573.513	TEMPORARY DITCH CHECK TYPE 7	CU YD	13.00		
2573.520	SEDIMENT REMOVAL BACKHOE	HOUR	4.00		
2573.540	FILTER LOG TYPE STRAW BIOROLL	LIN FT	183.00		
2573.550	EROSION CONTROL SUPERVISOR	LUMP SUM	1.00		
2573.602	TEMPORARY SEDIMENT TRAP	EACH	4.00		
2575.523	EROSION CONTROL BLANKETS CATEGORY 4	SQ YD	175.00		
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.00		
2575.560	HYDRAULIC SOIL STABILIZER TYPE 5	POUND	750.00		
Total Grading					
SAP 007-599-053 Project Total					
Grand Total					

Bidder Name: \_\_\_\_\_

Bidder Address: \_\_\_\_\_

Bidder Phone: \_\_\_\_\_

Bidder Signature: \_\_\_\_\_

Date: \_\_\_\_\_



TOTALS

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

In accordance with 1210 of the Specifications, receipt is acknowledged of Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Signed \_\_\_\_\_

Enclosed herewith find (certified check) (bidder's bond) in the amount of \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

being at least 5% of the amount of the proposal, made payable to the County Treasurer of said county as a proposal guarantee which it is agreed by the undersigned will be forfeited in the event the Form of Contract and Bond is not executed, if awarded to the undersigned.

This Proposal dated the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed: \_\_\_\_\_, P.O. Address \_\_\_\_\_, as an individual.

Signed: \_\_\_\_\_, for \_\_\_\_\_, a partnership.

Partners	{	Name _____	Address _____
	{	Name _____	Address _____
	{	Name _____	Address _____
	{	Name _____	Address _____

Signed: \_\_\_\_\_, for \_\_\_\_\_

a corporation, incorporated under the laws of the State of \_\_\_\_\_

_____	_____
Name of President	Business Address

Corporate  
Seal

_____	_____
Name of Secretary	Business Address

_____	_____
Name of Treasurer	Business Address

Note: Signatures shall comply with 1206 of the Specifications.

